

## Activity Plan 2013

### 1. NOVA strategy

**Background:** The current NOVA strategy is valid until the end of 2014. According to the Board decision (meeting nr 63), a new strategy will be formulated for the years 2014-2017, and implemented from 1<sup>st</sup> January 2014 onwards.

Measures to be taken	Responsibility
<u>Preliminary discussions of the strategy:</u> <ul style="list-style-type: none"> <li>Discussions in the member units</li> <li>Discussions in the Board meeting 5.2.2013 and in the KUF meeting 5.3.2013</li> </ul>	Board , KUF, secretariat
<u>Strategy seminar</u> 23.-24.5.2013 in Uppsala	All of the above and the local NOVA coordinators
<u>Decision</u> at the Board meeting on 15 <sup>th</sup> October 2013.	Board

### 2. NOVA networks

**Background:** The goal of the NOVA networks is to stimulate activities and to ensure that all NOVA activities within the area of PhD, MSc and BSc level education are carried out with as much Nordic cooperation as possible.

Measures to be taken	Responsibility
<ul style="list-style-type: none"> <li>Activating and supporting networks</li> </ul>	<p><b>Secretariat:</b> Surveying existing networks, providing information on the activities to local coordinators.</p> <p><b>Networks:</b> providing up to date information on the network to the secretariat.</p> <p><b>Local teams:</b> Encouraging network meetings and searching for possibilities of new networks.</p>

### 3. Visibility and communication

**Background:** The NOVA promotional campaign started in summer 2012 when a part time project leader from SLU was recruited, with the task to create a promotional leaflet for NOVA PhD students. The campaign will continue in 2013 in the form of local promotion of NOVA.

Measures to be taken	Responsibility	Funding
<ul style="list-style-type: none"> <li>NOVA promotion locally, for example at teachers' meetings</li> <li>Follow up of the promotional campaign will be done in 2013/2014</li> <li>Updating and streamlining NOVA website, which is the main channel of spreading information about NOVA</li> </ul>	<p>Local teams</p> <p>Secretariat, local teams</p> <p>Secretariat</p>	

#### 4. Quality PhD courses

**Background:** NOVA will stimulate continuation of present successful courses and development of new courses. The NOVA strategy 2011-2014 includes the goal that by 2014, 30 high quality PhD courses will be organized each year. For the new strategy (see item 1), this goal will be revised. At an institute level, the current goal would mean 2-3 courses per small NOVA members and 3-5 courses per bigger NOVA members per year.

Measures to be taken	Responsibility	Funding
<b>Supporting course organizers and developing new courses:</b> <ul style="list-style-type: none"> <li>NOVA will announce one call for proposals for NOVA PhD Courses in the autumn 2013. The call will be advertised as much as possible through web, email, local contacts</li> </ul>	Secretariat + Local teams + course leaders	According to the Board decision on the budget for 2013

#### 5. Cooperation within MSc education

**Background:** The aim for the strategic period of 2011–2014 is for each institution to organize two intensive master courses per year, and that at least 10 such courses will be offered annually between the NOVA members. This goal will be revised for the new strategy 2014-2017 (see Item 1).

Measures to be taken	Responsibility	Funding
<ul style="list-style-type: none"> <li>National incentives to attract teachers to organize intensive NOVA and Nordplus courses and to take part in the courses as visiting teachers will be discussed further.</li> <li>NOVA will announce one call for proposals for NOVA Intensive Master Courses (NIMC) in the autumn 2013</li> <li>NOVA will continue supporting the mobility of NOVA Master students (NOVA guarantee).</li> </ul>	KUF, local teams  Secretariat  KUF + Local teams	According to the Board decision on the budget for 2013

#### 6. NOVA Student Board

**Background:** NSB has an important role as the students' voice within NOVA.

Measures to be taken	Responsibility	Funding
<ul style="list-style-type: none"> <li>Financial support (for maximum of two live meetings per year)</li> <li>Improving communication between NSB and other NOVA entities</li> </ul>	Secretariat, NSB Board	17 000 €

## 7. Cooperation with the BOVA University Network

**Background:** During the strategic period of 2011–2014 NOVA will prioritize BOVA as a partner for cooperation. NOVA member institutions will receive BOVA students to their courses, and will encourage NOVA students to attend BOVA courses. The cooperation with BOVA will follow the agreement signed in May 2012.

Measures to be taken	Responsibility
<ul style="list-style-type: none"> <li>NOVA KUF and BOVA CC joint meeting will take place in the autumn 2013 as a video meeting</li> <li>NOVA PhD courses are promoted to be held at BOVA institutions</li> <li>A joint report of results from the NOVA/BOVA collaboration will be prepared annually</li> <li>Coordinating the schedules of NOVA and BOVA PhD courses so that courses of similar topics won't overlap.</li> </ul>	NOVA and BOVA secretariat BOVA secretariat* NOVA and BOVA secretariat, Nordplus-coordinator  Local teams, local coordinators, central coordinators of NOVA and BOVA

\*According to the cooperation agreement of NOVA and BOVA, in case of a NOVA course held in a BOVA member institute, BOVA host will participate in the course arrangements.

## 8. Policy forum

**Background:** The NOVA Board decided on 18<sup>th</sup> October 2012 to discontinue the practice of organizing annual seminars for a large target group. Smaller seminars can be arranged once a year, as policy forums of different aspects of NOVA.

Measures to be taken	Responsibility	Funding
<ul style="list-style-type: none"> <li>In 2013 a strategy seminar will be held instead of the annual seminar. The strategy seminar will be hosted by the SLU. The topic will be the renewal of the NOVA strategy.</li> <li>At the Board meeting in autumn 2013, one issue decided by the NOVA EC will be brought up for discussion as a policy matter</li> <li>Additional political forums may be arranged and financially supported by NOVA after approval by the KUF.</li> </ul>	EC, Secretariat, SLU  EC	8 000 €  n/a  According to the KUF decision

## 9. Rotating chairmanship & secretariat

**Background:** The chairmanship and secretariat of NOVA changes on a rotational basis, in two-year periods. The Faculty of Veterinary Medicine holds the chairmanship until the end of 2013.

Measures to be taken	Responsibility	Funding
<ul style="list-style-type: none"> <li>The Board will decide on the chairmanship for 2014-2015 at the strategy meeting in May 2013</li> <li>Decision of the overlapping time and funds to be allocated for the salary costs of the secretariat will be made by the Board, as well as the tasks of the secretary</li> <li>Guide for the rotating secretariat will be updated and improved</li> </ul>	Board  Board  Secretariat	  Decided along with the budget for 2013/2014

**Meeting dates 2013:**

**Board**

**KUF**

64	5.2.2013 Video meeting at 9:30 am*	46	5.3.2013 Video meeting at 12 am*
65	23./24.5.2013 Strategy seminar, Uppsala	47	23./24.5.2013. Strategy seminar, Uppsala
66	15.10.2013 HU-V	48	17.9.2013 Video meeting at 12 am*
			26.11.2013 LBHI

\*Scandinavian time