

KUF meeting 40 minutes

Date: 12 September 2011, video-meeting

Time: 13:00-15:00 (GMT+2; Swedish, Norwegian and Danish time).

Present

KUF members

Björn Þorsteinsson, LBHI (chair)
Maria Wiberg, HU-V
Elise Norberg, subst. for Jørgen Jespersen, AU-DJF
Halvor Hektoen, NVH
Grete Bertelsen, LIFE
Mari Sundli Tveit, UMB
Juha Helenius, HU-AF

NOVA coordinators

Þorbjörg Valdis Kristjánsdóttir, Nova coordinator, LBHI
Janna Koivisto, NOVA coordinator, HU-V
Stina-Lena Hellgren, NOVA coordinator, SLU
Melanie Etchell, NVH, NOVA coordinator
Jill MacDoughall Archer, LIFE
Iben Andersen, UMB, NOVA coordinator
Sari Mikkola, NOVA coordinator, HU-AF
Þórunn Reykdal, NOVA coordinator (secretary)

NSB representative

Kristian Kragh, student representative, AU-DJF

Absent regular members:

Jørgen Jespersen, AU-DJF
Aija Ryyppö, UEF-F

Karin Klitgaard Møller, LIFE, NOVA coordinator
Camilla Sæbjørnsen, student representative, UMB
Julia Weijola, student representative, HU-AF

40.1 Opening of meeting and approval of agenda

Björn Þorsteinsson opened the meeting at 13:00 and the agenda was approved. Some participants had problems in connecting to the meeting, resulting in no attendance from UEF-F. Kristian Krag, who was elected chair of NSB in May, attended the meeting on behalf of the NOVA Student Board.

40.2 Follow-up on KUF meeting 39

Björn Þorsteinsson reported on KUF meeting 39 and the minutes were approved with comments on two items.

40.3 Half a year account

Þórunn Reykdal presented half a year account for 2011. During the first half of the year two NOVA courses with approved funding of 34.555€ were cancelled. Total regained funds had reached 80.953€ by June 30th, which will be taken into account at the NOVA Board meeting in October.

Decision: The half a year account was accepted.

40.4 Open Autumn Call

Pórunn Reykdal presented Open Autumn Call, time of announcement and amount available for PhD courses. The evaluation scale and procedure was discussed, the question was raised if the scale should be narrowed in the future.

Decision: The secretariat fills out non-scientific criteria in the evaluation form before sending the applications to evaluators for evaluation. The same scale will be used during autumn call evaluations as in previous evaluations. Summary of student evaluations of previous courses arranged by the head applicant and/or network will be sent out from the secretariat to evaluators along with the applications.

40.5 First discussion on NOVA General Activity Plan 2012

Pórunn Reykdal presented first draft of general activity plan for 2012. Suggestion was presented from SLU on description of local teams in D5, and the secretariat was asked to check the dates for planned meetings.

40.6 Follow-up on Annual Seminar 2011; promotional campaign

Suggestion from the secretariat on a small group, one information officer, one local coordinator and one student representative to assist the secretariat in making an action plan based on promotional campaign, based on inputs from the annual seminar was discussed.

Decision: In close collaboration with the local team at HU-V the current secretariat will start this project to be followed up by the ongoing and new secretariat.

40.7 NOVA/BOVA cooperation, suggestions from BOVA for discussion

Björn Þorsteinsson presented suggestions from BOVA and discussions at the joint NOVA KUF and BOVA CC meeting, which took place at the annual seminar in May.

Decision: The discussion points will be prepared and decided on at next meeting in November and ready for Board decision in January 2012.

40.8 Annual Seminar 2012 – NOVA/BOVA Seminar in May 2012, possible meeting topics

First discussion on joint NOVA/BOVA annual seminar took place. Deeper information on BOVA's activities was considered feasible prior to the seminar, to be able to get the most out of it. This discussion will continue at the next KUF meeting.

40.9 Report from NSB meeting in Oslo

Kristian Krag, NSB chair, who attended the meeting on behalf of NSB reported on their September meeting. In June NSB made a short survey about student knowledge and awareness of NOVA and the courses offered. Received answers were approximately 1000, with about as many suggestions on course topics. One main result analyzed so far, is that students seem to have heard of NOVA but do not connect it with the possibility to take courses.

Kristian Krag presented also NSB suggestion of NOVA Course Package aiming to motivate students at the NOVA universities to visit another NOVA university and earn credits towards their degree at their home university. Possible topic for the annual seminar was also discussed; Bridging Countries – Bridging Generations. Finally NSB discussed the promotion of NOVA and will send the secretariat their suggestions.

Decision:

NSB suggestions on NOVA Course Package will be presented at next Board meeting and discussed at the KUF meeting in November. Suggestion on seminar topic will be further discussed in the next NOVA Board and KUF meetings.

40.10 Report from Nordplus coordinator

Þorbjörg Valdís Kristjánsdóttir, Nordplus coordinator reported on mobility and courses within the NOVA/BOVA N+ Network Project for the academic year 2010-2011. Funding from NCM for 2010-2011 was 36.000€ for mobility and 20.000€ for intensive courses.

Based on today's accounting the network will have to ask for 53.000€ in NOVA guarantee to cover all the expenses regarding mobility in the academic year 2010-2011.

By September 12th total mobility has been 88.625€, thereof 78.605€ for NOVA students and teachers and 10.020€ for BOVA students and teachers. Total mobility for 2010-2011 is 137, thereof 41 for long term mobility and 96 for express mobility.

Four intensive courses were run by the project in 2010-2011 using 12.420€ of the budget. The coordinator asked for permission to use the difference, 7.580€, to have one network meeting, which was approved and the meeting will take place during the EAIE conference in Copenhagen 14.september 2011.

The NOVA/BOVA N+ Network project for 2011-1-2012 was granted 50.000€ for mobility and 39.100€ for running Intensive courses. This year the network has the same situation as last year, i.e. no money was allocated for networking meetings. Therefore the coordinator of the project would like to propose to NOVA, that the network will get support from NOVA for 10.000€ for the academic year 2011-2012. That would give the network opportunity to have one network meeting where academic advisors are invited to take part, making them more capable of introducing mobility possibilities to NOVA students.

40.11 End of meeting

No other issues were brought up and the meeting was ended by the chair at 14:30.


Björn Þorsteinsson
Chair


Þórunn Reykdal
secretary