

# Rules for Inclusion funds

*Approved at Student Parliament 1, 08.02.2021*

## **Objectives:**

The main objective for the inclusion funds is to promote the inclusion of international students to the student environment at NMBU. The inclusion funds will contribute to this by creating contact between Norwegian and International students, and to give International and Norwegian students an arena to share knowledge involving culture, language and history. Students applying for larger social/pro-active activities or initiatives will be prioritized (i.e. groups larger than ten).

## **Entitled for support:**

- The funds must be used for socio-cultural activities/initiatives.
- The applicant(s) must be (a) student(s) from NMBU. Both individual persons and groups/associations can apply for funding.
- Both upcoming and previous activities/initiatives can be applied for. Applications for previous activities/initiatives should be applied for within one month.
- Applicants also applying for Welfare Funds for their event may still be eligible for funding, however, the amount may be reduced.

## **Not entitled for support:**

- Expenses for tobacco and alcohol
- Expenses for activities/initiatives which are only educational and/or political.
- Expenses for fieldwork.
- As a general rule costs for transportation will not be covered by Inclusion Funds, however, transportation may be covered in special circumstances.
- If the requirements for the application and/or the applicant are not fulfilled.

## **Requirements for the application and the applicant:**

- The application and the report must be written in English.
- The application must contain a budget with explanations for each post.
- The applicant must advertise the activities/initiatives in both English AND Norwegian. Posters can be printed for free at the Student Board Office within reason.
- A report with receipts must be sent to the International Officer during the first three weeks after the activity/initiative.
- The organization must seek to make as many students as possible benefit from the activities/initiatives to which it is applying for. Closed or internal activities/initiatives will normally not be taken into consideration.

## **The Inclusion Funds Committee:**

- One representative from the Student Board (leader of the committee).
- One representative from the Samfunnet Board.
- One representative from ISU.
- One representative from SIT.
- One representative from ESN

Committee members who themselves are board members of the organizations applying for funding or are actively involved in planning the event will not be allowed to participate or be present in the processing of the application. This includes the general discussions and outcome of the application.

There should be at least 3 committee members present in order to make decisions concerning applications.

**Other:**

- Decisions made by the committee are final and cannot be appealed.
- The deadline for application is the 5<sup>th</sup> every month. Funds will be transferred within the 15<sup>th</sup> every month.
- Applications will not be processed in July.
- All funds not spent must be reimbursed within one month of the event to account 1654.20.29092. Include organization name, mark it as Inclusion Funds repayment and notify the International Officer about the transfer.