# Working instructions for the Election Committee at NMBU 

Approved at Student Parliament 1-08.02.2021
With Elections, it is meant all elections, both elections made by Student Parliament and all Electronic Ballot Elections, where the whole student body have the right to vote. Not included are faculty elections.

## Purpose:

The Election Committee shall ensure that elections to the Student Democracy at NMBU is executed according to the Statutes, especially Chapter 5 "Elections and appointments" and that "Instructions for Elections" are followed.

## Composition and meetings:

- The Election Committee consist of 4 members.
- The Election Committee chooses their own leader. If there is a tie in a vote, the leaders vote counts double.
- The leader of the Election Committee can summon meetings. Members of the Student Board can be summoned to meetings if needed. All the Election Committee members are obligated to attend every election committee meeting.
- The Election Committee are quorate when at least $60 \%$ of the committee is present at a meeting.
- Members of the Election Committee cannot run for any other elections in their period in the Election Committee, with an exception of a reelection to the Election Committee.


## Instructions:

- The Election Committee shall ensure that there are qualified candidates to all elections that are the Election Committees' responsibility
- The election committee shall work together with the Student Councils in order to get an overview of potential candidates.
- The election committee shall search amongst all NMBU students to find qualified candidates to elect, they shall strive make sure that the candidates reflect the diversity of the NMBU students.
- The Election Committee is case responsible for all election cases and are to present them in Student Parliament. They can suggest candidates. Members of the Election Committee can express dissent of the suggestions if there is a disagreement about candidates.
- The Election Committee shall in cooperation with the Student councils and the Student Board ensure that all students are well informed about upcoming elections and encourage students to run for election.


## Miscellaneous:

The representatives in the Election Committee should be invited and attend the Student Parliaments meetings and arrangements.

