

Student Parliament 1 2022



Studenttinget
VED NMBU

Monday 7th February 2022
TF102 Wing 3
KI 17.15-21.00

Student Parliament is open for everyone,
welcome!

Food will be served from 16:45.

The student Board encourages all participants to bring their own plate, cutlery, cup and water bottle.

Case documents are available:
<http://www.studendemokratiet.no>

AGENDA

STUDENT PARLIAMENT 1 - 2022, MONDAY 07th OF FEBRUARY AT 5:15 PM, TF102 WING 3
COMPLETE CASE DOCUMENTS ARE ONLY SENT TO PERMANENT STUDENT REPRESENTATIVES.
THE DOCUMENTS ARE ALSO PUBLISHED AT THE STUDENT BOARD WEBSITE:

<http://www.studentdemokratiet.no>

Registration begins at 17:00

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2200 Introducing to Student Parliament

For Student Parliament 1: Marit Raaf Student Life Coordinator and Pro Rector for Education
Elise Norberg.

2211 Constitution

2211.1 Approval of today's agenda and summoning

2211.2 Approval of the previous meeting protocol

1 Protocols are uploaded to our homepage (<http://www.studentdemokratiet.no>) a week after
2 each Student Parliament Meeting. If you need a paper copy of the protocol, please get in touch
3 with the Student Board at their office (The Clock building)
4

5 2211.3 Appointment of a Counting Committee

6

7 1.

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9 2.

10

11 3.

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13 2212 Orientation cases

14 2212.1 Minutes

15

16 The minutes shall be made known to the public within 12.00 the Thursday before Student
17 Parliament. The minutes will be sent to the Student Parliaments representatives by mail.

18 This is done to get the most updated minutes and minimize paper usage. Copies of each
19 minutes will be printed out and kept at the Student Democracy office, together with the case
20 papers from the current Student Parliament.

21 Those who report to the Student Parliament through minutes are:

- 22 - The Student Board (AU)
- 23 - The University Board (US)
- 24 - The Education Board (SU)
- 25 - Student Welfare Organization in Ås (SiÅs)
- 26 - Student and Academics international helping fund (SAIH)
- 27 - International Student Union (ISU)
- 28 - The Research Board (FU)
- 29 - The Learning Environment Committee (LMU)
- 30 - Erasmus Student Network (ESN)

31

32 2212.2 New Pro Rectors and new Vice Rector in sustainability

33 *Case responsible: The Student Board*

34 **Purpose:**

35 To inform about a new and expanded rectorate at NMBU.

36

37 **Background:**

38 From 01.01.2022 Elise Nordberg started as Prorector for Education, Finn-Arne Weltzien as
39 Prorector for Research, and Astrid Sinnes as Vicerector for Sustainability at NMBU. The tenures
40 are for a 4 year period.

41

42 The Student Board are looking forward to cooperating with the new rectorate in the future.

43

44 2212.3 Municipality plan for consultation

45 *Case responsible: The Student Board*

46

47 **Purpose:**

48 Inform about AU's submitted consultation on the municipal plan to Ås municipality

49

50 **Background:**

51 On Friday 14 January, the Student Board submitted a consultation input to Ås municipality's
52 municipal plan on behalf of the Student Democracy at NMBU. The municipal plan is a long-term
53 and comprehensive strategic plan for a sustainable community, service and area development.
54 It has a perspective of minimum 12 years. The community part of the municipal plan provides
55 overall aims and strategies for this development. On the basis of our already adopted policy,
56 the Student board has spoken on behalf of the NMBU students, and have taken an active part in
57 the public debate. The consultation response is based on the Student Parliament's policy.

58

59 Read the consultation response here: [https://www.studentdemokratiet.no/ressurser-](https://www.studentdemokratiet.no/ressurser-dokumenter)
60 [dokumenter](https://www.studentdemokratiet.no/ressurser-dokumenter)

61

62 Read the article written by AU President Ina and Rector Curt here:

63 [https://www.aasavis.no/nmbu-trekker-store-samfunnsaktorer-innen-bade-forskning-og-](https://www.aasavis.no/nmbu-trekker-store-samfunnsaktorer-innen-bade-forskning-og-industri-og-as-ma-huse-dem/o/5-2-597210)
64 [industri-og-as-ma-huse-dem/o/5-2-597210](https://www.aasavis.no/nmbu-trekker-store-samfunnsaktorer-innen-bade-forskning-og-industri-og-as-ma-huse-dem/o/5-2-597210)

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67

68 2212.4 BUA design and innovation contest

69 *Case responsible: The student Board*

70

71 **Purpose:**

72 Inform about an interdisciplinary workshop competition for all students at NMBU

73

74 **Background:**

75 In collaboration with the real estate department at NMBU, the sustainability arena TOWARDS
76 and the Student Democracy at NMBU, BUA cooperative will be refurbished.
77 BUA is the small white house between the postbox office and Boksmia and is a central building
78 on campus. It has been there for so long that no one, neither students nor staff, remembers
79 who built it, and has always been student-driven. BUA's serves as a gathering place for events
80 concerning food, preservation, cooking, baking etc., a place to sell local food, fair-trade and

81 zero-waste products, and a social community and meeting place for students and staff at NMBU
82 with an interest in food and sustainability. It also has an important function for several
83 international students.

84 On the occasion of the renovation, a workshop-based competition will be launched for all
85 students at NMBU. BUA wants to invite all students at NMBU to contribute to this development,
86 as we want to have a process that include everyone and have a broad cover. The renovation
87 will begin in the summer and proceed throughout the autumn. On Friday 28 January, a Kick-off
88 event for the renovation and design conference was held under the auspices of a working
89 group working on the renovation project.

90
91 Do you want to help make a permanent impression on NMBU's campus in an interdisciplinary
92 team?

93
94 Follow the process further and get more updates on workshops and about opportunities to join
95 on BUA's facebook page: <https://www.facebook.com/aaskooperativbua>

96
97
98

99 **2212.5** The Student Democracy shall follow up the action plan for
100 universal design and psychosocial study environment.

101 *Case responsible: The Student Board*

102

103 In 2021, an action plan was adopted to strengthen the learning environment. It was divided
104 into three sectors, the physical, the digital and the psychosocial learning environment. This
105 plan describes specific measures that shall be implemented and clarifies which department is
106 responsible for the implementation.

107 This is a great tool. Apart from the fact that the measures will improve the situation for
108 students, it is formulated in such a way that it is easy for the Student Democracy to follow up
109 the progression.

110

111 AU is formally responsible for sub-aim 1 within focus area 1, which concerns the psychosocial
112 learning environment. It says "NMBU systematically facilitates good mental and physical health
113 for our students". AU has not been limited by the formal responsibility but has worked
114 purposefully to implement the student perspective in other aims in the plan as well. An
115 example is section 1.2.1, where we have worked with the real estate department and the study
116 department to define and find solutions for academic homes and meeting places for students.

117

118 The Action plan for universal design and strengthening of the learning environment at NMBU is
119 only in Norwegian ptt, it will be made available when translated.

120

121

122 **2213** Decision Cases

123 **2213.1** Temporary adjustment of the rules of allocation of welfare funds

124 *Case responsible: The Student Board*

125

126 **Attachment 1:** Regulation for allocations of Welfare funds

127 **Purpose:**

128 Discuss and decide whether one want a temporary change in the regulations for the allocation
129 of welfare funds. The changes presented are based on distribution between the various funds.

130 **Background:**

131 Before Christmas, The Student Parliament gave signals that they wanted to look at the
132 possibility of being able to allocate funds in the same way as SiÅs' well-being fund is allocated.
133 In the review, AU instead wishes to submit proposals for a temporary redistribution of the
134 allocations for spring and autumn. AU sees it as appropriate to set aside a larger part of the
135 funds for this autumn's distribution, due to the uncertain situation the pandemic has caused

136 **The Proposal:**

137 The Student Parliament adopts these points as temporary changes in the regulations for the
138 allocation of welfare funds, with a duration until ST1, 2023. In order to continue these points
139 after ST1 2023, the Student Parliament must adopt these points again.

140 The Student Parliament sets aside NOK 145,000 from the welfare funds that can be allocated
141 via funds for academic and political events.

142
143 Student Parliament allows for an increase in the allocation in the autumn. Thus, the temporary
144 distribution of welfare funds is 84% allocated in the spring of 2022 and 16% allocated in the
145 autumn. This is after NOK 145,000 has been set aside for funds for professional and political
146 events.

147
148 **Recommendation from AU:**

149 AU recommends that this decision is approved.

150
151 **Proposed decision:**

152 The Student Parliament approves the proposed temporary amendments.
153
154

155 **2213.2 The Students' Requirements for Digitalization at NMBU**

156 *Case responsible The Student Board*
157

158 **Attachment 2: Resolution: Students' requirements for digitization at NMBU**
159

160 **Purpose:**

161 Adopt the resolution Students' demands for digitization at NMBU
162

163 **Background:**

164 We live in an increasingly digitalized and decentralized world. This opens and change the way
165 we communicate, learn and relate to each other, both inside and outside academia. It is
166 important that universities follow this societal development, and it is therefore of great value
167 to be able to provide digital offerings on different scales. Furthermore, it is also important that
168 students have an active relationship with their own student everyday life and have the attitude
169 and willingness to learn in new ways.

170 The identity of an NMBU student is strongly associated with the campus and the historical
171 buildings where teaching is done. This dimension is still important for today's NMBU students,
172 and we therefore believe that a fully digital study routine should never replace campus-based
173 activities and teaching. On the other hand, it is important that we learn from innovative
174 solutions pushed forward by the corona pandemic, and that we take with us "best practices"
175 and the sunshine stories from this demanding period. We are still not done with the pandemic.
176 AU believes that the Student Parliament must take an active position on what requirements
177 NMBU students have regarding a digital student everyday life.

178
179 **AUs recommendation:**

180 AU sets the resolution.

181

182 **Proposed decision:**

183 The Student Parliament approves the resolution.

184

185

186 **2213.3 The revised instructions for the Student Councils**

187 *Case responsible: The Student Board*

188

189 **Attachment 3: Revised Student Council Instructions**

190

191 **Purpose:**

192 Adopt revised Student Council instructions

193

194 **Background:**

195 Considering the desire for remunerated student council Presidents and Vice-Presidents, they
196 have investigated how to strengthen and expand these positions. In connection with this, AU
197 has reviewed the Work Instructions for the Student Councils at NMBU in its entirety and
198 updated and changed what is considered appropriate. This instruction has not been changed in
199 4 years, not since the departments at NMBU were merged into 7 faculties. Therefore, it is
200 important to evaluate how the student councils work, possibly how you want them to work in
201 the future. In the process of revising the instructions, we have worked closely with the Student
202 Councils, as well as been open to input and better focus on how the student councils can
203 function in the best possible way. The attached instructions have been strengthened and
204 updated, as well as providing general guidelines for a standardized operation and expectation
205 of what the student councils are, and what kind of function they have.

206

207 **AUs recommendation:**

208 Revised instructions are adopted.

209

210 **Proposed decision:**

211 The Student Parliament approves the revised instructions

212

213

214

215 **2213.4 New instructions for the President and Vice President for the**
216 **Student Councils**

217 *Case responsible: The Student Board*

218

219 **Attachment 4:** New Instructions for the President and the Vice-President and the Student
220 Council

221

222 **Purpose:**

223 Adopt new instructions for the President and the Vice-President of the Student Council

224

225 **Background:**

226 In collaboration with the Student Councils, AU has prepared a specified instruction for
227 Presidents and Vice-Presidents of the student councils. This is because these are positions with
228 specified and comprehensive work assignments. This is also important for formalizing and
229 making key positions with a lot of responsibility accountable. It is appropriate in overlapping,
230 for continuity for the organization, and for future remuneration of the positions. Furthermore,
231 it is also an important part of culture building and organizational building, because by
232 standardizing key functions, the student councils will not move towards different directions in
233 the future.

234

235 **AUs recommendation:**

236 New instructions for the President and the Vice-President of the Student Council are adopted

237

238 **Proposed decision:**

239 The Student Parliament approves the new instructions for the President and Vice President of
240 the Student Councils

241

242

243 2214 Discussion Cases

244 2214.1 Adjustments of the statutes of the student democracy

245 *Case responsible: The Student Board*

246

247 **Attachment 5:** New and old regulations. The changes are marked.

248

249 **Purpose:**

250 Discuss amendments of the regulations

251

252 **Background:**

253 The student Board states that it is necessary to amend several of the statutes of the Student
254 Democracy at NMBU so that they coincide with our other political statements. The
255 justifications from the Student Board for the changes are listed below.

256

257 **AMENDMENT OF REGULATION 1 - § 5-2 Electronic ballot election a):**

258 We want to stipulate requirements specification related to language for candidates who are
259 running for positions in the Student Parliament's Student board to ensure qualified candidates.
260 This is on the basis that in an operational, daily operations-role, such as AU's function at NMBU,
261 it is important that the candidates have the opportunity to use Norwegian as a working
262 language. This will also streamline AU's use of money, so that AU can make the most of the year
263 they are elected. NMBU operates based on a centrally adopted language policy, where
264 Norwegian is the working language, which means that all case documents, case processing and
265 meetings will take place primarily in Norwegian. It is important that AU can navigate in the
266 NMBU system and make themselves sufficiently understood.

267 Nevertheless, it is not necessary to be fluent in Norwegian both orally and in writing to do a
268 good job in an AU position. We want to emphasize that this will not be a restriction of diversity
269 or in the democracy, but a specification of the types of qualities that is important to have for
270 students in such positions of trust.

271
272 **AMENDMENT OF REGULATION 2 - § 5-2 Electronic ballot election b):**

273 AU does not want the Student Democracy to be absolute in its opinion that there are only two
274 genders. Therefore, we want to emphasize that a man and a woman will be elected to the
275 University Board.

276
277 **AMENDMENT OF REGULATION 3 - § 5-2 Electronic ballot election c):**

278 We want to make § 5-2 Electronic ballot election b) and § 5-2 Electronic ballot election c) more
279 similar in wording and form.

280
281 **AMENDMENT OF REGULATION 4 §8-1-2 Principles program:**

282 Change in accordance with a change in the Principle program treatment in Årshjulet, by
283 specifying a 5-year treatment cycle.

284
285 **AMENDMENT OF REGULATION 5 §8-1-3 Political documents:**

286 We want to specify the term political documents in the Student Democracy and will therefore
287 use it as a collective term. Therefore, we propose to divide the political documents more
288 systematically into political platforms, resolutions, and other documents.

289
290
291

292 **2214.2 Corona funds from the Ministry of Education (KD)**

293 *Case responsible: The Student Board*

294

295 **Purpose:**

296 Discuss the use of corona funds from KD to NMBU and to SiÅs.

297

298 **Background:**

299 This year, there will also be allocated funds from the Ministry of Education (KD) in the form of
300 «Corona funding for students». 140 million - 100 million to the educational institutions and 40
301 million to the university foundations for student life, will be distributed based on the number
302 of students. The announcement reads as follows:

303 The educational institutions must use the funds to provide students with extra academic
304 support and prevent them from being delayed or quitting their studies as a result of the
305 pandemic.

306

307 The millions given to the university foundations for student life will be used for social and
308 psychosocial measures for students.

309 We have not received our final allocation yet, but AU is constantly working on how this money
310 will be used. Here, both NMBU, as an institution and SiÅs, as a foundation, will receive money.
311 On that occasion, we want a broad participation process to know how this money can be used
312 effectively. We are happy to receive ideas for what type of measures the students want.

313

314 If you have any input directly to AU, please send an email to Ina Finnerud at leder.au@nmbu.no

315

316

- 317 **Questions for discussion:**
318 - What kind of measures do the students want?
319 - What kind of measures do the students NOT want?
320 - What measures will reach as many people as possible?
321
322

323 **2214.3 Norwegian University of Life Sciences as a university for children's**
324 **rights**

325 *Case responsible: The Student Board*
326

327 **Attachment 6:** Proposal for a new resolution for Norwegian University of Life Sciences as a
328 university for children's rights
329

330 **Purpose:**

331 Several students around the country have in dialogue with the Changefactory demanded more
332 knowledge from children, and information about children's basic procedural rights according
333 to the UN Convention on the Rights of the Child. We in AU at NMBU have also done the same,
334 and after a dialogue with the Changefactory, we believe there is a need for the Student
335 Parliament at NMBU to adopt a policy in which we encourage the university to become a
336 university for children's rights. We therefore want the attached resolution to be discussed by
337 the Student Parliament.
338

339 **Background:**

340 At NMBU, we educate many students that will work with children in the future.
341 The educations include academic literature that is relevant for when the students go out in
342 practice and/or get a job. Literature that the educations do not contain, however, are concrete
343 descriptions of children's fundamental rights according to the UN Convention on the Rights of
344 the Child - how to meet children and how to take care of them in practice. These are rights that
345 describe how adults should be go forward and cooperate with children, in all actions and
346 decisions that concern them. This should help ensure that it is done in the best interests of the
347 child. The rights also contribute to better legal certainty for children and better flow of
348 information in every case.
349

350 Several of the educations at NMBU do not have knowledge directly from children as a part of
351 the curriculum. These are systematically obtained experiences and advice from children, about
352 the various systems made for them. This applies to e.g. kindergarten, school, mental health
353 services, leisure activities, child protection services, police and the judiciary. AU believes this
354 should be actively incorporated into all relevant fields of study at NMBU.
355

356 The background is elaborated in the resolution.
357
358

359 **2215 Elections and Appointments**

360 **2215.1 Elections Committee for selection of the semester's best educator**

361 *Case responsible: Election Committee*

362 **Purpose:**

363 Elect candidates to select best educator of the semester as part of the committee.

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Background:

Every semester students will be voting for best educator. The purpose of this award is to encourage educator to give outstanding education therefore providing an opportunity to reward excellence in teaching. This award is an example of how NMBU works toward fostering an environment of academic excellence. Voting is open to all students from both campuses.

The Committee of the Best Educator of Semester consist of four students who will hold the position for a year. A gender-balanced committee would be preferred in accordance with the Gender Equality Act section. The Committee members are responsible for promoting and encouraging students to vote or/and nominate educators. Committee members will also review submissions of educator candidates, attend lectures of potential candidates and then finally decide on a winner. It is up to the members of the committee to meet and work at their own convenience. The Vice-President of the Student Board will also assist the committee.

380 2216 Other Cases

381
382

383 2217 Meeting Evaluation

384
385
386
387

388 2218 Attachments

389 2218.1 Attachment 1 Regulations for allocation of welfare funds

390 Rules and regulations for the allocation of Welfare
391 Funds

392 *Approved at Student Parliament 1. 08.02.2021*

393
394 Addition is marked in green

395 1 The Welfare Funds

396 1.1 Purpose

397 The Welfare Funds are given to student groups and organisations at Campus Ås who contribute to a
398 vibrant, diverse and including student life. The welfare funds mainly support activities at campus Ås. All
399 groups and organisations at Campus Ås can apply for welfare funds.

400
401 The Welfare Funds consist of basic support, activity funds and student meeting funds. 92 % of the
402 welfare funds are given out at Student Parliament meeting 2, and the remaining 8 % are given out at
403 Student Parliament meeting 5. The remaining 8 % are earmarked new groups and organizations and
404 unforeseen activities.

405
406 1.2 Basic support

407 The basic support covers basic working expenses, such as office supplies, printing, Internet
408 domain etc. Groups and organizations may only receive basic support once a year at a
409 maximum of 1200 NOK, as well as maximum 2000 NOK in extra basic support. All groups and
410 organizations may apply for basic support. The basic support is calculated on the basis of the
411 number of members who are students at Campus Ås, according to the following model:

412
413
414 Fraternities/teams that have existed more than 10 years, are qualified to receive basic
415 support with the minimum amount of 5 members.

Members	Basic support	415
10-39	800 kr	416
40-99	1000 kr	417
100<	1200 kr	418
		419
		420

If the team/fraternity does not require membership,
the number of active participants at various

421 activities arranged by the group/organization is used as the basis of calculation. A list of
422 members/estimated amount of members must be enclosed with the application (attachment
423 1).

424
425 Teams/fraternities who have higher basic operating expenses than normal, such as new
426 organizations, (under 5 years) may apply for extra basic support. If a team or fraternity applies
427 for extra basic support, shall this be specified in the application.

428
429 1.3 Activity funds

430 Activity funds stimulates an active and including student life and are assigned to activities in need of
431 extra financial support. The activity funds are only for activities at/nearby Campus Ås. All teams and
432 fraternities at Campus Ås can apply for activity funds.

433

434 Activities open for many/all students will be prioritized by the Welfare Funds committee. The
435 committee aims to conserve traditions and diversity at Campus Ås and will support this. Visible and
436 active teams/fraternities will be rewarded for their commitment.

437
438 To receive Activity funds, the application must contain information about the activities (attachment 2).
439 The use of the Welfare Funds must be documented for each activity in the budget. **Applications without
440 budget will not be handled by the committee.**

441
442 Teams/fraternities may transfer funds from one activity to another within the same Teams/fraternities;
443 however, the transfer must be approved by the officer responsible for welfare funds at the Student
444 Board. The funds must be used within the same calendar year. The transmission must be specified and
445 justified in the Annual Report and be enclosed with next year's application.

446
447 If the team/fraternity have Activity funds spare at the end of the year, they have to transfer the money
448 to the students Welfare fund before the next application deadline. Teams/fraternities may apply to use
449 the remaining welfare funds between the end of the year and the application deadline. This have to be
450 approved by the Officer responsible for Welfare Funds. If the spare funds are not repaid within the
451 deadline, the applicant will not receive any welfare funds.

452
453 The applicants are divided into thematic groups in order to ensure equal treatment of applicants from
454 fairly similar organizations and to simplify allocation routines. The allocation committee should strive
455 for an even distribution between the thematic groups, in relation to the number of applicants in each
456 thematic group, the thematic group's financial needs and the quality of the applications.

457
458 Academic organizations
459 Academic organizations organize students from one of Campus Ås' faculties, institutes of study
460 programs. Academic organizations promote students' academic interests through business
461 presentations and evenings with academic content, creating cohesion through social events.

462
463 Music and culture
464 Organizations promoting culture among the Campus Ås' students belong in this group; choirs,
465 instrumental groups, and music groups, dancing groups, theatre groups, film club, the
466 photography club and fraternities/sororities.

467
468 Politics, society and religion
469 Politics, society and religion are political organizations, organizations promoting general social
470 commitment or specific social interest, and religious organizations.

471
472 Internationally focused organizations
473 These are organizations that focus on international student relations; either by working to
474 achieve greater contact between the students of Campus Ås and the international society, by
475 spreading knowledge to the students of Campus Ås concerning the international affairs, or by
476 ensuring the flow of knowledge between the students of Campus Ås and those of other
477 countries and cultures.

478
479 Other organizations
480 This category includes clubs and organizations whose purpose are primarily social.
481 Teams/fraternities whose purpose does not belong in the other categories.

482

483 1.4 Funds for academic and political events

484 Funds for academic and political events are Welfare Funds aimed for community meetings,
485 academically and political events at Samfunnet, such as debates and presentations. It is required that
486 the supported event is open to all Campus Ås students. The allocated amount is determined by the
487 Student Parliament at the Student Parliament meeting no. 2. All Teams/fraternities, including the
488 Student Society/Samfunnet Board, may apply for funds for academic and political events until the funds
489 are empty.

490

491 Applications for funds for academic and political events should be handed in to the Officer responsible
492 for Welfare Funds at the Student Board. least three (3) weeks before the event. The applicant has to
493 give a report from the event to the Officer responsible for Welfare Funds no longer than two weeks
494 after the event took place. Activities receiving support from funds for academic and political events will
495 not be supported by activity funds. If there are spare funds for academic and political events at the time
496 of the following allocation of ordinary welfare funds, funds for academic and political events shall be
497 transferred to the Student Welfare fund.

498

499 1.5 Not eligible for support

500 The welfare funds do not support

- 501 • Internal activities within the teams/fraternities. The exception is the academic student
- 502 associations.
- 503 • Activities outside Ås. Except for groups with a focus on outdoor activities.
- 504 • Shows or activities supported by Studentsamfunnet I Ås /UKA
- 505 • Travelling expenses
- 506 • Teams/fraternities or activities who belongs to a mother organization who receives welfare
- 507 funds
- 508 • Teams/fraternities that are supported by the semester fee, such as NMBUI-teams.
- 509 • Alcohol, nicotine, narcotics and other drugs.
- 510 • Activities aimed to make money for the group/organization, such as cake sale.
- 511 • Support to other organisations
- 512 • Associations that fall under corporate law
- 513 • Group/organization outfit.

514

515 1.6 Lose the right to receive welfare funds

516 Teams/fraternities with incomplete applications do not receive welfare funds for the allocation applied
517 for. Teams/fraternities who abuse the welfare funds will not be supported at the next allocation.

518 Teams/fraternities who do not return unused activity funds within the next welfare fund application
519 deadline will not be supported by the next allocation of welfare funds.

520

521 Teams and fraternities that express differential treatment or discrimination regarding gender,
522 ethnicity, religion, spirituality, impairments, sexual orientation, gender identity or gender
523 expression in their actions or statements, will after an approved complaint not receive any
524 funds at the two next allocations.

525

526 Exceptions from this is when the differential treatment has a sensible purpose, such as
527 admission to gender divided fraternities/choirs or geographical fraternities.

528

529 1.7 Complaint treatment

530 If a party should wish to form a complaint, this shall be done in writing to the Student Board
531 (AU). AU will then review the case and inform the fraternity that has received the complaint.
532 This will at latest happen one day before the case papers for the upcoming Student Parliament
533 are due.

534
535 When the case is up for treatment at the Student Parliament it will be presented in a neutral
536 fashion by AU. Impartibility for the parliament representatives will be treated according to the
537 impartibility clause in the Student Parliament's statutes. Individuals, teams or fraternities that
538 have either formed or received a complaint will be allowed to express their side of the story
539 either in writing or orally at Student Parliament.

540
541 The Student Parliament will decide whether the team's/fraternity's behavior is in violation of
542 the rules. If the complaint is approved, the team/fraternity will lose the opportunity to receive
543 welfare funds at the two next allocations.
544

545 2 The Students Welfare Fund

546 The Student Welfare Fund is used for bigger welfare initiatives. All Welfare funds that are unused shall
547 be transferred to The Students Welfare Fund. There is money left over from the welfare funds because
548 the amount applied for is smaller than the Welfare fund, if the activities applied for does not correspond
549 with the Welfare funds purpose, or because applications are incomplete. The president of the Student
550 Board, SiÅs Board and Student Society/Samfunnet Board may give suggestions to the use of The
551 Student Welfare Fund to the Student Parliament. The Student Parliament decides whether they support
552 the proposal or not.
553

554 3 Applications

555 All Teams/fraternities who apply for welfare funds have to use the stated application form. Appendices
556 can be written on a template determined by the Welfare Officer.
557

558 Those Teams/fraternities who only apply for basic support (appendix 1) encloses a list of members
559 with the application (appendix 2). Teams/fraternities who apply for activity funds have to, in addition
560 of attachment 1, enclose information and budget for the activities applied for (appendix 3).
561 Teams/fraternities that received activity funds and/or received basic support for the first time at the
562 last allocation of welfare funds have to enclose an annual report including accounting (appendix 4).
563 New groups/organizations and Teams/fraternities who only received basic support at last allocation of
564 welfare funds do not have to enclose an annual report.
565

566 Please contact the officer responsible for welfare funds at the Student board by phone or email in
567 advance if there is any questions studenttinget@nmbu.no **Incomplete applications will not be handled**
568 **by the committee! Late applications will not be handled by the committee.**
569

570 Application for welfare funds may be delivered digitally to The Student Parliaments student Board at
571 studenttinget@nmbu.no
572

573 4 Committee of allocation of the welfare funds

574 4.1 Mandate

575 The allocation committee of Welfare Funds evaluates all the applications received, and give the Student
576 Parliament a proposal of a fair allocation of the Welfare funds. The committee considers the content of

577 the application against the purpose of the welfare funds. The committee evaluates the allocation
578 process and suggests necessary changes in the rules and regulations for allocation of the Welfare funds
579 and application form see paragraph 7, Revision.

580

581 4.2 Composition

582 The committee of allocating of welfare funds consists of:

- 583 • The officer responsible for the welfare funds at the Student board (chair).
- 584 • The officer who is the leader of the inclusion funds committee at the Student board. (if the is the
585 same person as the one responsible for the welfare funds, another representative of the Student
586 Board steps in)
- 587 • Finance manager of the Samfunnet Board.
- 588 • One student representative from the SiÅs board.
- 589 • One person who has previously been a part of the committee.
- 590 • Two representatives elected by the Student Parliament. The representatives are elected at the
591 Student Parliament meeting 4 in the spring and will participate in the committee the following
592 academic year.

593

594 4.3 Quorum

595 The committee has a quorum for allocation of Welfare funds when at least four of the representatives
596 are present and voting. A member of the committee is not allowed to vote and not be present when the
597 committee discuss teams/fraternities the person concerning is or has been a member of. Whether this
598 applies to the officer responsible for the welfare funds at the Student Board, the person concerning
599 presents the application and leaves the room. The officer responsible for welfare funds may only be
600 retrieved for direct clarifying questions regarding the application.

601

602 4.4 Working method

603 The officer responsible for the Welfare Funds reads through all applications and set up a list of
604 applications and a preliminary proposal of allocation. The allocation committee meets 1-2 times before
605 Student Parliament meeting 2, and 1-2 times prior Student Parliament meeting 5. The committee goes
606 through all the applications and adjust the proposal given by the officer responsible for the welfare
607 funds. The officer responsible for the welfare funds presents the committees setting at the Student
608 Parliament meeting. Teams/fraternities may have a meeting with the the officer responsible for the
609 welfare funds to discuss the assignment and any unclear part.

610

611 Questions and comments should be addressed to the officer responsible for the welfare funds and not to
612 any of the committee's members.

613

614 5 Allocations

615 The Student Parliament approves the allocation of welfare funds. The Student Parliament may make
616 changes to the allocation committees' proposal. The Welfare funds are allocated at Student Parliament
617 meeting 2 in the spring and Student Parliament meeting 5 in the autumn.

618

619 6 Deadlines

620 6.1 Announcement deadlines

621 The allocation rules and regulations, and the application form, should be made available for all students
622 in the beginning January during the spring semester and in the beginning of August during the fall
623 semester of each year. The allocation rules and regulations, and the application form are available at
624 <https://www.studentdemokratiet.no/welfarefunds>-The application form, and the rules and regulations

625 for allocation of Welfare funds are available online throughout the year. The officer responsible for the
626 welfare funds at the Student Board has the main responsibility of announcing the upcoming allocation
627 of Welfare funds and application deadline in due time before the application deadline.

628 6.2 Application deadline

629 The application deadline is set by the welfare officer. In spring, the application deadline is in the 10th of
630 February, application deadline in the autumn is around 10th of September. Should the set deadline fall
631 on a holiday or weekend, the deadline will be the first upcoming weekday. Late applications will not be
632 considered.

634 6.3 Deadline for treatment of applications

635 The allocation of welfare funds is announced at [nmbu.no/studenttinget](https://www.nmbu.no/studenttinget),
636 <https://www.studentdemokratiet.no/welfarefunds> and in the minutes from the Student Parliament
637 meeting. The final results of the allocation will be delivered to all applicants by mail no longer than two
638 weeks after the approval.

640 6.4 Deadline of complaints

641 Complaints on the treatment of applications must be put forward to the Student Board no more than 7
642 days after the letter of reply is received. All groups/organizations have the right to have their complaint
643 thoroughly treated and to receive a written answer within a week.

644 7 Revision

645 The application form and the rules and regulation of the allocation of Welfare funds shall be revised by
646 the Student Parliament each even numbered year. Revision of the application form and the rules and
647 regulation of Welfare funds are a matter for discussion at Student Parliament meeting 4 and a statutory
648 matter at Student Parliament meeting 6. Revised version is valid when passed by the Student
649 Parliament. Suggested percentage rates for allocation to the various categories are determined on the
650 last Student Parliament meeting each year on request from the allocation committee.

653 8 Temporary provisions

655 The Student Parliament adopts these points as temporary changes in the regulations for the
656 allocation of welfare funds, with a duration until ST1, 2023. In order to continue these points
657 after ST1 2023, the Student Parliament must adopt these points again.

659 The Student Parliament sets aside NOK 145,000 from the welfare funds that can be allocated as
660 funds for academic and political events.

662 Student Parliament allows an increase in the allocation in the autumn. Thus, the temporary
663 distribution of welfare funds is 84% will be allocated in the spring of 2022, and 16% will be
664 allocated in the autumn. This is after NOK 145,000 has been set aside for funds for academic
665 and political events.

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671 **Students' requirements for digitization at NMBU**

672 We live in an increasingly digital world. This changes the way we communicate,
673 learn and relate to each other, both inside and outside academia. It is important
674 that universities follow this societal development, and it is therefore of great value to be able to
675 have digital offerings on different levels. Furthermore, it is also important that students have
676 an active relationship with their own student everyday life and have the attitude and
677 willingness to learn in new ways.

678 Nevertheless, there is a clear connection between the completion of a degree at a university
679 and the belonging to the institution. This is especially important. One loses social relationships,
680 professional debates, conversations by the coffee machines, and lower threshold for asking
681 questions in digital teaching. The identity of an NMBU student is strongly associated with the
682 campus and the historic buildings where teaching takes place. This dimension is still important
683 for today's NMBU students, consequently we believe that a fully digital study routine should
684 never replace campus-based activities and teaching but be an equal and complementary offer.
685 However, it is important that we learn from innovative solutions as a result of corona the
686 pandemic, and that we take with us "best practices" and the sunshine stories from this
687 demanding period.

688 For the students, the most important thing is that we become part of the campus and that we
689 are here in both formalized and informal meeting places to become part of the academic
690 environments at the university. It is therefore important that we maintain this. Therefore, we
691 do not want fully digital study weekdays. Furthermore, some administrative activities can be
692 solved well digitally, such as master's supervision, and feedback on tests. It is therefore
693 important to be flexible and willing to change where digital tools can streamline teaching
694 activities.

695 The most important thing for the student in such a situation is transparency and predictability.
696 If there are requirements for everyday digital study, clear guidelines must be set for why it is
697 required for the individual course. This is especially important regarding exams and
698 assessments in subjects. There is a big difference between teaching and exams, following there
699 must be possible to take different considerations into account.

700

701 **The Student Parliament at NMBU believes that:**

702 • Learning outcomes shall have highest priority in questions regarding teaching and
703 assessment methods at NMBU. Then, predictability and quality are the most important factors.

704 • Ordinary teaching should be physical as far it is possible, based on quality, belonging to an
705 institution and relationship to the class and lecturer.

706 Teaching, syllabus and exam that can be delivered digitally should also be given digitally.

707 • It must always be possible to justify why the method used is the most appropriate, regardless
708 of whether it is digital or not.

709 • There is a difference between digital teaching and digital exams. These must be placed
710 together in context but can be different.

711 • The university must ensure that when using digital tools, employees and students must
712 receive adequate training in these tools.

713 • Students may have to be away from physically compulsory teaching, without it being
714 necessary to obtain a medical certificate, etc., digital participation is offered and is considered a
715 completed compulsory activity.

716 • There must be fixed protocols and standards for digital teaching and examination conduct in
717 all subjects at NMBU. There must be routines so that all students and staff involved agree with
718 the guidelines.

- 719 • Work to evaluate the digital solutions that have been used during the corona pandemic and
720 continue those that have worked well.
- 721 • Students must have an intuitive, personal entrance portal to their digital study routine. There
722 is a need for a comprehensive offer of digital curriculum.
- 723 • E-books and e-compendiums should be available for all subjects, and they should be less
724 expensive than paper books.
- 725
- 726
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731 Work instructions for the Student Councils at NMBU

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733 *Adopted at Student Parliament 1, XX.XX.XXXX*

734

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736 **The Student Council's vision:** *The Student Council's primary task is to protect students' rights*
737 *and interests at the faculty. The Student Council is an arena for communication and collaboration*
738 *across fields of study and between student councils at different faculties. The Student Council is a*
739 *link between the students and employees at their faculty.*

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742 **Assignments**

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- The Student Council is responsible for operating its own Student Council in a good way.
 - Ensure that the students at their faculty are informed and updated about current issues at the faculty and the campus.
 - The Student Council is responsible for ensuring that the contact information is updated and available to the students at the faculty.
 - The Student Council is responsible for ensuring that all members of the Student Council agree with these instructions, as well as other documents of importance to the performance of their duties.
 - The student councils must be updated on current issues at the Student Parliament and what is happening in the Student Democracy in general.
- Ensure good communication and information flow internally and externally in the Student Council.
 - The Student Council is responsible for introducing STUD100 (Introduction to Student Democracy) in all first classes at the faculty every autumn semester.
 - The Student Council is responsible for showing the film STUD200 (Introduction to Student Democracy part 2) to all first classes at the faculty every spring semester.
 - The Student Council is obliged to inform and update each other internally about changes in matters. They should also search for information where it is needed.
 - The Student Council shall work to have good contact with the faculty board and represent the students at the faculty in a good way
 -
- The Student Council shall follow up the adopted annual cycle and date plan for the Student Parliament and plan its activities based on these.
- The Student Council has the right to submit matters of relevance to students at its own faculty and for students at the entire university to the Student Parliament.
- Marketing
 - The Student Council must contribute to that the Student Democracy is being visible on campus.
 - The student councils shall, in collaboration with the Student Board, be active during the Buddy Week at NMBU, in events such as the faculties' and "Samfunnets" rebus activities.
 - The student councils shall work for the recruitment of students to ensure a extensive student representation in all councils and committees.

- 776 • The Student Council is responsible for having student council meetings before each Student
777 Parliament.
- 778 - Notice of Student Council meetings must be posted no later than 1 week before the
779 start of the meeting. The minutes must be taken during the meeting and the minutes
780 shall be sent to the Student Council no later than 2 days before the Student Parliament.
- 781 - Resolutions must be sent out 1 week before the meeting is held. The outcome of the
782 vote is decided by a simple majority. Personal elections are held by a secret ballot if
783 there are several candidates.
- 784 • The Student Council is responsible for being a connector between the students at its own
785 faculty and the management at the faculty. This can be done by the student council by adopting
786 faculty-specific policies that the student council President can present in meetings with the
787 faculty management.
- 788 • The Student Council shall also be a social meeting place and is responsible for stimulating
789 academic community for students at the faculty. Where relevant, the student council has the
790 overall responsibility for the academic homes.

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793 **Composition of the Student Council (All positions are 1-year positions)**

794 The structure of the student councils has been adopted at the Student Parliament 6, 2016.

- 795 - President. Elected at the autumn general assembly.
796 -Vice-President. Elected at the spring general assembly.
797 - Student Parliament representatives. Elected at the autumn meeting.
798 - Faculty board representatives. Elected by electronic ballot election in the autumn.
799 - Student representatives in the faculty's research committee.
800 - Student representatives in the faculty's teaching committee or study committee.
801 - Student representatives in the faculty's recommendation committee.
802 - Student representatives in the faculty's recruitment committee.
803 - Class student representatives. Selected during STUD001.

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806 **Elections and overlaps**

- 807 • The Student Council is elected at the General Meeting of the faculties.
- 808 - The general meeting must be held at least once each semester. At the General meeting,
809 all students have the right to speak, make proposals and vote to the faculties to which
810 each individual belongs.
- 811 - After the General Meeting, the Student Council is responsible for ensuring that the
812 management of the faculty and the student board receive the updated list of student
813 representatives in councils and committees.
- 814 • All representatives in the Student Council who resign from a position in the Student Council are
815 responsible for providing good training to the incoming representative in the position. Under the
816 auspices of the Student Council, overlapping period will be done.
- 817 • The outgoing representative shall provide a letter of experience to the incoming representative. The
818 class student representative is an exception to this provision. The positions that will write an annual
819 report are the following:
- 820 - Faculty board representatives
821 - President and Vice-President of the Student Council
822 - The faculty's teaching committee / study committee
823 - The faculty's research committee
824 - The faculty's recommendation committee
825 - The faculty's recruitment committee
- 826 • Only students who are semester registered at NMBU are allowed to vote in elections. You are only
827 allowed to cast one vote at a faculty.

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Archiving

The purpose of an archive system is to ensure a good flow of information in the future, as well as to be able to be a serious and transparent organization.

- • The Student Councils are responsible for using a single archiving platform that everyone in the Student Council has access to. This platform must not be associated with a person, but the Student Council email. One of the university's platforms will be used, Onedrive or Canvas.
- • In the platform, all minutes and testimonials will be submitted for the future Student Councils. The structure of the archiving is up to each Student Council, but the information should be easy to find.
- The reports for overlap can also be sent to the Vice-President of the Student Board, who archive it in the Student Democracy's file structure.

Individual tasks for each individual position in the Student Council

- All members of the Student Council have a duty to attend a student council meeting, if a permanent representative cannot be called in.
- All members of the Student Council have a duty to be directly connected between the students and their contact area at the faculty. This means that the members must always be a person who people can trust and must be available for students who need to get in contact with them.
- All members have a duty to be well prepared for their councils and committees, and to represent students in the interests of the faculty.
- The Student Council can also expand its mandate in the form of representatives. This may, for example, apply for program associations at the faculty.
- **President of the Student Council**
 - Has the strategic responsibility and is the Student Council's contact person.
 - Contact person between the students and the management at the faculty.
 - Is the chairman of student council meetings.
 - Sits at the student council dinner for the Student Parliament's Student Board.
 - See more at «Instructions for the President and Vice-President of the Student Council».
- **Vice-President of the Student Council**
 - The Vice-President has the organizational responsibility.
 - Update mailing lists and make minutes and notices available on the Student Council's communication platform. The contact information shall be passed on to the faculty's administration.
 - Responsible for ordering food and drink for student council meetings.
 - The Vice-President calls in for the meetings and writes minutes.
 - The Vice-President sits on the working group for marketing the Student Democracy.
 - See more at «Instructions for the chair and deputy chair of the Student Council».
- *Student Parliament representative - represents the students at the faculty at the Student Parliament and in the central Student Democracy*
 - Is responsible for promoting and working for the Student Council's opinions and decisions prior to the Student Parliament.
 - Duty to attend the Student Parliament.

- 878 - Has compulsory attendance at the Student Parliament's kick-off conference, as well as
879 other events under the auspices of the Student Parliament and the Student Board.
880 - A student council representative has a duty to attend every Student Council dinner.
881
- 882 • The faculty's study committee - *the strategic organ for education at the faculty*
 - 883 - The representative shall be involved in providing advice and strategic input to the
884 faculty in matters concerning education. In addition, matters delegated by the faculty
885 board shall be discussed and dealt with.
 - 886 - Duty to attend meetings of their committees, if a permanent representative cannot be
887 called in.
 - 888 - Has a duty to report to the Student Council.
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- 890
- 891 • The faculty's research committee - *the strategic organ for research and innovation at the*
892 *faculty*
 - 893 - The representative shall provide advice and strategic input to the faculty's management
894 in matters concerning research, and otherwise handle matters delegated from the
895 faculty.
 - 896 - Duty to attend meetings of their committees, if a permanent representative cannot be
897 called in.
 - 898 - Has a duty to report to the Student Council.
899
- 900 • The faculty's recommendation committee - *is the committee that assesses applications for*
901 *positions at the faculty. The committee gives its recommendation on who is to be employed at the*
902 *faculty. The recommendation committee has meetings when applicants are to be assessed/*
903 *summons if necessary.*
 - 904 - The representative attends meetings, as well as trial lectures with relevant candidates.
905 Responsibility for being updated on information about the candidate.
 - 906 - Duty to attend meetings of their committees, if a permanent representative cannot be
907 called in.
 - 908 - Has a duty to report to the Student Council.
909
- 910
 - 911 • The faculty's recruitment committee - *is the committee that hires the candidates that the*
912 *recommendation committee has recommended. Like the recommendation committee, there are*
913 *meetings if it is needed.*
 - 914 - Representatives attend meetings, as well as discussions about hiring candidates.
915 Responsibility for being well updated on the recommendation.
 - 916 - Duty to attend meetings of their committees, if a permanent representative cannot be
917 called in.
 - 918 - Has a duty to report to the Student Council.
919
- 920 • Program councils - *councils that change, develop and improve study plans and study courses, at*
921 *various educations. 1 program council per education / degree.*
 - 922 - Duty to attend meetings of their committees, if a permanent representative cannot be
923 called in.
 - 924 - Has a duty to report to the Student Council.
925
- 926 • Class student representatives – *representatives from the class. 1 student representatives per*
927 *class with a personal substitute.*

- 928 - Class student representatives must conduct at least one class meeting during the
929 semester, and other meetings if necessary
930 - Be the representative who is closest to the students, and thus has an extra
931 responsibility to report to the Student Council if there are relevant issues.
932 - Prepare for a class meeting, if a permanent representative cannot be called in.
933 - Has a duty to report to the Student Council.

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Regulations

- 937 • It is up to each Student Council to create a supplementary instruction that is adapted to their
938 own structure that meets the requirements in this instruction.
939 - There must be flexibility in the student council instructions so that each individual
940 student council has autonomy.

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Modification of this instruction

- 944 • This instruction is superior to anything else that is adopted by the Student Council. Changes
945 to these instructions can take place at the Student Parliament in accordance with the rules that
946 apply to proceedings at the Student Parliament.

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948

Other

- 950 • The Student Council has a contact person in the Student Parliament's Student Board. This
951 person must be known to the Student Council as a resource and must be invited to the Student
952 Council.
953 • The Student Council's funds come from the faculty, and partly from the Student Parliament if
954 necessary.

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962 **Instructions for the President and the Vice-President**
963 **of the Student council**

Will be adopted XX.XX.XX

- *President of the Student Council*

- 966 • The President has the overall responsibility for the operation of the Student Council.
- 967 • Represent the Student Council externally and represent the Student Council at faculty
- 968 meetings for employees and students.
- 969 • Has the strategic responsibility for the Student Council and is the contact person linked to AU.
- 970 • Sits in the students' leadership group, SLG, together with student Presidents from other
- 971 faculties.
- 972 • The acting contact person between the students and the administration at the faculty.
- 973 • Attend the meetings at the Student Council Dinner for the Student Parliament's Student
- 974 Board. This takes place the same week as the Student Council has their meeting, on Tuesdays.
- 975 • Is the chairman and has the overall responsibility for case review at student councils and for
- 976 the conduction of general meetings.
- 977 • Overall responsibility for the finances of the Student Council.
- 978 • Writes the half-year report for the autumn general meeting and the overlap report for the
- 979 spring general meeting.
- 980 • Main responsibility for follow-up of all student representatives at the faculty.
- 981 • Elected at the fall general assembly and sits for one (1) year.

- *Vice President of the Student Council*

- 984 • The Vice President has the organizational responsibility in the Student Council
- 985 • Will update mailing lists and make the minutes and notices available on the Student Council's
- 986 communication platform (s).
- 987 • Ensure that the contact information of the student representatives is passed on to the
- 988 faculty's administration.
- 989 • Is responsible for ordering food and drinks for Student Council meetings and the faculty's
- 990 general meetings.
- 991 • To send notice to all Student Council members for meetings.
- 992 • To be the reporter during the Student Council meetings and the faculty general meetings and
- 993 publish it on the Student Council's communication platform (s) after the meeting.
- 994 • Sits in the working group responsible for the marketing of the Student Democracy, together
- 995 with Vice-Presidents from other faculties
- 996 • Hang up Dassavisa after the Student Council dinner.
- 997 • Assist and help the President when it is needed.
- 998 • Writes overlap report for the autumn general meeting.
- 999 • Vice-President is elected at the spring general assembly and sits for one (1) year.

- 1001 **Into the instruction locally:**
- 1002 **Student Council**
- 1003 Before Student Council takes place
- 1004 • Send notice and agenda to all council members. Send both email and invitation in Outlook, as
- 1005 well as on other communication platforms if preferred.
- 1006 • Order baguettes / food for the meeting
- 1007 - SiÅs wants the food to be ordered at least 24 hours before.
- 1008 - Order food from SiÅs' website: <https://www.sias.no/baguetter/category1055.html>
- 1009 - Send email to **XXX** and say that you have ordered food for the SC meeting.
- 1010 • Make coffee.
- 1011 - Make coffee for the student council. Made in the kitchen in **XXX**.
- 1012 • Prepare minutes based on the notice. The President writes in advance about the issues that
- 1013 have come up at the student council dinner (Student Parliament cases).
- 1014
- 1015 Under the student council meeting
- 1016 • Hold the meeting and write minutes.
- 1017 • Pass around a list of participants that everyone should sign and send it to the Head of
- 1018 Administration after the meeting, so that he/she sees that we order food only for those who
- 1019 are in present at the meeting.
- 1020
- 1021 After student council meeting
- 1022 • Send a list of participants to the Head of Administration.
- 1023 • Send minutes to the Student Council no later than 2 days before the Student Parliament
- 1024 (Monday after SC) and post it on canvas / facebook group / digital platform.
- 1025
- 1026 **General meeting**
- 1027 Before the general meeting
- 1028 • Order pizza in the same way as the baguettes for a regular SC. SiÅs does not have a vegan
- 1029 alternative to pizza when ordering, so write in the comments field how many vegans and how
- 1030 many vegetarians. Send an email to the **Head of Administration** stating that you have ordered
- 1031 food for the general meeting.
- 1032 • Buy soft drinks, cups, napkins, etc. at the store. There are soft drink boxes in the SC room.
- 1033 • Book a room (President and Vice-President agree on who does this).
- 1034 • Make a poster and hang it on bathroom doors, boards, etc. Ask AU's marketing manager for
- 1035 help if there is anything you need help with.
- 1036 • Create Facebook event. If necessary, look at the previous general meeting events.
- 1037 - Has also published info about the various positions (one position per day) during the
- 1038 days before the general meeting. (See photos under «miscellaneous» and «info about
- 1039 positions») In that way people know what they are going to.
- 1040 • Make sure that the notice is sent out to everyone at the faculty. Use the advisors.
- 1041 • Make coffee, prepare minutes and list of participants.
- 1042 • Invite the dean or head of administration to a general meeting.
- 1043

1044 During the general meeting

- 1045 • Write minutes and pass around the list of participants.

1046

1047 After the general meeting

- 1048 • Clean up.

- 1049 • Send out minutes on the communication platforms and register the contact information to
1050 new student representatives at AU.

- 1051 • Send the participant list to XXX.

1052

1053 **Other**

- 1054 • There are many in the student council who have a lot of knowledge. Use the network. Just ask
1055 if you have any questions. Use AU if there are things you are wondering about, or they can tell
1056 you who to contact. Their email addresses are in the student council email.

- 1057 • Student council email:

- 1058 - Go to <http://webmail.nmbu.no>. Press on employees and organizations at NMBU.

- 1059 - Username: XXX

- 1060 - Password: XXX

- 1061 • Dassavisa will be picked up at the student council dinner the day before the Student Council
1062 meeting by the President and will be hung up on all doors at XXX

- 1063 • Read the local Student Council's instructions, and the document «Work instructions for the
1064 Student Councils at NMBU» at <https://www.studentdemokratiet.no/>

- 1065 • Stud001 is conducted in August for all new students at NMBU and is an introduction to the
1066 Student Democracy. Join the President and divide yourself into the common subjects of all the
1067 new student (first- and fourth-year student) at the faculty. Attend a lecture at the beginning to
1068 elect a class representative. AU sends out powerpoints in advance and use them as a resource if
1069 anything. Remember! Submit student representatives from each class to AU after the election.

- 1070 • Must have regular contact with the dean and administration and be a connector at the faculty
1071 between employees and students. This includes responding to emails, receiving formal
1072 inquiries and encouraging regular meetings with the management of the faculty.

- 1073 • Create "what has happened since the last SC" or similar. newsletter, 1-2 weeks after each SC
1074 meeting. It can be a post on fb, possibly an email, where it is brief and concrete what has been
1075 done to follow up the cases since the last meeting. This works well and gives the council
1076 members insight into what has been done and the status for the cases.

- 1077 • Work to ensure that the program associations are active members of SC and ensure good
1078 academic and social offers for the students at the faculty.

- 1079 • Coordinate with the faculty when Student Council meetings takes place, so that it does not
1080 conflict with other committee meetings.

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1082

1083 2218.5 Attachment 5 New and old statutes with changes.

1084 Yellow = part of the regulations that have been amended

1085 Green = the actual change in the regulations

1086

1087 AMENDMENT OF REGULATION 1:

1088 Old suggestion:

1089 § 5-2 Electronic ballot election

1090 a) Election of the Student Parliament's Student Board

1091 The Student Parliament's Student Board is elected by electronic ballot election, where all semester-
1092 registered students have the right to vote. The ballot election takes place in April every year. The
1093 position time is 1 year and lasts from 1.7. to 30.6.

1094

1095 New proposal:

1096 § 5-2 Electronic ballot election

1097 a) Election of the Student Parliament's Student Board

1098 The Student Parliament's Student Board is elected by electronic ballot election, where all semester-
1099 registered students have the right to vote. The ballot election takes place in April every year. The
1100 position time is 1 year and lasts from 1.7. to 30.6. The working language will be Norwegian, and a B2
1101 level is required for candidates.

1102

1103

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1105 AMENDMENT OF REGULATION 2:

1106 Old suggestion:

1107 § 5-2 Electronic ballot election

1108 b) Election to the University Board

1109 Two student representatives are elected, one of each gender, with a personal substitute for the
1110 University Board (US). These are elected by electronic ballot election, where all semester-registered
1111 students have the right to vote. The ballot election takes place every year in April / May for female
1112 representatives and November for male representatives. The position time for the elected is 1 year and
1113 lasts from 01.07. to 30.06 for the spring election, and 01.01-31.12 for the autumn election.

1114

1115 New proposal:

1116 § 5-2 Electronic ballot election

1117 Two student representatives, a woman and a man, are elected, with personal substitutes to the
1118 University Board (US). These are elected by electronic ballot, where all semester-registered students
1119 have the right to vote. The ballot election takes place every year in April / May for female
1120 representatives and November for male representatives. The position for the elected is 1 year, and lasts
1121 from 01.07. to 30.06 for the spring election, and 01.01-31.12 for the autumn election.

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1125 AMENDMENT OF REGULATION 3:

1126 Old suggestion:

1127 § 5-2 Electronic ballot election

1128 c) Election to the Faculty Board

1129 The student representatives in the Faculty Board are elected by electronic ballot election, where all
1130 semester-registered students at the relevant faculty have the right to vote. The position time for the
1131 elected is 1 year and lasts from 01.01-31.12 for male representatives (elected in November) and 01.07-
1132 30.06 for female representatives (elected in April / May).

1133

1134

1135 New proposal:
1136 § 5-2 Electronic ballot election
1137 Two student representatives, a woman and a man, are elected with personal substitute to the seven
1138 Faculty Boards (FS). These are elected by electronic ballot election, where all semester-registered
1139 students at the relevant faculty have the right to vote. A student only has the right to vote in one faculty
1140 board election. The ballot election takes place every year in April / May for female representatives and
1141 November for male representatives. The position time for the elected is 1 year and lasts from 01.07. to
1142 30.06 for the spring election, and 01.01-31.12 for the autumn election.

1143
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1146 AMENDMENT OF REGULATION 4:

1147 Old suggestion:

1148 §8-1-2 Principle Program

1149 The Principle program stipulates the organization's basic principles and overall political priorities. The
1150 program of principles is superior to the Student Parliament's other policy.

1151
1152 The Principle program must be reviewed every 4 years. Student Parliament can always choose to open
1153 the Principle program for processing. The Principle program shall be processed over two student
1154 council meetings including a discussion at the first meeting and a decision at the second meeting.

1155
1156 New proposal:

1157 §8-1-2 Principle Program

1158 The Principle program stipulates the organization's basic principles and overall political priorities. The
1159 program of principles is superior to the Student Parliament's other policy.

1160
1161 The Principle program must be reviewed every 5 years. Student Parliament can always choose to open
1162 the Principle program for processing. The Principle program shall be processed over two student
1163 council meetings including a discussion at the first meeting and a decision at the second meeting.

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1167 AMENDMENT OF REGULATION 5:

1168 Old suggestion:

1169 §8-1-3 Political documents

1170 The Political documents stipulates what the Student Parliament thinks about a particular topic. This
1171 should not conflict with the Principle program. Beyond that, political documents are superior to the
1172 Student Parliament's other policies. The document is valid for 5 years. Political documents shall be
1173 processed over two student council meetings including a discussion matter at the first meeting and a
1174 decision at the second meeting.

1175
1176 New proposal:

1177 §8-1-3 Political documents

1178 The political platforms stipulates what the Student Parliament thinks about a particular topic. This
1179 should not conflict with the Principle program. Beyond that, political platforms are superior to the
1180 Student Parliament's other policies. The document is valid for 5 years. Political platforms shall be
1181 processed over two student council meetings with a discussion matter first meeting, and a decision at a
1182 second meeting. Resolutions stipulates what the Student Parliament believes in a particular case.
1183 Resolutions can be processed directly. Other political documents written directly by AU follow different
1184 case procedures.

1187 2218.6 Attachment 6 Suggested resolution for NMBU as a childrens rights
1188 university

1189

1190 **Discussion case - NMBU as a Children´s Rights university**

1191

1192

Abbreviations:

1193

UN – United Nations

1194

UNCRC – UN Convention on the Rights of the Child

1195

1196 All children in Norway have a lot of knowledge about their experience from the system or
1197 service they are in and how they work. The Change factory conducts systematic surveys for
1198 children from all over Norway. They collect experiences and advice from children about their
1199 meeting with kindergartens, schools, emergency services and the legal system. The answers
1200 that are repeated are summarized and collected as knowledge directly from children. The goal
1201 is that this knowledge is included when the systems are further developed, so that the systems
1202 made for children will be experienced as safe and useful for them. Knowledge from children
1203 contains descriptions of how kindergarten teachers, teachers,
1204 health workers, child welfare workers and others who meet children should be, for children to
1205 get sufficient learning and get good help. This knowledge describes good professionalism, seen
1206 from a child's perspective. Among other things, it describes how adults must appear so that it
1207 feels safe for the children to be honest about important things. The perspectives presented are
1208 based solely on experience and advice from children who are in various systems and services
1209 now.

1210

1211 The Convention on the Rights of the Child states that all children have four basic rights when
1212 you meet them, when actions are to be taken and decisions are made that will affect them:

1213

1214 - that the **best interests of the child** should be a fundamental consideration in all
1215 actions that affect children (BK article 3, Constitution §104),

1216 - that the child has the **right to express himself/herself freely** about matters that
1217 affect the child (BK article 12, Constitution § 104)

1218 - that the child has the **right to get information** in connection with the child having the
1219 right to express himself or herself (BK Article 12),

1220 - and that the child has the right to privacy (BK article 16, The European
1221 Human Rights Convention (ECHR) Article 8, Constitution § 102).

1222

1223 The UN Convention on the Rights of the Child contains some basic procedural rights that apply
1224 to everyone under the age of 18. By systematically teaching students how to use these rights in
1225 practice can have great significance in the lives of many children. The rights protect children's
1226 legal certainty, and studies show that if the rights are followed in all circumstances that affects
1227 a child, the trust of the adults working in the services is maintained. This will not only
1228 contribute to the children gained confidence in the professionals of the future, but also give the
1229 students concrete tools they can use when they start working. Then we ensure that they follow
1230 Norwegian law.

1231

1232 For the future students that will work with children, to be well equipped to meet this
1233 community group in their working life, it is crucial that NMBU systematically trains
1234 their students in what children themselves believe are good ways to be met in all systems and
1235 services which is made for them.

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The Student Parliament at NMBU states that:

- NMBU will become a children’s rights university with focus on children's basic procedural rights according to the UN Convention on the Rights of the Child, in all fields of study that educate students to work with children.
- NMBU shall introduce knowledge directly from children in the curriculum in all relevant fields of study.
- NMBU shall provide all the university's students with training in the children's rights that focusing on how the adult community should meet children.