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| **Payment form and assignment contract for external examiners****Faculty of Science and Technology, Norwegian University of Life Sciences** |

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| **Personal information:** |
| Name: | Date of birth: |
| Country of residence: | Email\*: |
| Bank account number\*:  |

*\* It is only necessary to fill in bank account number and email if it has changed or you are unsure whether we have the correct bank account number / email registered.*

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| **Your assignments, filled in by external examiner after the assignment(s). See weighting on p. 2.** |
| **Type of assignment** | **Course code** | **Semester / year** | **Number** | **Weighting in hours** | **Total number of hours per assignment** |
|  |  |  |  |  |  |
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|  |  |  |  |  |  |
| **Total number of hours to be paid:** |  |

*If you are unsure of something, you can leave it open or describe what the assignment was about under «Any comments».*

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| **For degree thesis or special syllabus, please state the name of the student(s) here:** |
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| **Any comments (eg pensioner salary or changed residential address):** |
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|  |  |  |
| --- | --- | --- |
|  | **Date** | **Signature** |
| **External examiner** |  |  |
| **NMBU** |  |  |

**This payment form is delivered by uploading here:** [**https://nettskjema.no/a/205574**](https://nettskjema.no/a/205574)

If you have questions regarding this form or other questions related to examiner assignments at the Faculty of Science and Technology, NMBU, please contact:

Trine Næss Henriksen, phone: +47 67 23 14 99, e-mail: trine.nass.henriksen@nmbu.no

**Payment for external examiners - Weighting**

**Control and approval of evaluation program / exam paper**

Basic fee - 3 hours per course

**Oral exams**

Ordinary exam basic fee 3 hours + per candidate 1 hour

Special syllabus per candidate 3 hours

**Written exams**

**Ordinary exam and appeals**

Basic fee 3 hours

Exam length up to 2 hours 0.5 hour per student

Exam length 3 - 4 hours 0.75 hours per student

Exam length 5 - 7 hours 1.0 hour per student

Exam length 8 hours and over 1.25 hours per student

**Degree thesis - including oral defense of the thesis**

Bachelor thesis 5 hours per thesis

Master's thesis 30 credits 10 hours per thesis

Master's thesis 60 credits 15 hours per thesis

**Collaboration** between 2 or more students:

Bachelor thesis, collaboration 8 hours per thesis

Master's thesis 30 credits, collaboration 15 hours per thesis

Master's thesis 60 credits, collaboration 25 hours per thesis

**Reports / semester assignments / portfolio evaluations**

Basic fee 3 hours per course

Number of pages - 15 plus 1 hour per student

Number of pages - 25 plus 2 hours per student

Number of pages - 50 plus 3 hours per student

**Hourly wage**

Ordinary rate for external examiners at NMBU: 326.90 NOK

Pensioner salary: 218.00 NOK (As a Norwegian pensioner, you can work on pensioner terms without receiving a reduction in the payment from The Norwegian Public Service Pension Fund (Statens pensjonskasse). If you want a pensioner's salary, this must be stated under «Any comments» on page 1.