

Frequently Asked Questions at the Student Information Centre (SiT)

2019

What is SiT?

- Part of the Department of Academic Affairs
- Walk-in services 10:00-14:00, Monday – Wednesday and 10:00-17:00 on Thursdays
- E-mail inquiries: sit@nmbu.no Telephone: 67230111
- Course Registration
- Transcript requests
- Student residence permit renewal
- Exchange studies

1) Am I registered as a student?

- Student database (not employee database)
- Generally admission must first be granted
- Contact person at your department:

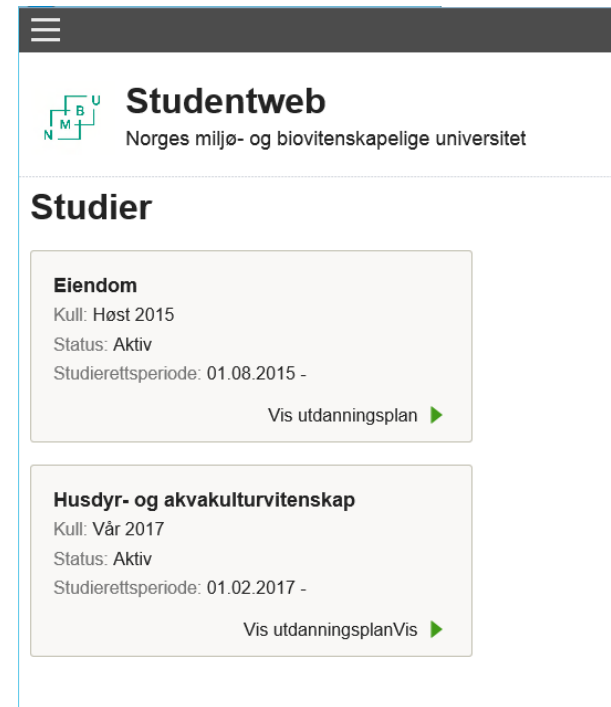
PhD pages: Who does what?

The image shows a red form for a Norwegian student identity card. It contains the following fields and text:

- Student** (with the NTNU logo)
- Fornavn** (First name)
- Etternavn** (Last name)
- Studentnummer** (Student number): 0000000
- Brukernavn** (Username)
- Signatur** (Signature): 1234567
- Utgitt av** (Issued by): Utenlandsforvaltningen
- Utgitt som** (Issued as): utenlandsforvaltningen

2) How do I register for courses? *Or can I register after the deadline?*

- [StudentWeb](#)
- [Course Catalogue and Schedule](#)
- E-mail request to sit@nmbu.no
- Registration deadlines apply!
- Too late to register at exam time

A screenshot of the Studentweb interface for NMBU. The header shows the NMBU logo and the text 'Studentweb' and 'Norges miljø- og biovitenskapelige universitet'. Below the header, there is a section titled 'Studier'. Under 'Studier', there are two course listings. The first listing is for 'Eiendom' (Real Estate) for the autumn semester of 2015. It shows the status as 'Aktiv' and the study period as '01.08.2015 -'. There is a link 'Vis utdanningsplan' with a right arrow. The second listing is for 'Husdyr- og akvakulturvitenskap' (Animal and Aquaculture Science) for the spring semester of 2017. It shows the status as 'Aktiv' and the study period as '01.02.2017 -'. There is a link 'Vis utdanningsplanVis' with a right arrow.

Studentweb
Norges miljø- og biovitenskapelige universitet

Studier

Eiendom
Kull: Høst 2015
Status: Aktiv
Studierettsperiode: 01.08.2015 -
Vis utdanningsplan ►

Husdyr- og akvakulturvitenskap
Kull: Vår 2017
Status: Aktiv
Studierettsperiode: 01.02.2017 -
Vis utdanningsplanVis ►

3) Can/Must I pay the semester fee?

- Semester registration fees **optional** for:
 - Quota students
 - NORAD(NORHED) financed
- Employed Phd candidates not allowed to pay.
- Semester fee invoice by request only.

4) How do I register for a special syllabus (replaces individual coursework)?

- Submit completed form to SiT by the deadline
- Course registration is performed by SiT and not at your department

AGREEMENT FOR SPECIAL SYLLABUS

The agreement must be prepared in cooperation with the department responsible for the special syllabus. Fill inn electronically.

Before filling the form, read about special syllabus in [Regulations relating to admission, studies, examinations and degrees at NMBU with supplementary provision](#)

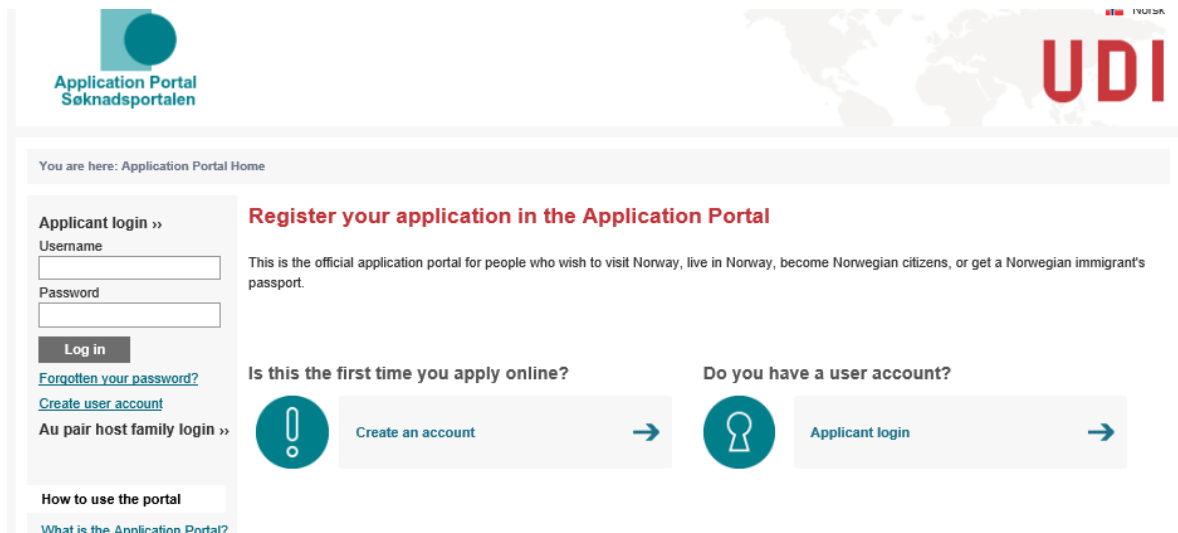


5) Can I re-take an exam?

- Yes! You are allowed 3 attempts, but can only improve your grade one time.
- Re-examinations possible (illness or failed exam)
- Registration possible through either StudentWeb or by e-mail request to sit@nmbu.no
- Registration deadlines also apply – check the academic calendar.

6) How do I renew my study permit?

- Begin process approximately 6 weeks before current permit expires
- Check-list available on NMBU website
- Study progression report obtained by email request to SiT



Application Portal
Søknadsportalen

You are here: Application Portal Home

Applicant login »

Username

Password

Log in

[Forgotten your password?](#)

[Create user account](#)

Au pair host family login »


How to use the portal

[What is the Application Portal?](#)


Register your application in the Application Portal

This is the official application portal for people who wish to visit Norway, live in Norway, become Norwegian citizens, or get a Norwegian immigrant's passport.

Is this the first time you apply online?

 [Create an account](#) →

Do you have a user account?

 [Applicant login](#) →

Questions to sit@nmbu.no

