

Student Parliament 6 2020



Monday 09th November 2020

Festsalen UR (U215)

Student Parliament is open for everyone,
welcome!

The Student Board encourages all participants to bring their own cutlery, plate, water bottle and coffee cup.

Case documents is available at:
<http://www.studentdemokratiet.no>

AGENDA

STUDENT PARLIAMENT 6 - 2020, MONDAY 09th OF NOVEMBER AT 5:15 PM,
COMPLETE CASE DOCUMENTS ARE ONLY SENT TO PERMANENT STUDENT REPRESENTATIVES.
THE DOCUMENTS ARE ALSO PUBLISHED AT THE STUDENT BOARD WEBSITE AND ON CANVAS:

<http://www.studentdemokratiet.no>

Registration begins at 17:00

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49 2061 Constitution

50 2061.1 Approval of today's agenda and summoning

51 2061.2 Approval of the previous meeting report

52 Reports are uploaded to our homepage (<http://www.studentdemokratiet.no>) a week after
53 each Student Parliament Meeting. If you need a paper copy of the report please get in touch
54 with the Student Board at their office (Room U121, The Clock building)

55 2061.3 Appointment of a Counting Committee

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64 2062 Orientation cases

65 2062.1 Minutes

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67 The minutes shall be made known to the public within 12.00 the Thursday before Student
68 Parliament. The minutes will be sent to the Student Parliaments representatives by mail.

69 This is done to get the most updated minutes, and minimize paper usage. Copies of each
70 minutes will be printed out and kept at the Student Democracy office, together with the case
71 papers from the current Student Parliament.

72 Those who report to the Student Parliament through minutes are:

- 73 - The Student Board (AU)
- 74 - The University Board (US)
- 75 - The Education Committee (SU)
- 76 - Student Welfare Organization in Ås (SiÅs)
- 77 - Student and Academics international helping fund (SAIH)
- 78 - International Student Union (ISU)
- 79 - The Research Committee (FU)
- 80 - The Learning Environment Committee (LMU)
- 81 - Erasmus Student Network (ESN)

82

2062.2 Yearly Report from the Student Parliament's Student Board, the University's Research Committee, the University's Education Committee and the Control Committee

Case responsible: The Student Board

Purpose:

The Student Parliament is to be informed on what the Student Board, and NMBU's Research and Education Committees and the Control Committee have been working on in 2020.

Background:

In the yearly instructions for the Student Democracy, it states that the yearly reports from the Student Board, and NMBU's Research and Education Committees and Control Committee are to be approved at Student Parliament 6.

According to the yearly instructions the reports are to be published at Canvas by 12.00 o'clock Thursday before Student Parliament.

2062.3 Orientation of the Student Election Autumn 2020

Case responsible: The Student Board

Purpose:

To inform of deadlines for the upcoming election for Student Election Autumn 2020

Background:

In the autumn, male representatives are elected for the University Board and the Faculty board. The Faculty Board is the highest body at each faculty. There will be elected two student representatives and two deputy representatives at each faculty. The University Board is the highest body at NMBU. There will be elected one permanent representatives and one deputy representative.

The candidates are elected electronically.

Duration of the position is from 01.01.2021 and is for one year.

The student election will be held in the period of 09.-16. November.

The candidates for the University Board will get the chance to present themselves for the Student Parliament.

2062.3 Orientation on the issue of the health clinic

Case responsible The Student Board

Purpose:

Health clinics for youth and students in Ås is an important service for students at NMBU, and the agreement on health clinic should now be renegotiated. It is therefore a briefing to update the Student Parliament about the situation today.

Background:

The health station for young people and students in Ås is a two-party collaboration between Ås municipality and SiÅs. In addition, NMBU has funds that go through SiÅs. Ås municipality is in financial crisis and has to make some cuts in several units. One of the many things they are considering is cutting back on health center support. The municipality has therefore terminated the agreement and has decided that a working group will be set up to look more closely at how the agreement has worked as it has been, and what needs the user groups have in the future. The proposal that the working group comes up with is included in the renegotiations.

It is required by law that the municipality must have health services for its inhabitants. SiÅs also has a responsibility to offer health services to its students. This means that we will have a health service also in the future. What is uncertain is what the new offer will look like, and what it will include. As of now, we believe that things will work out, and that we will continue to get a good offer. We have received many positive feedback after the demonstration and the visibility in connection with the case, from several municipal politicians. It has been important to put pressure on politicians and put the issue on the agenda.

2063 Decision Cases

2063.1 Resolution: Make SiÅs more democratic

Case responsible: Magnus Flåten Nickelsen

Attachment 1 Resolution: Make SiÅs more democratic

Purpose:

Approve the resolution Make SiÅs more democratic.

Background:

From the resolution: "Many students today are not aware of how SiÅs works and what influence a student has on how SiÅs is supposed to be managed. In fact, the student welfare organization appears to many as a normal private company and that we as students are customers. We think this is unsustainable. Student organizations are not ordinary companies, but rather welfare organizations for students at Norwegian universities. SiÅs itself writes on their website that the student should be at the center of their activities and that they place special emphasis on student participation."

Proposed decision of the case responsible:

The Student Parliament wants SiÅs to move to a democratic model where all semester-registered students have the right to vote.

- The Student Parliament wants SiÅs to request a change in the law nationally so that the Student Welfare Organisation in Ås in particular, but also Student Welfare organisations in general, are to be led by general meetings, so that all semester-registered students actually have an influence on the decisions made in SiÅs.
- The Student Parliament will work to make SiÅs' work and the board's decisions become more transparent for the students and that the students get more participation in the operation of SiÅs

The Student Boards proposal:

- The Student Parliament does not approve the resolution.
- The Student Parliament wishes that SiÅs to a greater extent focuses on openness and transparency.
- The Student Parliament will support SiÅs in their effort to make the SiÅs Boards decisions more transparent for the students and expose the students' influences on the daily operations of SiÅs.

2063.2 Approval of the Student Democracy's Budget for 2021

Case responsible: The Student Board

Attachments:

- 2** Proposed Budget for 2021
- 3** Accounting 2019 and preliminary results 2020
- 11** Economic Regulations for the Student Parliament at NMBU

Purpose:

Approve the budget for the Student Democracy for 2021.

Background:

The budget is largely based on last year's budget, which was adopted on ST6 in 2019 and revised on ST1 2020. The main lines are largely the same as before, but some changes have been made. These are changes to the names of accounts, so that these will be consistent with the auditor in SiÅs who keeps our accounts. If there are any questions, please contact us in advance by sending an email to Tuva Lund, the president of the Student Parliament at leder.au@nmbu.no.

In general, the Student Parliament has spent little money in the past year. This is largely directly related to the corona situation. The Student Parliament also had to cancel events,

and digital representation has cost us less than physically. At the same time, as things have reopened, it has been important for us with physical events. This has been more expensive for us than before, as we have needed infection control equipment, and have ordered more expensive food as the "current" from SiÅs (which we have previously used, among other things, for the Student Parliament) has not been available. Based on the continuous growth in student numbers, and the membership fee to NSO of NOK 32 per student per academic year, it is assumed that the NSO fee will increase by around 20,000. These will in any case not affect the balance in the budget, as this comes directly from the semester fee. We have proposed increasing the item organizational expenses by NOK 5,000. This is because the account with operating expenses no longer exists and is included under organizational expenses.

We also want the Courses, education and training record to remain high. In the action plan, we want to continue to arrange autumn and spring conferences with the student council. We also want to have regular training seminars after elections for various positions and positions. 2020 has not been a normal year, and we want to have the opportunity to implement more of this year to come.

We want to put welfare funds at NOK 500,000 so that there are a lot of available funds, especially as there may be a need in the co-location process. These can also be used for inclusion measures, but because inclusion funds are a separate item we receive from NMBU, they cannot be placed there. We are continuously working to ensure that these funds are as accessible as possible to everyone, and during 2021 we want to look at alternative regulations and distribution of welfare funds.

Proposed decision:

The Student Parliament approves the suggested budget for 2021 as is in attachment 2.

2063.3 Approval of the Long-Term strategy for 2021 – 2023

Case responsible the Student Board

Attachments:

- 4** Long Term Strategy 2017 - 2020
- 5** Proposed new Long term strategy 2021 - 2023

Purpose:

To approve the Long term strategy for the student Democracy for 2021 – 2023

Background:

Every third year the Long term strategy for the Studentdemocracy are up for revision. In this strategy the main goals are stated, and is supported by the Plan of action for the Student democracy which is an annual plan with more concrete actions. The Long term strategy are to be discussed at the Fall conference, and suggestions from this conference will be presented at Student Parliament 6.

Proposed decision:

The Student Parliament approves the Long term strategy as it is presented in attachment 5 including eventual changes after the Fall conference.

2063.4 Approving of the Plan of Action for the Student Democracy 2021

Case responsible: The Student Board

Attachments:

6 Plan of action for the Student Democracy at NMBU 2020

7 Proposed Plan of action for the Student Democracy at NMBU 2021

Purpose:

Approve a Plan of Action for the coming calendar year of 2021. This is the Student Parliaments management document and plan of measures for the coming period for the Student Democracy.

Background:

The Student Democracy shall in addition to the Long-term strategy 2021-2023 have a Plan of Action for the coming year. These must be seen as complementary to each other. You shall approve a Plan of Action for the Student Democracy for the calendar year of 2021. The Student Board have seen a natural continuation of some of last year's actions, but some have been necessary to change.

Stortinget demanded that all universities and university colleges must implement a system of merit of pedagogy in the beginning of 2019. This means that NMBU have developed their own system to reward scientific staff who also put in effort in education, and not just research. It is therefore natural to continue to follow this process as a measure to increase the quality of study. The Education Committee have also started a process regarding the evaluation of courses at NMBU. Both the representatives of the committee and the Student Board work with this.

To increase the visibility of the Student Democracy is important. All students at NMBU are members of the democracy and to ensure that they can give us feedback we need to establish

294 good, functional spaces for this. We experience that digital spaces are more actively used, but
295 we should work towards more accessibility through other channels. It is important to
296 increase both spaces and visibility.
297 It is important to view internationalization and mobility in the same context. It will soon be
298 published a white paper from Stortinget on student mobility in Norway, and we think it is
299 important to work with this.
300 This is some of the initial background for the changes that have been made. We appreciate
301 both feedback and questions: contact the President (Tuva Todnem Lund) at
302 leder.au@nmbu.no.
303 **Proposed decision:**
304 The Student Parliament approves the Plan of Action for the Student Democracy 2021 as
305 presented in attachment 7.
306
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308 2063.5 Approve working instructions for the buddy general

309 *Case responsible: The Student Board*
310

311 **Attachment 8** Working instructions for the Buddy General
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313 **Purpose:**

314 To approve a working instructions for the buddy General.
315

316 **Background:**

317 The buddy general has currently not adopted any working instructions. Adopted working
318 instructions is desirable so that buddy generals who stand for election know what tasks the
319 position holds, and so on that there is a common understanding of which tasks the Buddy
320 General is to perform. The working instructions was a discussion case on SP5, and one has
321 taken the moments that were discussed for consideration in the instruction as now to be
322 treated.
323

324 **Proposed decision:**

325 The Student Parliament approves the instructions as presented in attachment 8.
326
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328 2063.6 Approve the learning environment political document

329 *Case responsible: The Student Board*
330

331 **Attachment 9** The Students' learning environment
332

333 **Purpose:**

334 To approve the learning environmental political document: The Students' Learning
335 Environment.
336

336 **Background:**

The action plan for 2020 adopted by the Student Parliament states «3.8 Make a plan and start the work for that Student councils will have political documents or platforms established in areas that are needed policy on ». Political documents are to be treated in two student parliaments, but this time it is treated as a decision case for the second time. The learning environment policy document was discussed at the student council four, and it was treated as a decision case at the Student Parliament five, where the Student Parliament decided to take up the case once again and treat it as a decision case at student parliament six. The working committee sat therefore down a working group and each faculty was asked to sit in this. Represented was BIOVIT, KBM, LANDSAM, MINA and REALTEK. The working group provided input to AU on the document, which AU now sets to. The document is valid for 5 years, so the content must be timeless enough to stand in time. It's a wish that the document should be able to be reflective of the entire student body, regardless of study program.

Proposed decision:

The Student Parliament adopts the Students' learning environment for the Student Parliament at NMBU as presented in attachment 9.

2064 Elections and appointments

2064.1 Elections for Buddy General

Case responsible: The Election Committee

Purpose:

To choose a Buddy General for 2020/2021. The position lasts one year and begins immediately upon election.

Background:

The Buddy General has the head responsibility for the organization of buddy week in the spring and fall of 2021 and serves as an intermediary between buddy leaders and NMBU.

As Buddy General, one has good insight to life on campus. They must be able to stand in front of large crowds, and work continuously and independently throughout the year. It is an advantage to have participated in buddy week before, either as an active student, a buddy, or as a buddy leader.

The Buddy General secures wellbeing, an inclusive environment at NMBU, and is a key person for information flow aimed at the new students.

Candidates:

378 2064.2 Election of leader of the Control Committee

379 *Case preparation: The Election Committee*

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381 **Attachment 10:** Working Instructions for the Control Committee

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383 **Purpose:**

384 Elect a leader for the Control Committee.

385

386 **Background:**

387 The Control Committee consists of three members that are chosen twice a year; one leader at
388 Student Parliament 6 and the two other members at Student Parliament 3. The committee is
389 required to meet at Student Parliament meetings, and at least two members of the committee
390 must meet. At least one member of the committee should be a part of the counting
391 committee. One member of the Control Committee must attend the Student Council dinner.
392 There will be overlapping meetings between the old and new president after a new one is
393 elected (in other words, before the constituent Student Parliament). The meeting will cover
394 the practicalities of the committee, as well as orientation of current cases.

395

396 As a member of the control committee, you cannot be a part of the following committees:

- 397
- The Student Board (AU)
 - 398 • The Student Parliament (representatives or moderator)
 - 399 • University Board
 - 400 • The Election Committee
 - 401 • Leader of SiÅs

402 **Candidates:**

403

404

405 2064.3 Election of participants for the Norwegian Student Organization's
406 National Meeting 2021

407 **Purpose:**

408 To choose 4 participants, as well as substitutes, who can represent NMBU during the
409 Norwegian Student Organization National Meeting on April 22 - 25. 2021.

410

411 **Background:**

412 The Norwegian Student Organization (NSO) is holding their National Meeting on April 22 -
413 25. 2021. This is an opportunity to get engaged in national student movements, and take part
414 in the important job of making the interests of 230,000 students known nationally.
415 The National Meeting is the highest organ of NSO. The biggest and most important decisions
416 in the organization are made here. They address statutes, action plans, policies, budgets,

417 reports, informative cases, elections to their Student Board, Central Board, and new
418 committee members, etc. The National Meeting is arranged once a year, and includes
419 representatives from all member organizations of NSO. The National Meeting is a big
420 meeting with up to 350 participants.
421 As a participant, you are expected to attend preparation meetings here in Ås, where the cases
422 for the National Meeting will be discussed. Participants will be covered for transportation
423 and boarding fees.

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426 **Candidates:**

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429 2065 Other cases

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433 2066 Meeting evaluation

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2067 Attachments

2067.1 Attachment 1 Resolution Make SiÅs more democratic

Many students today are not aware of how SiÅs works and what influence a student has on how SiÅs is supposed to be managed. In fact, the student welfare organization appears to many as a normal private company and that we as students are customers. We think this is unsustainable. Student organizations are not ordinary companies, but rather welfare organizations for students at Norwegian universities. SiÅs itself writes on their website that the student should be at the center of their activities and that they place special emphasis on student participation. We do not believe this is true as to how the student organization is run today.

There are many important decisions that are made by the board of SiÅs that concern all students, but never reach the majority of students. This concerns questions about how the rent should be determined, when homes should be renovated - like what should be the standard, what the general manager and other employees should earn and how high the honorarium for the board members should be. In addition, there are several students who are critical of the way the canteens and cafeterias are run, where many would have liked a cheaper food offer rather than fine and varied buffets. And why should e.g. coffee costs more in Hjerterommet than in other cafes, when they are all run by SiÅs? How do we want Boksmia to be run? Wouldn't it be exciting if we could get a second-hand offer there as well? All students should be allowed to participate in such decisions. After all, it is the students who should be in the center and who SiÅs is for. We think that students often know best what we need. For this reason, we want the Student Parliament to work with making SiÅs more democratic.

In order to make SiÅs more democratic, one could look at other models to get SiÅs to represent students' interests rather than just embed the representation in one vote every two years, as it appears to be today. For example, one could try to manage SiÅs more like Samfunnet and have a general meeting every year where all semester-registered students had the right to speak and vote for all important decisions. Another model could be to arrange public meetings every year where the board representatives in SiÅs inform all semester-registered students about important decisions and receive input from students they are to represent without being formally bound to make a certain decision. In any case, it is important that the Student Parliament takes an active role in gaining more student participation in SiÅs, because it is, after all, the Student Parliament that is the students' highest democratic body at NMBU.

Proposed decision of the case responsible:

- The Student Parliament wants SiÅs to move to a democratic model where all semester-registered students have the right to vote.
- The Student Parliament wants SiÅs to request a change in the law nationally so that the Student Welfare Organisation in Ås in particular, but also Student

479 Welfare organisations in general, are to be led by general meetings, so that all
480 semester-registered students actually have an influence on the decisions made in
481 SiÅs.
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484 2067.2 Attachment 2 Budget Proposal for 2021

Budget Proposal 2021							
Student Parliament	B-2021	B-2020	B-2019				
Refunds		-					
Free fund NSO			50 000				
Grants NMBU	1 840 000	1 590 000	1 370 000	based on this years accounts			
Inclusion funds	250 000	250 000	250 000				
Semester fee	920 000	920 000	920 000				
Total Income	3 010 000	2 760 000	2 590 000				
Salary	1 142 000	1 142 000	1 105 000				
Payroll taxes	163 000	163 000	158 000				
Employee insurance	16 000	16 000	14 000				
Total Cost Employees	1 321 000	1 321 000	1 277 000				
Course, training and education, 6710	190 000	190 000	140 000				
Remuneration + Translation, 5330	27 000	27 000	27 000				
Office, 6801	15 000	15 000	6 000				
Phone/post, 6901/6940	500	500	1 000				
New account 7140 all travel	44 000			changed from account 7350 Meeting, travel, repr.			
Marketing etc, 7300	40 000	40 000	35 000				
New account Meetings 7351	24 000			Meetings (73 24 000 changed from travel NM			
NSO fee, Campus Ås	330 000	310 000	290 000				
Student Parliament meetings, 7530	27 000	27 000	27 000				
Organisational expenses, 6821	25 000	20 000	10 000	Org exp(682 25000 now includes operating expences, only use 6821 remove account 7700			
Total Other Operational Expenses	722 500	629 500	536 000				
Welfare funds, Campus Ås	500 000	500 000	469 000				
Inclusion Funds, NMBU	195 000	195 000	195 000				
Joint Campus initiatives							
ESN NMBU	15 000	15 000	15 000				
ISU NMBU	25 000	25 000	25 000				
Total Cultural/Social Measures	735 000	735 000	704 000				
Total Operational Expenses	2 778 500	2 685 500	2 517 000				
Annual Result	231 500	74 500	73 000				
Reserved funds							

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487 2067.3 Attachment 3 Accounting for 2019 og so far this year 2020
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Accounts			
Student Parliament	A-2020*	A-2019	A-2018
Refunds		617 844	113 889
Free fund NSO			42 951
Grants NMBU	1 840 000	1 614 000	1 614 000
Inclusion funds	250 000	250 000	250 000
Semester fee	766 667	920 000	920 000
Total Income	2 856 667	3 401 844	2 940 840
Salary	859 252	915 504	1 084 542
Payroll taxes	121 256	117 464	163 166
Employee insurance	15 420	8 811	8 840
Total Cost Employees	995 928	1 041 779	1 256 548
Course, training and education, 6710	80 388	99 619	57 696
Remuneration + Translation, 5330	1 955	5 330	7 245
Office, 6801	6 076	2 785	2 834
Travel , 7140	9 368		
Operating expenses, 7700		1 567	
Phone/post, 6901/6940	592	23	
Marketing etc, 7300	11 490	14 623	17 966
Meeting, travel, repr., 7350	6 654	16 667	37 653
NSO fee, Campus Ås	143 072	288 192	280 832
Student Parliament meetings, 7530	7 190	11 944	13 775
Travel NMBU	7 493	6 192	13 629
Buddy Week	**	10 810	23 933
Barbeque AU	**	9 713	9 011
Organisational expenses, 6821	5 968		7 000
Total Other Operational Expenses	280 246	467 465	471 574
Welfare funds, Campus Ås	399 519	392 251	345 744
Inclusion Funds, NMBU	108 289	195 638	148 142
Joint Campus initiatives			
ESN NMBU	15 000	15 000	15 000
ISU NMBU		25 000	25 000
Total Cultural/Social Measures	522 808	627 889	533 886
Total Operational Expenses	1 798 982	2 137 133	2 262 008
Annual Result	1 057 685	1 264 711	678 832

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490 2067.4 Attachment 4 Long term strategy 2017 - 2020

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492 Long-term strategy for the Student Democracy at NMBU 2017-2020

Topic	Overarching Goals
1. Study Quality	<p>1.1 Digitalization</p> <ol style="list-style-type: none"> 1. To ensure that lecturers use the right assessment methods in relation to the subject that they teach. <p>1.2 Learning environment at the university:</p> <ol style="list-style-type: none"> 2. To ensure a secure mental and physical learning environment for all students at NMBU 3. To ensure that the campus is universally formulated <p>1.3 Teaching Quality</p> <ol style="list-style-type: none"> 4. Good routines concerning subject evaluations 5. Relevant teaching 6. Competent teaching <p>1.4 Work together with NMBU to make sure that messaged concerning quality from the Ministry of Education are followed up.</p>
2. Student Welfare	<p>2.1. Work for better medical assistance at Campus Ås.</p> <ol style="list-style-type: none"> 7. A 100% psychological position at Ås health center 8. Work for better primary doctor offers 9. Work for better dentistry options for students <p>2.2 More train departures per hour</p> <ol style="list-style-type: none"> 10. Trains towards Østfold 11. Get the region train to stop in Ås <p>2.3 Ensure a safe and secure movement of the Veterinary students to Ås</p> <p>2.4 Ensure a smooth integration of veterinary students in Ås and work to ensure fellowship</p> <p>2.5 Work closely with SiÅs and the students in the SiÅs board to ensure better welfare for the students.</p>
3. The Student Democracy	<p>3.1. The Student Parliament's Student Board should work more actively with NSO, and on a national level.</p> <p>3.2 Continue with the good cooperation with other committees on campus Ås and Adamstuen</p>

	<p>3.3 Strive for good marketing of the Student Democracy and information flow.</p> <p>3.4 Work to create space for a course group that the organization can benefit from, as well as ensure good routines for overlap and continuity.</p> <p>3.5 Autonomy in the student councils, independent units</p>
4. Environment	<p>4.1 Ensure that there are plenty biking and walking paths in Ås, especially between city center and campus.</p> <p>4.2 Work on developing the outside areas at NMBU and ensure biodiversity.</p>
5. Internationalization	<p>5.1 Work more closely with SIT (The Student Information Center) to get more students to go on exchange</p> <p>5.2 Strive for an inclusive environment for Norwegians and international students at NMBU</p>
6. NMBU	<p>6.1 Work to meet society's needs and ensure that NMBU is to be an innovative university.</p> <p>6.2 Work to strengthen the citizen's perspective of NMBU</p> <p>6.3 Work together with NMBU to develop an alumni network</p> <p>6.4 Closer partnership with the Ås commune and the City Council</p> <p>12. Representatives at the open meeting for Ås commune from the Student Democracy</p>

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Long term strategy 2021-2023

Approved at SPx, xx.xx.xxxx

This is the long-term strategy of student democracy. It has been adopted by the Student Parliament and says something about the goals that student democracy has set itself and will work towards the coming years. It is assumed that continuous assessments are made at all times and there is an understanding that both needs can change and that unforeseen things can arise. It contains broad formulations of great goals. The Action Plan is used on a daily basis, which contains concrete goals for how student democracy should work.

The green NMBU

NMBU will be the natural university for sustainability, and will be a driving force locally, nationally and internationally for progress in the green shift. As a university, NMBU will teach students to think interdisciplinary. Students will leave the university with concrete tools to meet tomorrow's complex challenges, within all educational courses. Students must be included in future-oriented research. The university shall contribute to the world community with knowledge of a sustainable world. Campuses and areas where students and staff travel must be designed for a holistic sustainable lifestyle and way of thinking. It should be easy to travel environmentally friendly on, to and from NMBU. The research at NMBU will take place in line with the UN's sustainability goals.

- Efforts must be made to ensure that NMBU is a future-oriented sustainability university, which facilitates sustainability in practice.

Internationalization

NMBU will continue to be an international university, accepting a large proportion of international students. It is therefore important that it is arranged for international students to get involved in the Student Democracy at NMBU and be represented on councils and committees at the university. It is also important to ensure that arrangements are made for international students to be included in teams, associations, organizations and other leisure activities at NMBU. All students and staff at NMBU benefit from cultural exchange and facilitating the inclusion of international students to a greater extent should be a priority.

- Arrangements will be made for international students to be included in all aspects of student life.

Student life

It is important to ensure a good learning environment and a good everyday study for the students to have a good quality of life. Students must have access to everything they need in everyday life in their immediate environment. The aim is for as many students as possible to have the opportunity to live in student housing of an excellent standard through SiÅs, if they

so wish. In addition, the student democracy will work to ensure that the canteens offer varied and healthy food, and student-friendly prices. Efforts will be made to ensure that the Eika fitness center maintains the current standard, and has a broad offer that suits everyone. The health services for the students must be broad and adapted to students as a user group and must have the time and capacity to help the students with their health challenges. Mental illness is a growing and serious problem among students. It is therefore important to have an increased focus on this, and that those who need help get help - when they need it. Therefore, we must have a larger and broader preventive offer for mental health.

- Efforts will be made to ensure that students have welfare services of the highest quality, including good student dormitories, fitness centers, health services and canteens.
- Efforts will be made for an increased focus on mental health, and for a larger and broader preventive offer for mental health.

The student Democracy

Student democracy is important for the students voice to be heard. To ensure a good democracy, all students must feel a sense of belonging to the Student Democracy. All students should know where to turn for answers to their questions, and help with their challenges. Elected students will assist with this, from grade level to the central level. All representatives, at all stages of the student democracy, shall have the knowledge of the student democracy and NMBU they need to guide and help their fellow students. The road from having a case to raising it in councils and committees should be short, and students with something on their minds should be listened to. The Student Democracy at NMBU will continue to be the university with the highest support, and will constantly strive for higher turnout.

- Efforts will be made for active participation in all stages of the Student Democracy.

Quality of the study

The study quality at NMBU must be excellent. The studies at NMBU will provide students with the competence required for a sustainable future and a working life in change. The physical classrooms must have plenty of space for the students who will be there. There must be good learning conditions in all teaching rooms, and the university must be perceived as a safe place to be. Learning resources should be available to all students and all programs required in teaching should be easily accessible. Education provided should be varied, and all teachers should possess educational and didactic skills.

- Continuous work will be done to ensure that students receive current, relevant education that prepares for tomorrow's working life.
- Efforts will be made to enable the campus to accommodate all students at NMBU, to facilitate a diversity of students and to make it attractive to stay on campus.

The community around

Efforts will be made to ensure that students become an included and active part of the local community in Ås, in that the offers to the municipality are perceived as attractive to the student body. Efforts will be made to ensure that the municipality to a greater extent views the students as a resource. The Ås-bubble will be taken care of, and students will have reason to be proud of Ås as the host municipality. The Student Parliament's Working Committee will be in continuous dialogue with the municipality, and it is also encouraged that other student boards are involved when something happens in the municipality. Arrangements shall be made for students to have the opportunity to engage in local and global issues, and arrangements shall be made for students to and can vote in all elections. Students should be encouraged to be active world citizens.

- Efforts will be made to enable students to get involved in the local community, both through teams and associations, but also by being visible citizens.

- Arrangements shall be made for student-run teams and interest organizations at NMBU to become more involved in societal issues.

Plan of action 2020

Approved at SP6, 11.11.2019

This is the plan of action for the Student Democracy. It is approved by the Student Parliament and says what we want the organization to prioritize and do the coming year. It is supposed that there will be made continuous assessments and there is an understanding both that needs can change, and that unforeseen things may occur. In addition to the measures in the plan of action, daily operation of the Student Democracy must be ensured. In the yearly report of the Student Board there shall be made comments on the various points in the plan of action so that the Student Parliament is oriented about where the process is and what assessments where made. The plan of action shall not contain politics, but rather measures that let the Student

Parliament's politics make an impact.

The plan of action is tied to the long term strategy which applies from 2017-2020.

1. Study quality

- 1.1 Work to have the new course evaluation and use of course reports be communicated to the students and representatives in a good way.
- 1.2 Contribute to making a joint drug policy for employees and students.
- 1.3 Contribute to making a new plan of action for accessibility and psychosocial study environment 2019-2025.

2. Student welfare

- 2.1 Put down a committee that in the fall 2020 will put forth a suggestion for a new way of allocating Welfare Funds. The new way should make the application process more efficient, predictable and fair. The Student Board will put down the committee and decide their mandate.
- 2.2 The Student Board will work up towards the county council and municipality to improve public transport for students in Viken. This includes both bus and train offers.

- 631 2.3 A meeting shall be arranged for all student team/union leaders regarding
632 such topics as inclusion, understanding of roles and responsibility.
- 633 3. The Student Democracy
- 634 3.1 There shall be one seminar at minimum each semester. The Kick-Off
635 conference in jan/feb and the fall conference for representatives in sept/oct.
- 636 3.2 There shall be a training seminar for newly elected representatives after
637 general assemblies in the spring and fall, as well as a separate seminar for
638 new president and vice president of the student councils.
- 639 3.3 There shall be regular seminars students sitting in the University Board and
640 the faculty boards.
- 641 3.4 During the Student Election each semester there will be a marketing
642 campaign with the goal of getting as many students as possible to use their
643 right to vote.
- 644 3.5 The Student Board shall respond to relevant hearings that impact the
645 university and college sector.
- 646 3.6 The Student Board shall cooperate with other student democracies on
647 national student political cases.
- 648 3.7 The Student Democracy at NMBU shall have a communication platform with
649 a low threshold, to improve the communication between representatives and
650 across organizations.
- 651 3.8 Make a plan and start working so that the Student Parliament can establish
652 political documents or platforms within areas policies are needed.
- 653 3.9 Have a campaign on campus in August to make the Student Democracy
654 visible to new students.
- 655 3.10 There shall be a social event for representatives tied to each Student
656 Parliament, and they shall have low thresholds.
- 657
- 658 4. Environment
- 659 4.1 Work to improve the biking opportunities in Ås, by making a bike path
660 between campus and Ås city center among other things.

- 661 4.2 Challenge the rector to come to an interrogation about a climate neutral NMBU
662 for all students and employees.
- 663 4.3 The Student Board shall put down a committee that will work with and follow
664 up on the work on sustainability at NMBU.
- 665 4.4 The Student Democracy shall challenge the rector to come to an interrogation
666 about a climate neutral NMBU for all students and employees.

667

668 5. Internationalization

- 669 5.1 Shed a light on problems and thresholds international students face.

670

671

672 6. NMBU

- 673 6.1 The Student Board shall work to have the special course for student
674 representatives (former AOS234) reinstated.

- 675 6.2 The Student Board shall contribute to have all students that complete a degree
676 at NMBU receive a worthy academic graduation.

677

678

679

Plan of action 2021

Approved at SP x, xx.xx.xxxx

Internationalization

- Highlight problems and thresholds international students encounter.
- Work to restore Norwegian courses for international students.
- Work to ensure that foreign-language international students are included in all councils and committees at NMBU.
- Collaborate with SAIH on a campaign to highlight international issues.

Environment

- The working committee will work with the county municipality and the municipality for improved public transport for students at NMBU.
- Work to improve the bicycle offer in Ås by establishing a cycle path along Drøbaksveien.
- The Student Democracy will challenge the headmaster to ask a question about climate neutral NMBU for all students and employees.
- Be visible and contributing to issues concerning NMBU as a sustainability university.
- The student Democracy will work for sidewalks and pedestrian areas where students travel in traffic.

Student life

- Meetings will be regularly arranged for association leaders where topics such as inclusion, role understanding and responsibility are addressed, and exchanges of experience are arranged.
- The working committee shall work to ensure that all students who complete a degree at NMBU get a worthy academic conclusion.
- The Student Democracy will work to ensure that NMBU has a well-functioning mentoring scheme, which supports new students beyond the sponsorship week.
- Student Democracy will work for a good health care for all students in Ås.

Study quality

- Students will help formulate new action plan for universal design and psychosocial study environment.
- Efforts will be made to make a special course for elected students (formerly AOS234) available.
- Efforts will be made to merit lecturers at NMBU, and students will be represented in the work.
- The working committee will be working for a greater focus on interdisciplinarity, including the establishment of multidisciplinary common core.

The student Democracy

- It will be held training of newly elected representatives for general meetings each semester, organized by student councils.
- Work for increased contact between class representatives and other parts of the organization.
- There should be taken to ensure regular exchange of experience between student councils.

- 729 • AU will organize regular seminars with students of the University Board and the Faculty
730 Boards of Directors.
- 731 • During Student choice each semester will be carried out a marketing campaign with the goal
732 of maximizing students to use their voting.
- 733 • The working committee shall co-operate with other student democracies on national student
734 policy issues.
- 735 • The working committee will respond to relevant hearings that affect the University and
736 College sector.
- 737 • The Student Parliament and the student councils will be represented where the students are,
738 and participate in relevant events under the auspices of Samfunnet and Fadderuka, such as
739 debates and puzzles.
- 740 • Social events must be arranged regularly for the Student Parliament.
- 741
- 742

2067.8 Attachment 8 Working instruction for the buddy general

Working Instruction for buddy general at NMBU

Approved at SP x, xx.xx.xxxx

The buddy general has the main responsibility for organizing the buddy week in the spring and autumn in addition to the introductory. The general will act as a liaison between the student bodies, NMBU and the buddys. The person in question also has the opportunity to choose a buddy secretary who can help with the tasks.

Tasks:

- Organize regular meetings with the buddy board where you plan and coordinate activities
- Organize regular meetings with ESN, ISU, AU and SiT where you plan and coordinate the buddy week in the spring and the introductory week in the autumn.
- In collaboration with the Working Committee, follow up that a buddy is elected at all faculty meetings
- Follow up the buddy managers
- Ensure regular contact with external actors
- Plan the registration weekend together with SiT
- Manage buddy contracts, buddy manager contracts and certificates
- Ensure that buddy t-shirts are ordered and distributed
 - Convene and hold a buddy seminar for all buddy
- Be available by e-mail and telephone throughout the position
- Check that the necessary overlap with the buddy managers is carried out
- Responsibility for providing sufficient information to buddy and new students. This means making sure that an overview and schedules are made for the buddy scheme
- Read report from last year's buddy general, write report and hold overlap meeting with next year's buddy general

2067.9 Attachment 9 The Students' learning environment

Students' learning environment

A learning environment policy document

Adopted on STx, xx.xx.xxxx

The students' learning environment is a learning environment policy document approved by the student parliament at NMBU. The document is based on input from the entire student body at the university on what should be done to improve learning and the learning environment for students. The goal is that student representatives can use the document as a starting point when they represent the students' voice in their elected roles.

A broad interpretation of the term learning environment is the basis for the document, where everything that can affect students' ability and opportunity to learn is included. The document is valid for 5 years, and some of the points are therefore general, so that they remain relevant throughout the period. In addition, the document contains a number of specific points that student representatives in various roles can address and have implemented short term.

Physical learning environment

- All rooms on NMBU's campus and SiÅs buildings must have a good indoor climate, including comfortable temperature and good ventilation.
- All teaching rooms (including classrooms and auditoriums) and reading areas (including group rooms and reading rooms) must be well lit.
- There must be sufficient and functioning sockets available in all classrooms and reading places
- Comfortable and functional reading places must be easily accessible to all students on campus
- There must be plenty of space for all students in classrooms, lectures and in labs in all subjects
- All classrooms and reading rooms must have clear information about where and how to report errors or deficiencies in technical equipment, furniture, etc.
- It must be possible to recycle rubbish everywhere on campus, both outside and inside
- Water filling options must be easily accessible
- A common platform / database must be created for room information that can be used across the units that follow up rooms (real estate department, IT department and study department)
- Technical equipment used for teaching must maintain a high standard and be up to date
- A large sum will be set aside for smaller learning environment measures each semester to which students and student bodies can submit applications.
- Student housing must be of a good and modern standard

Psychosocial learning environment

- There shall be a common double democracy hour every week with tuition free for all students
- All students will be offered to join a student organisation related to the program
- All program must be offered professional supervisors who have in-depth competence about the program
- It will be arranged for a dog kennel on campus Ås corresponding to the veterinary students' kennel on campus Adamstuen
- No one should be forced to experiment with live animals if it is contrary to students' ethical beliefs
- NMBU and SiÅs will support student-run organizations, teams and associations that contribute positively to the student community

- 823 • Social zones, teaching rooms and reading rooms at NMBU must be arranged so that they are
- 824 perceived as cozy and contribute to well-being
- 825 • The health station for young people and students in Ås should have opening hours on campus
- 826 and in the city center
- 827 The health station for young people and students in Ås must have a good and broad offer that
- 828 covers the students' needs
- 829 • The health station for young people and students in Ås shall have a visible and accessible low-
- 830 threshold service
- 831 • Students must be offered a good and cheap training offer by the student welfare organization
- 832 • Efforts will be made to make all students feel safe and satisfied
- 833 • Voluntary registration for colloquium groups in the subjects where it's relevant
- 834 • Arrangements must be made for all students to have a social and academic affiliation.

835

836 **Digital learning environment**

- 837 • All teachers and tutors must have competence in digital tools, and be aware of how to use
- 838 these pedagogically
- 839 • All lecturers must have access to and use rooms and equipment so that lectures can be
- 840 recorded with good quality of sound and image
- 841 • Students will be offered courses in relevant digital tools
- 842 • The NMBU website must be clear, up-to-date and it must be easy to find information
- 843 • All programs required in class must be made available in cloud solutions
- 844 • There must be a common template for how information is to be presented in canvas

845

846 **Pedagogical learning environment**

- 847 • The teaching plan in all subjects must be varied, so that it appeals to all students
- 848 • Good breaks in classes must be arranged
- 849 • There must be enough assistant teacher in practice classes
- 850 • Classes shall, as far as possible, be taken during normal working hours
- 851 • There must be a pedagogical merit system that rewards good teachers

852

853 **Universal Design**

- 854 • Students with disabilities and students with special needs must have their own supervisor
- 855 who must provide sufficient information about their rights, and ensure that they receive
- 856 individual adaptation and follow-up.
- 857 • Reading rooms, classrooms, group rooms and computer rooms must be designed so that all
- 858 students can use them
- 859 • Audio induction loop should be installed where groups of students gather, for example in
- 860 auditoriums, some group rooms, learning center and information desks
- 861 • There must be good signage both outside and inside the campus that is universally designed
- 862 • There must be easily accessible and clearly marked rest rooms in several places on campus
- 863 • All lectures must be available on video recording
- 864 • All lectures must have good and complementary written learning material available
- 865 • Norwegian courses will be offered for international students that will cover levels A1, A2 and
- 866 B1. These must give credits and be offered during normal working hours
- 867 • Arrangements shall be made for foreign speakers to participate in all councils and
- 868 committees at NMBU

869

870 **Nationally**

- 871 • A separate legal provision will be developed that ensures the students' learning environment
- 872 • Students must be guaranteed a secure work framework and redundancy schemes in jobs
- 873 alongside their studies

874 • All students should receive at least 1.5G in student support from the lånekassen
875

877

878 **Working instructions for the Control Committee**

879 *Approved at Student Parliament 4, 09.09.2019*

880 **Jurisdiction**

881 The Control Committee is an advisory committee that reports to the Student Parliament should there
882 be a violation of statutes, guidelines or Rules of Procedure. If there is reason to believe there has
883 been a violation of statutes, guidelines or Rules of Procedure the Control Committee can, both by
884 request or by own initiative, investigate.

885

886 **Composition and duration**

887 The Control Committee consists of a leader and 2 members. The leader does not have a double vote.
888 The committee is elected by the Student Parliament. The leader is elected at Student Parliament 6,
889 while the ordinary members are elected at Student Parliament 3. Members of the Control Committee
890 sit for the duration of 1 year.

891

892 **Tasks**

893 The Control Committee's tasks:

- 894 • The Control Committee shall have overall supervision with that statutes, guidelines
895 and Rules of Procedure are followed.
- 896 • The Control Committee shall attend Student Parliament meetings with at least two
897 (2) members.
- 898 • At Student Parliament at least 1/one member of the committee shall be a member
899 of the Counting Committee.
- 900 • The Control Committee shall deliver a written yearly report to the Student
901 Parliament. This shall be presented as an orientation case at Student Parliament 6.
- 902 • The Control Committee can assist other organs in the student democracy upon
903 request.
- 904 • The Control Committee shall be represented by at least one (1) member at Student
905 Council dinners.

906 Before Student Parliament meetings the Control Committee can have meetings with AU, and
907 potentially the chairmen, to review cases.

908

909 **Distrust**

910 Should a motion of distrust be presented, the involved parties may request a statement from the
911 Control Committee. This statement can only mention direct violations of the statutes, Rules of
912 Procedure or working instructions approved by the Student Parliament. The Control Committee shall
913 not make assessments of any other nature than whether there have been direct violations or not.

914

915 **Overlap**

916 The vice president of the Student Board is responsible for making sure that the newly elected
917 members of the Control Committee have overlap. Overlap amongst other things means having
918 meetings between sitting and newly elected members before the next Student Parliament meeting.
919 The meetings shall be about the practice in the Control Committee as well as an orientation on any
920 relevant cases.

921

922 **Other positions**

923 Members of the Control Committee cannot at the same time have positions in the Student
924 Democracy that might impact their impartiality. Members of the committee cannot within the
925 duration of their position sit in the following committees:

- 926 - Student Board (AU)
- 927 - Student Parliament (representatives and chairmen)
- 928 - The University Board
- 929 - The Election Committee
- 930 - President of the SiÅs-Board

931

932 **Changes to working instructions**

933 The working instructions for the Control Committee is approved by the Student Parliament by a
934 qualified majority. Suggestions to change the working instructions must be presented to and
935 approved by the Student Parliament.

936

937

Economic Regulations for the Student Parliament at NMBU

Adopted at Student Parliament 3 on 25.04.2017

Attachment 1: Instructions for the Semester Fee

Economic regulations for the Student Parliament at NMBU are in accordance with the statutes for the Student Democracy at NMBU, and in conjunction with the instructions for the semester fee given by the SiÅs board on 19.03.98, and are subordinate to these.

The economic regulations are to inform the student democracy at NMBU about the current economic protocol for the Student Parliament at NMBU. Procedures and responsibilities between the Student Democracy at NMBU and SiÅs concerning the pricing and usage of the semester fee in SiÅs' budget are covered in the instructions for the semester fee.

The Student Democracy at NMBU:

The Student Parliament has the responsibility for handling the budget of the Student Parliament at NMBU. Shall go through and approve of the economic regulations every year. It shall first be presented as a discussion case, and then as a decision case at the following Student Parliament. If changes are to be made that concern SiÅs, then SiÅs is to be given an opportunity to express their opinion before decisions are made.

The Student Board: Has the responsibility of the daily economic dealings of the Student Parliament at NMBU, and is required to operate according to these regulations. Can deliver a statement on behalf of the Student Democracy at NMBU on budgetary matters if the Student Democracy at NMBU is unable to express their opinion for practical reasons.

If a situation arises where the Student Parliament's Student Board has deviated – or sees the need to deviate – from these regulations, they should inform the Student Parliament at the next upcoming meeting.

SiÅs: Is obligated to act in accordance with the instructions for the semester fee concerning decisions between the Student Democracy at NMBU and SiÅs in relation to the pricing and usage of the semester fee in SiÅs' budget.

13. Powers

1. The Student Board has the power to make reallocations between the records of the approved budget of up to 5,000 kr each allocation. Further distribution of income/expenses from the semester fee are to be presented to the Student Parliament to inform them, and to SiÅs for a decision

14. Payments

- 987 15. The president of The Student Board or the organizational secretary is to attest that
988 the bill/invoice is in accordance with the agreement and that the purchased
989 goods/services are received.
990 16. Bills are to be attested and approved of before the payment is made.
991 17. If the president is absent (holiday, sickness or other long absences), the vice
992 president of the Student Parliament's Student board has the power to attest
993 payments together with the organizational secretary.
994 18. Nobody can confirm payments being made to themselves. This means that the vice
995 president of the Student Board must confirm payments being made to the president
996 or the organizational secretary.
997 19. All payments from the Student Democracy at NMBU are to be made by bank account.
998

999 §3. Travel Expenses

- 1000
1001 20. All travel costs that are to be paid for by the Student Parliament NMBU are to be pre-
1002 approved of by the president of the Student Parliament's Student Board.
1003 21. The Student Parliament NMBU covers travels for representatives who are traveling
1004 to represent the organization at events.
1005 22. The main rule is that travels are handled according to the invoice.
1006 23. Representatives for the Student Parliament NMBU are given a driving mileage
1007 allowance according to the state's current rates
1008 24. If using one's own car over long distances where public transport is also possible,
1009 the costs will be covered according to the route's cheapest method of travel possible.
1010 25. Events put on by the Norwegian Student Organization (NSO) are covered by NSO
1011 and are addressed in the economic regulations of the NSO.
1012

1013 §4. Food Expenses

- 1014
1015 26. Food expenses during travels related to the Student Democracy NMBUs work are
1016 covered for up to 300kr per day.
1017 27. Food costs are not to be covered in meetings/courses/events where the cost is
1018 covered by the organizer or included in any participation fees.
1019 28. For events put on by Student Parliament NMBU where there is food available, the
1020 Student Parliament NMBU covers costs up to 150kr per person. In situations where
1021 this is not included in the economic framework, the Student Board will conduct a
1022 separate assessment.
1023
1024

1025 Instructions for the Semester Fee

1026 (Given by the SiÅs Board 19.03.98)

1027 29. Legal Basis

1028 The semester fee is to be used for interests concerning students' welfare needs at
1029 NLH, cf. § 4 in the Laws of the Student Welfare Associations.

- 1030
1031
1032 1. The SiÅs board decides how much the semester fee shall be. All decisions made
1033 relating to setting or increasing the semester fee shall be approved of by the
1034 department, cf. § 12 in the Laws of the Student Welfare Associations.
1035
1036

1037 30. Powers

1039 The SiÅs Board sets the semester fee price and allocation after first receiving input
1040 from the Student Parliament.
1041 The SiÅs Board sets the budget each year for the usage of the semester fee,
1042 including economic resources for the allocation of welfare funds for clubs and
1043 societies, after first receiving input from the Student Parliament.
1044
1045 The SiÅs Board sets out instructions for the semester fee.
1046
1047 The Student Parliament sets regulations for distributing welfare funds.
1048
1049 The Student Parliament carries out the distribution of welfare funds.
1050
1051 Disputes regarding interpretation of the instructions and rules can be brought forth
1052 to the SiÅs Board for a decision.
1053
1054