

## How to submit your Master's thesis to Brage:

Go to <https://nmbu.brage.unit.no/nmbu-xmlui/handle/11250/92927> and log in using your NMBU username and password (FEIDE).

Choose your Sub-Community (= your faculty)

Choose collection Master's theses. For example: Master's theses (LandSam)

Click on **Submit a new item to this collection**

NB! All fields NOT mentioned in this guide should be left empty!

Describe Item (1):

**Authors:** your name

**Advisor:** your supervisors name, if more than one: click the ADD-button between names

**Title:** enter the title of your thesis. If you also have a translated title: use **Other Titles**

**Date of Issue:** enter Year only. Skip Month and Day

**Publisher:** Norwegian University of Life Sciences, Ås

**Now skip the following fields – until:**

**Type:** choose Master thesis/Mastergradsoppgave

**Language:** choose the main language used in your thesis

Click NEXT

Describe Item (2):

**Norwegian classification of scientific disciplines:** Use the link and select your scientific discipline

**Keywords:** enter your own keywords separated with the ADD-button.

**Abstract:** copy/paste the abstract from your thesis. If multiple languages: separate with the ADD-button.

**Sponsors:** use only if relevant

Skip Copyright and Descripton –

**Local code:** Your course program/Studieprogram. For example: M-SF. If you are not sure, skip this one.

We will find it anyway ...

Skip version -

**Geographical area:** use only if relevant (geographical area as subject for your thesis, not your location)

Click NEXT

Access Settings:

**Embargo:** If your thesis can't be published in Brage immediately after the defense you must enter the date for its publication here.

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Upload File(s):

**Choose file:** Upload your thesis

Click «**Upload file & add another**» / “**Last opp fil og legg til ny**”

Click here even when you have no other files to submit! Then the uploaded file name will show and you can make sure it is the right one.

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Your submission is now completed, and you will receive a receipt on your NMBU email.

Your thesis will not be published before the defence. There is also a 6 weeks deadline of complaints after the result is given.

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