

Student Parliament 1 2020



Monday 10th February 2020
Gjesteserveringen, Campus Adamstuen
17.15-21.00

Minutes

Chairmen: Lise Benette Nilsen Hovd og Martine
Gjerde

Referent: Elisabeth Breiland

| Present at | Student Parliament 1, Campus Adamstuen | Monday 10.02.2020 kl 1715 |
|---|--|---------------------------------|
| Fakultet | Studenttingsrepresentanter | ST 1 |
| HH | Trym Leidland | X |
| HH | Thea Cecilie Edholmen | X |
| HH | Camilla Glomsås vara | X |
| HH | Pernille Høili Øhrn | |
| RealTek | Ida Elise Råbøl Mæhlum | X |
| RealTek | Tuva Todnem Lund | X |
| RealTek | Eivind Toft vara | X |
| RealTek | Rakel Tzeng-Ohn Steensen | X |
| RealTek | Marthe Ahlgreen Hansen | X |
| VET | August Reierstad Haugen | X |
| VET | Ida Beate Løken | X |
| VET | Vebjørn Gunnarson Thune | X |
| MINA | Ingeborg Ohren Nordraak | X |
| MINA | Vegard Høgi Olsen | X |
| MINA | Johan Stener Maagaard | X |
| BioVit | Tor Malnes Grobstok | X |
| BioVit | David Martens | X |
| BioVit | Oda Braar Wæge | X |
| LandSam | Rune R. Holsen Nygård | X |
| LandSam | Eirik Bruun | X |
| LandSam | Helene Drechsler | X |
| LandSam | Jens Bartnes | X |
| KBM | Marte Henrichsen vara | X |
| KBM | Bjørg Eli Øymo | X |
| KBM | Iben Lund Johansen | X |
| Totalt stemmeberettigede tilstede på møtet | | 24 |

| Representanter med oppmøteplikt, uten stemmerett. | | |
|--|----------------------------|---|
| SiÅs | Fredrik Forsberg Ellingsen | X |
| | Ole Golten | |
| US | Børge Falleth Høysæter | X |
| | Nina Vold Johansen | |
| AU | Tord Hauge | X |
| | Ane Nygård Magnussen | X |
| | Ragnhild Gabrielsen | X |
| | Elina Lungrin | X |
| | Tilde Dalberg | X |
| | Ina Finnerud | X |
| ISU | | |
| Kontrollkom | Kristoffer H Hagen | X |
| | Anne Gladsø Wibe | X |
| | Yonatan Bisrat Taye | X |

AGENDA

STUDENT PARLIAMENT 1 - 2020, MONDAY 10th OF FEBRUARY AT 5:15 PM, GJESTESERVERINGEN AT CAMPUS ADAMSTUEN.
COMPLETE CASE DOCUMENTS ARE ONLY SENT TO PERMANENT STUDENT REPRESENTATIVES.
THE DOCUMENTS ARE ALSO PUBLISHED AT THE STUDENT BOARD WEBSITE AND ON CANVAS:

<http://www.nmbu.no/student/studenttinget>

Registration begins at 17:00

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2011 Constitution

2011.1 Approval of today's agenda and summoning

The president introduced Martine Gjerde as chairman. It was approved. The chairmen went through how Student Parliament works and meeting culture. There were an introduction round including presentation of names.

It was informed that case 2014.3 is moved to straight after appointing of a counting committee.

Today's summoning and agenda was approved without objections.

2011.2 Approval of the previous meeting report

1 Reports are uploaded to our homepage (<http://www.nmbu.no/student/studenttinget>) a week
2 after each Student Parliament Meeting. If you need a paper copy of the report please get in
3 touch with the Student Board at their office U 121 (The Clock building)
4

5 Approved without objections.
6

7 2011.3 Appointment of a Counting Committee

8

9 1. Even Stokke

10

11 2. Børge Høyseter

12

13 3. Yonatan Taye
14
15

16 2014.3 Plan of action for climate and energy in Ås municipality

17 *Case Responsible: Ås municipality*
18
19

20 **Attachment: 9:** Suggestion for joint climate efforts NMBU and Ås municipality
21
22

23 **Purpose:**

24 In the participation process the municipality ask for input for measures to achieve the goals on
25 emission cuts in the plan. The municipality wants the Student Parliament's suggestions for
26 measures within the five prioritized areas (see above). The Student Parliament can also give
27 input on the suggestions for cooperation nproject/measure between the municipality and
28 NMBU. It is possible to give written input until 15. February. The municipality's orientation on
29 the work on the plan will also give the Student Parliament better grounds for giving hearing
30 input when the plan suggestion is sent out on a hearing.
31

32 **Background:**

33 It has been approved that a plan of action for climate and energy in Ås municipality shall be
34 worked out. The municipality wants to cooperate with NMBU and the Student Parliament on

35 concrete measures in the climate and energy plan and wants input from employees and
36 students. At the meeting 10. February Ås municipality wants direct input from the Student
37 Parliament's representatives on measures from the plan.

38 The plan of action for climate and energy shall apply to Ås as a community and as an
39 organization and shall contain:

- 40 • Goals for cutting down on climate gas emissions
- 41 • Prioritized areas
- 42 • Measures to reach the goals
- 43 • Indicators to assess goal achievement

44
45 The measure part of the plan shall determine what climate measures to take, who is
46 responsible for implementation, deadline and cost of the measures.

47 48 **Process and involvement**

49 To make a good plan it is important to have anchoring and participation. Therefore,
50 involvement is implemented in many areas to get input for the plan:

- 51 • Internally in the municipality, with units, unions, primary school and youth council.
- 52 • In the municipality community for the population, industry, organizations, NMBU and
53 politicians.

54 There has been held open participation meetings where employees and students at NMBU have
55 participated. In addition the management of the municipality and NMBU has had a meeting
56 about possible measures we can cooperate on, see appendix. The plan was presented in
57 Miljørådet at NMBU, which gave input.

58 All the measures that come in during the participation process will be assessed in a measure
59 analysis. Cost efficiency, effect on emission reduction and feasibility of the measures is
60 assessed and gives the municipality's project group a basis for prioritizing the measures.

61 The plan suggestion is sent out to hearing in April-May 2020, and the plan will probably be
62 approved in the municipality board in September 2020. The measures in the plan will be the
63 basis for making the municipality's climate budget for 2021.

64 65 *Regional plan for climate and energy for Akershus 2018-2030*

66 The municipality's plan of action shall base itself on the county's plan, Regional plan for climate
67 and energy for Akershus. Goals, prioritized areas and relevant measures in the regional plan
68 will therefore lead the way for the municipality plan.

69 The main goal in the county plan is that the direct climate gas emissions from Akershus shall be
70 reduced by 55% by 2030 and by 85-90% by 2050 compared to the emission level in 1991. To
71 reach the main goal, partway objectives on percentage reduction of climate gas emissions
72 within each of the four prioritized areas are set as follows (by 2030):

- 73 • Transport 50%
- 74 • Waste and drains 80%
- 75 • Stationary combustion 90%
- 76 • Agriculture: Agriculture is fossil free by 2030, as well as other partway objectives.

77 Indirect emissions are also an important prioritized area, that comprises consumption of wares
78 that are produced outside of the municipality borders. There is no quantified goal for emission
79 cuts because there are no methods that are good enough for it.

80 The main committee for industry and environment in Ås municipality has approved that the
81 municipality's plan shall have a greater goal: *Climate gas emissions shall be reduced by 60% by*
82 *2030 compared to the emission level in 1991. Ås shall be climate neutral by 2050.*
83 [Regional plan for climate and energy for Akershus and associated plan of action can be found](#)
84 [here \(in Norwegian\).](#)

85
86 **Mer information on Plan of Action for climate and energy:**

87 See attached case print-out: Plan of Action for climate and energy – Framework for content,
88 process and participation.

89
90 Student Board: President introduced the case. We're working towards the hearing deadline
91 15.02.

92
93 Ås Municipality: Siri Gilbert, one of the representatives from Ås municipality presented the
94 case. She was educated at NMBU. It was emphasised that everyone in the municipality must
95 contribute. The main committee for industry and environment wants suggestions for
96 measures. Ås municipality's plan is based on the regional county plan. It's a thematic plan with
97 a measures section. Being a municipality, Ås municipality has many roles and has to keep a
98 wide perspective. An analysis will be done of the effect of the measures mentioned in the case
99 presentation to make sure they coincide with the goals. The measures section of the plan will
100 be the plan for the climate gas budget. The climate gas budget is a powerful management tool
101 in the process.

102
103 The municipality now has a participatory process. The municipality wants input for the hearing
104 in March/April.

105
106 Siri went through the current status in Ås, showed an overview of climate gas emissions. Light
107 and heavy vehicles are responsible for about 80% of emissions in Ås. There has been a
108 reduction since 2009, but not enough to reach the goals. The main goal of the county is to
109 reduce emissions with 55% by 2030, and 80% by 2050. Ås wants to reduce with 60% by 2030
110 and be climate neutral by 2050.

111 The following areas are to be managed: procurement, environmental management, increase
112 competence, and stationary combustion. Today's emissions come from transport, agriculture,
113 waste and drains, and indirect emissions. There's about 4-5 times more indirect emissions than
114 direct emissions.

115
116 It's a large job and it has to be done fast.

117 There's a lot of knowledge about working measures but need even more good suggestions for
118 measures.

119
120 The municipality first wanted an open phase with suggestions for measures.

121
122 **Clarifying questions:**

123 REALTEK: Where are the funds for the climate budget taken from?
124

125 MUNICIPALITY: There aren't special funds for this, so they will have to be moved from
126 elsewhere, but a suggestion for this will be worked out in the fall.
127

128 BIOVIT: A climate gas budget is a budget for reducing CO₂-emissions, it's not just about money.
129

130 **Faculty round:**

131 KBM: Have more buses and trains to take the place of cars. Wants to get a project going where
132 a store can sell expired food that can't be sold the regular way.
133

134 LANDSAM: Improve BygdeBike, make it a year-round thing. Wants more charging locations for
135 EVs, solar panels for public buildings. Wants more parking houses, built upwards. Wants more
136 bicycle racks by REMA in central Ås.
137

138 BIOVIT: Wants NMBU and the municipality to cooperate on preventing building on topsoil.
139 Want cooperation on climate gas emission reduction, wants solar panels on barn roofs, would
140 like a cooperation on fees for car parking.
141

142 MINA: More cooperation with stores and businesses on food waste, more bicycle racks.
143

144 VET: Wants an expanded public transportation offer across municipalities. Wants somewhere
145 you can go and get things fixed, like bicycles, so that old bicycles can have a new life. Wants an
146 organized "dumpster central" where people can buy food that can't be sold in the store, as well
147 as a reward system for stores that deliver groceries there to reduce food waste, and other
148 consumables. Lasting protection of topsoil, or facilitate more for vegetable production. Have
149 more and better storage for vegetables. Nuclear plant for power production. Some crash with
150 today's attitudes.
151

152 REALTEK: Supports what has been said, would be nice if the municipality had a place where
153 you could borrow tools, so you don't need to have all kinds of tools yourself to fix used things.
154 Want car sharing spots, blue-green roofs, better public transportation.
155

156 HH: Wants an arrangement for electric scooters, wants safer bicycle parking, wants more
157 information about recycling stations and second-hand stores in the area. Help with
158 transporting furniture from second-hand stores. The municipality should have an increased
159 focus on research on environmental measures. More bicycle parking in central Ås.
160

161 **Discussion:**

162 REALTEK: Bikekeep that ensures that the bicycle is more secure, is run by Velonor.no
163

164 VET: There is a thing called bike towers where bicycles are lifted up and you have your own
165 code to get your own bicycle down.
166

167 LANDSAM: Are we discussing everything now? We only did transport.
168

169 ÅS MUNICIPALITY: We want to discuss everything now.

170

171 Student Board: We have faith in NMBU students, want it to be easy to choose sustainable
172 methods. Better bicycle and walking paths from central Ås to campus, separate fields for
173 bicycles and pedestrians, better public transportation so you can get to campus fast, the
174 Student Parliament thinks it's important to protect topsoil.

175

176 BIOVIT: Bicycle paths is being planned already, isn't it?

177

178 ÅS MUNICIPALITY: Yes, this is being regulated, but has to be treated politically.

179

180 BIOVIT: Asker municipality has facilitated for municipal food sharing and sale of used items
181 run by volunteers. If Ås municipality could facilitate for this, that would be exciting.

182

183 The next point from the municipality has a cooperation phase afterward.

184 ÅS MUNICIPALITY: What can NMBU and students cooperate on with the municipality? The
185 municipality wants to make it easier for students and employees at NMBU to contribute to the
186 municipality's climate work and they want to know how the Student Parliament thinks we can
187 cooperate. What points in appendix 9 does SP think it's important to focus on?

188

189 **Clarifying questions:**

190 Control Committee: Where is Nybyen?

191 ÅS: It's the new student village in Skogveien.

192

193 **Faculty round:**

194 HH: Wants to look at point 3, positive to more trash cans, better return arrangements for
195 plastic bottles, more stations for dog poop bags. When it comes to the sustainable development
196 goals: should NMBU focus on a few instead of all 17 to achieve better results? And make sure
197 it's relevant for Ås. What do you mean by point 6?

198

199 ÅS MUNICIPALITY: It's an arrangement for a Ph.D connected to the industry and the public,
200 NMBU can help with guidance.

201

202 HH: We want an information board by Meierikrysset with info about simple, everyday climate
203 measures. Want better marketing of the SiÅs coffee mugs in the cafeterias. Better sorting
204 arrangement that is emptied more often.

205

206 REALTEK: Positive to point 10, facilitating for fixing things so they can have new lives. Wants a
207 cooperation between SiÅs, NMBU and the municipality around this.

208

209 VET: It's good to use the competence at NMBU. Positive to point 8, working on attitudes, and
210 expanding the public transportation offer across municipalities. Several employees at VET
211 think the commute to Ås is long and are considering finding other jobs. We need a better travel
212 offer to retain the competence we have today. Number 1 is effective, what if we cooperate on
213 an app for carpooling

214

215 ÅS MUNICIPALITY: There are so many apps for this from several suppliers, so that won't be
216 happening. One could potentially use the ones in existence. It's preferable that these are EVs, to
217 make it work it would require a certain volume.

218 MINA: Number 10 should be at Ås, there are very few places to fix things around here. Number
219 1 is a good idea.

220

221 BIOVIT: Workshop 1 time a year or more, share experiences and communicate. About
222 procurement and such. Work out joint demands for procurement and transport, use
223 experiences from others' climate budgets. Car sharing arrangement, should involve SiÅs in a
224 used and traded arrangement of all kinds of left behind things from students so that you might
225 be able to use their locales.

226

227 LANDSAM: Point 8 and point 10 and partially point 1 are important to focus on. We have a
228 question on point 7: Is it meant that students should be found through relevant educations, or
229 through the student democracy?

230

231 ÅS MUNICIPALITY: It's not a specific plan, but one will submit suggestions for tasks that need
232 doing and students can choose to do them.

233

234 KBM: Point 1 better cooperation around carpooling, better cooperation between SiÅs and the
235 municipality on reuse of furniture and things that aren't in use.

236

237 **Discussion:**

238 HH: Could Ås apply for stations for electric scooters by the university and the train station?

239

240 KBM: Electric scooters have a short life span and are unusable large parts of the year. It's better
241 to develop the BygdeBike offer.

242

243 LANDSAM: You won't be replacing anything with electric scooters.

244

245 REALTEK: You can have a good effect of vegonorm to reduce emissions, we have introduced
246 vegonorm at student parliament and are happy with the arrangement here.

247

248

249 **2012 Orientation cases**

250 **2012.1 Minutes**

251

252 The minutes shall be made known to the public within 12.00 the Wednesday before Student
253 Parliament. The minutes will be sent to the Student Parliaments representatives by mail.

254 This is done to get the most updated minutes, and minimize paper usage. Copies of each
255 minutes will be printed out and kept at the Student Democracy office, together with the case
256 papers from the current Student Parliament.

257 Meeting notes will also be posted on the Student Democracy's Canvas Page

258 Those who report to the Student Parliament through minutes are:

- 259 - The Student Board (AU)
- 260 - The University Board (US)
- 261 - The Education Board (SU)
- 262 - Student Welfare Organization in Ås (SiÅs)
- 263 - Student and Academics international helping fund (SAIH)
- 264 - International Student Union (ISU)
- 265 - The Research Board (FU)
- 266 - The Learning Environment Committee (LMU)
- 267 - Erasmus Student Network (ESN)

268

269 SiÅs Board: Giving their report orally as the written one has not been submitted yet. There will
270 be a written report on Canvas after the meeting.

271

272 SiÅs gave an overall report last student parliament. The year has been marked the student
273 housing in Skogveien. There has been a lot of administrative work. Officially broke ground
274 01.04.2019. 5 days went by from permission being granted to building being started. While
275 waiting they've been working on planning, case preparations, building loans etc. There's been
276 some arguments over where the barracks should be put. By the fall, 295 housing units should
277 be finished, and the rest should be done by the spring 2021.

278

279 This is Europe's largest solid wood project, and we should be proud of that. SiÅs has
280 rehabilitated and refurbished several other units as well. We have renegotiated the deal with
281 Samfunnet, and reinvented Hjerterommet in Ur.

282

283 We're about to start working on Storebrand and Lillebrand. Focusing on mental health. There's
284 a cooperation between NMBU, SiÅs, Ås municipality and Ås health care center. Have received
285 1,1 million in grants to support this work. A student life coordinator has been employed and is
286 responsible for following up on this. Have had the Student survey of 2019, where you get direct
287 feedback from students on what they think of the different areas within SiÅs. This feedback is
288 reviewed by the board and here you see what needs work and what is fine.

289

290 **Clarifying questions/feedback:**

291 BIOVIT: That survey isn't made to reach everyone. Some have had bad experiences with SiÅs
292 and were not reached and couldn't give feedback.

293 Doing a lot of positive work on mental health and the project in solid wood. The board has gone
294 against making a climate budget right now. Hopes they can look at that again later.

295

296 SiÅs Board: Taking the feedback about the survey back to the board. If there is anything else,
297 you can reach me on most social media or by e-mail. E-mail will be in the report.

298

299 The reports were approved without objections.

300

301

302 2013 Decision cases

303 2013.1 New instructions for elections

304 *Case responsible: The Student Board*

305

306 **Attachment 1:** Proposed new instructions for elections

307

308 **Purpose:**

309 Approve new instructions for elections in the Student Democracy

310

311

312 **Background:**

313 Based on the decisions made at Student Parliament 5 and 6 in 2019 tied to changing the
314 composition of the Student Board, the instructions for election must be reviewed. As the
315 instructions has to be changed anyway, we've also suggested some minor adjustments that
316 aren't connected to the new composition of the Student Board.

317

318 Under "General":

319 The first change is to remove that the organizational secretary is responsible for finding
320 candidates for elections, as well as specifying that it is the elections at Student Parliament that
321 the Election Committee and the organizational secretary is responsible for.

322 Under "Elections to Student Parliament's Student Board":

323 Here we've added what positions are elected by electronic election, as well as that areas of
324 responsibility and positions in the board are decided within the board after the Student Board
325 is elected. Information on how to elect the part time positions for the Student Board has been
326 removed, because these will no longer be elected.

327

328 Under "Election at the Student Parliament":

329 Nomination committees has been changed to central Consideration Committee, because that's
330 what it's called. Here, the Student Board suggests that the Student Board in principle will
331 nominate students for the central Consideration Committee, but if the Student Board doesn't
332 agree the election will be decided by the Student Parliament. As a rule, the president of the
333 Student Board sits in such consideration committees, and we think it is advantageous to be
334 able to make this call without having to go via Student Parliament.

335 The Student Parliament also wants to elect student representatives into the Learning
336 Environment Committee from after summer, but this can't be put into the election instructions
337 before it has been approved in the University Board.

338 The Student Parliament has also removed the part about student representatives in the SiÅs-
339 board having to be from campus Ås, as this won't be relevant from the next election.

340

341 **Proposed decision:**

342 The Student Parliament approves the changes in the election instructions as they are in
343 appendix 1.

344

345 The Student Board went over the changes marked in the appendix. The correct version of the
346 appendix new instructions for election was handed out at the meeting.

347

348 **Clarifying questions:**

349 BIOVIT: Can't we still be at the university without being at campus Ås? (refers to campus
350 Sandnes)

351

352 Student Board: From the fall, all students at NMBU will be under SiÅs, regardless of physical
353 location.

354
355 REALTEK: We have suggested:

356 **Suggested Change 1:**

357 Change from “both” to “several” genders. The sentence will then be “strive for representation
358 of several genders”. Not everyone falls within the binary categories.

359

360 **New text:** Equal representation in the Student Democracy at NMBU from several genders and
361 different lines of study should be strived after.

362

363

364 BIOVIT: We’ve already done this, and more should do it.

365

366 CHAIRMEN: Do you want to vote over suggested change nr. 1 with the new wording as the
367 basis.

368

369 **Votation:**

370 **Suggested Change 1**

371 Vote: 22 votes for, 2 votes against

372

373 Suggested change 1 was approved.

374

375 **Suggested change 2**

376 Unclear intention. Change to that you can only run for one committee at a time, but you can
377 have a position in several committees.

378

379 **New text:** It is only allowed to run for a main or deputy representative position for one committee at
380 one time, but a representative can hold several positions as long as it is in accordance with other
381 instructions within the organization.

382

383 REALTEK: It’s an editorial change, that you can run for election for a position in a committee,
384 either regular or substitute, but you can be in several committees at the same time.

385

386 Student Board: That you can’t run for regular and substitute in the same committee is the
387 original text.

388

389 REALTEK: Explained their intention but wants to withdraw their suggestion as the Student
390 Board has the same intention with their wording.

391

392 CONTROL COMMITTEE: Can run for regular, and then substitute if you’re not elected as
393 regular, but you can’t be your own substitute.

394

395 VET: Is it common for people to run for both positions?

396

397 BIOVIT: Has sent in a suggested change now. You can only sit as regular or substitute in a
398 committee.

399

400

401

402 **The following became the proposed decision:**
403 The sentence is proposed stricken from the instructions, and the suggested change has been
404 withdrawn.

405
406 The whole sentence about main and substitute positions is stricken.

407
408 **Votation:**

409 **Sentence stricken:** It is only allowed to run for a main or deputy representative position for one
410 committee at one time.

411 For 22, 1Against 1, Abstaining 1.

412
413 The proposal of striking the sentence passed.

414
415 The sentence will go through an editorial change to make sense.

416
417 Student Parliament did not want a faculty round for the decision in its entirety.

418
419 Student Parliament did not want a debate around the decision in its entirety.

420
421 **Votation over the Instruction for election in its entirety.**

422 The Instruction for Election was unanimously approved.

423
424 **Decision:**

425 The Student Parliament has unanimously approved new instructions for election with the
426 changes made at the meeting.

427
428

429 **2013.2 The Rules of procedure and agenda**

430 *Case responsible: Tord Hauge*

431
432 **Attachment 2:** Suggested new rules of procedure and agenda

433
434 **Purpose:**

435 To go from minutes to protocol, as well as some other changes to tidy up the document.

436
437 **Background:**

438 About point 1.4, 1.6 and 1.7

439 The Student Parliament has written minutes from student parliament meetings for a long time.
440 Minutes, in addition to information about what has been decided, give a transcript of the
441 discussion. This requires a lot of resources, both in writing and translating them. When a
442 decision is made it is final, and it is not natural to use the discussion in the further treatment of
443 the case, as this might cause confusion.

444
445 The Student Board therefore suggests that the Student Parliament should keep a protocol
446 going forward. In discussion cases the Student Board will make a discussion note with the main
447 points. This can be added to the protocol by request.

448
449 About point 2.4

450 Before the presidents of the student councils were always part of the student parliament
451 delegation. As this is no longer the case, we suggest striking the last part of the sentence.

452 About point 2.8
453 Changed so it is clear that translation happens both to/from Norwegian and English.

454
455 **Proposed decision:**

456 The Student Parliament approves the changes in the Rules of Procedure as they are in
457 appendix 2.

458
459 Student Board: Went over the changes. Has sent in a suggested change that there should be
460 made a note of the discussion in discussion cases that should be available on Canvas.

461
462 No clarifying questions.

463 No faculty round.

464
465 **Debate:**

466 BIOVIT: Suggested addition 1 Suggests that the number of votes should be included in cases
467 not regarding elections of people. The result of the vote should be visible.

468
469 LANDSAM: Point 1.4: Regardless of whether there's minutes or protocol, time, place and date
470 must be noted. The more central points of the discussion should also be mentioned, what came
471 up and who has spoken. When this isn't mentioned, you can't protest the wording when you've
472 been misquoted.

473
474 Student Board: Time and place are mentioned anyway, and you always have to approve the
475 protocol, just like you do the minutes.

476
477 BIOVIT1: You can influence people to change their votes after the first vote if it's not clear who
478 has voted. Is this a closed forum?

479
480 Control committee: This is not a closed forum; you have to ask for a closed meeting for it to be
481 closed.

482
483 BIOVIT: Thinks it's not open anymore if we stop writing minutes.

484
485 Student Board: We're just moving the points of discussion somewhere else; they will still be
486 available.

487
488 BIOVIT2: This is about use of resources, translation etc. it's not about closing the meetings.

489
490 **Suggested addition 1**

491 Suggests that the number of votes should be included in cases not regarding elections of
492 people. The result of the vote should be visible.

493
494 **Suggested addition 2.**

495 Add a note of discussions. This has been talked about.

496
497 **New text:** In all decision and discussion cases Au shall write a discussions note with the main
498 points from the discussion. The notes will be published on electronic learning platform
499 together with the protocol, these will be available for all students at NMBU.

500
501
502

503 **Suggested addition 3**
504 Add what kind of majority is needed to change speaking time.
505
506 **New text:** The chairmen and Student Parliament representatives can suggest to change the two
507 points above if they see that this is needed. A ordinary majority is required.
508
509 **Suggested change 1**
510 Student Parliament representatives can also propose ending discussions. This would also
511 require ordinary majority. And Student Parliament representatives also have responsibility for
512 keeping the agenda. Add which plural form is needed to end a discussion. Suggest ordinary
513 majority.
514
515 **New text:** The chairmen and Student Parliament representatives can suggest to end the
516 discussion. A ordinary majority is required.
517
518
519 **Debate:**
520 BIOVIT: Don't you need an ordinary majority to not end discussions now?
521
522 Control Committee: You need a qualified majority to open a discussion again. It would not be
523 unnatural to have the same to end a discussion.
524
525 BIOVIT: We've only said *propose* in the suggested change.
526
527 Student Board: The chairman has proposed ending the discussion.
528
529 KBM: Will this change today's practice? Would you have to vote to end a discussion?
530
531 Control Committee and chairman: Yes, that would be the consequence.
532
533 BIOVIT: This only changes who makes the suggestion. Is there confusion around ending
534 discussions? The suggestion only makes it more confusing.
535
536 **Votation:**
537 **Suggested addition 1**
538 Vote:16 for, 5 against, 3 abstaining
539 The addition was approved
540
541 **Suggested addition 2**
542 22 for, 0 against, 2 abstaining
543 The addition was approved
544
545 **Suggested addition 3**
546 3 for, 2 against, 19 abstaining
547 The addition has been rejected.
548
549 Control Committee: We need an ordinary majority for it to pass, meaning 12 need to vote for.
550 The suggestion has been rejected.
551
552 CHAIRMEN: The suggested addition was rejected. A decision has been made. If you want a
553 change you can bring it up at the next SP.

554
555 **Suggested change 1**

556 Vote:
557 2 for, 22 against
558 The suggestion falls.

559
560 **Votation: New documents in their entirety with 2 new additions.**

561 Vote:
562 23 for, 1 abstaining

563
564 The document has been approved.

565
566 **Decision:**
567 The changes in the Rules of procedure and agenda was approved.

568
569

570 2013.3 Changes of statutes, chapter 8 and inducing document hierarchy
571 *Case responsible Tord Hauge*

572
573 **Attachment 3:** Suggested new Statutes for chapter 8 for the Student Parliament at the
574 Norwegian University of Life Sciences.

575 **Attachment 4:** Current Statues for chapter 8 for the Student Parliament at the Norwegian
576 University of Life Sciences.

577
578 **Purpose:**
579 To approve the chapter about documents that describes different documents and implements a
580 document hierarchy.

581
582 **Background:**
583 In the Plan of Action it says “3.8 Make a plan and start working so that the Student Parliament
584 can establish political documents or platforms within areas policies are needed.” We have
585 therefore suggested to add a document hierarchy that says the statutes outranks everything,
586 then there’s the Program of Principles and then there’s political documents. We think that both
587 the Program of Principles and political documents should have an expiration date, and we’ve
588 set this to 3 years for the Program of Principles and 5 years for political documents. This is to
589 ensure that the politics are relevant and that decision that make sense now, but that won’t
590 necessarily make sense in for example 8 years, aren’t binding.

591
592 There will be a period now where the Student Parliament probably will treat and establish one
593 political document per semester until we think we have sufficient politics. First the Student
594 Board will propose a suggestion for a study quality document that will be discussed already at
595 Student Parliament 1, then approved at Student Parliament 2. After that, the plan is to make an
596 environmental political document, and then a student welfare political document. International
597 document, learning environment document, and research political document are examples of
598 other areas where it would be natural to establish documents in the future.

599
600 We also think that political documents and the Program of Principles should be treated at two
601 student parliament meetings. This is to ensure that the documents are thoroughly worked
602 through, and it provides a safety net in the sense that you can’t just change such important
603 documents in *one* meeting.

604
605 **Proposed decision:**
606 The Student Parliament approves the changes as presented in appendix 3.
607 (NB: Changes in statutes require qualified majority (2/3) to pass)

608
609 Cannot suggest changes for this.
610 The Student Board presented the case.

611
612 There were no clarifying questions.
613 There was no faculty round.
614 There was no debate.

615
616 **Vote:**
617 24 votes for.
618 The suggestion was approved.

619
620 **Decision:**
621 The changes in the Statutes was approved.

622
623

624 2013.4 Economic regulations for the Student Parliament at NMBU
625 *Case responsible Tord Hauge*

626

627 **Attachment 5:** Suggested new Economic regulations for the Student Parliament at NMBU

628
629 **Purpose:**
630 Approve new economic regulations.

631
632 **Background:**
633 The economic regulations are supposed to be evaluated and reviewed every other year. It has
634 now not been up since it was approved in 2017. We are therefore putting it forth with the
635 following suggested changes.

636
637 We trust that the Student Board and the Student Parliament will assess if it should be treated
638 at one or two meetings, and don't see the need to state a recommendation for treating it at two
639 meetings.

640
641 The sentence under the paragraph about the Student Board doesn't make much sense, and we
642 recommend striking it.

643
644 If the Student Board should reallocate funds in the budget, we think the Student Parliament
645 should be informed of this.
646 Under travel costs we have added that travelling should be done the cheapest possible way.
647 There is also a paragraph about travellers striving to choose environmentally friendly modes of
648 transportation. There's also an addition about travelling by car only being covered if necessary.

649
650 The point about the National Union of Students in Norway (NSO) is deemed unnecessary to
651 regulate in our economic regulations.

652 Expenses tied to food during travels has been changed. We find it more expedient to have set
653 rates tied to the meals, rather than a fee per day. The rates are the same as for NSO. Point C is
654 also deemed unnecessary as it is a given that the Student Parliament covers food for
655 participants at their events. We're also assuming that assessments are made with a sober view
656 of the economic frames.

657
658 **Proposed decision:**

659 The Student Parliament approves the changes in the economic regulations as they are in
660 appendix 5.

661
662 Student Board: Presented the case, informed that there was a lot of copyediting, and that
663 environmental friendliness is important, but the economy must be kept in mind.

664
665 **Clarifying questions:**

666 ROOM: Where does carpooling come in, as opposed to bus?

667
668 Student Board: This has to be considered. In general, we want everyone to travel in
669 environmentally friendly ways, but if it's cheaper to take a car, this will be considered. Don't
670 think it will be a problem.

671
672 There are 2 suggested additions and 2 suggested strikes.

673 There was no faculty round.

674

675 Suggested strike 1

676 Strike "cheapest way" so that it's clear that environment is the top priority.

677 The Student Board has explained this.

678

679 Suggested addition 1

680 Add «Use of own bicycle will receive allowance in the same way as use of own car" to motivate
681 use of bicycle in the cases where car is the only other mode of transportation. Several
682 municipalities and counties have made such arrangements.

683

684 KBM: What travels can be made by bicycle?

685 BIOVIT: The same as you can make by car.

686

687 Suggested strike 2

688 Strike the entire point f. We have already stated earlier that car should not be used when other
689 options exist.

690

691 KBM: What about the places where public transportation takes a long time, and it's difficult to
692 reach the public transportation?

693

694 Suggested addition 2

695 Driving a car on stretches with good public transportation gives no refund.

696

697 BIOVIT: What does addition 2 add? Isn't this already in the points? Doesn't see the function of
698 this point.

699

700 Student Board: The president of the Student Board is the one who approves this. They will be
701 able to make this assessment. Safeguarded by point e.

702

703 BIOVIT: Sees the need for the addition. If there is a significant inconvenience you can drive a
704 car, think the addition is a good clarification.
705

706 BIOVIT: Thinks it should be decided by the president of the Student Board. Sees the need for
707 clarification of what is described in point 2, but you should at the same time take into account
708 those with disabilities.

709 VET: Worried that the “buddy factor” might affect things if it’s only up to the Student Board.
710 Thinks there should be a good reason for taking that car.
711

712 HH: It should be defined what is unreasonable additional cost, considerable inconvenience and
713 when it is necessary to use a car.
714

715 BIOVIT: That is a matter of administrative discretion, can’t take all cases into account.
716

717 HH: If definition is possible, health causes should be included in such a definition anyway.
718 Several boards have this in their documents.
719

720 BIOVIT: Could be other existing solutions, because if there is a bus leaving 2 times a day, that is
721 technically public transportation.
722

723 VET: Considerable inconvenience is for example if the bus only leaves 2 times a day.
724

725 Student Board: We’ve nominated a proposal without changes. The Student Board and the
726 Student Parliament doesn’t have a lot of travel expenses. Difficult to make a definition of
727 inconvenience or other things, risk putting individuals on the spot. Think it’s safeguarded well
728 enough as it is now.
729

730 BIOVIT: The way they read the proposal is that if there exists public transportation, you will
731 not be refunded. If something else is meant, you should strike this point.
732

733 **Vote:**
734 **Suggested strike 1**
735 24 for, 0 against, 0 abstaining
736 It passed
737

738 **Suggested addition 1**
739 21 for, 1 against, 2 abstaining
740 It passed
741

742 **Suggested strike 2**
743 23 for, 0 against, 1 abstaining
744

745 **Suggested addition 2**
746 1 for, 18 against, 5 abstaining
747 The suggestion falls
748

749 **Vote: The case about economic regulations in its entirety**
750 24 for, 0 against, 0 abstaining
751 The case in its entirety passed
752
753

754 **Decision:**
755 The changes in the Economic Regulations were approved.
756
757

758 **2014 Discussion cases**

759 **2014.1 Working instructions for the Student Board**

760 *Case responsible: The Student Board*

761
762 **Attachment 6:** Suggested new working instructions for the Student Board

763 **Attachment 7:** Current working instructions for the Student Board

764

765 **Purpose:**

766 Discuss new instructions for the Student Board

767

768 **Background:**

769 The Student Parliament has decided that the Student Board shall consist of three full-time
770 positions from summer of 2020; one president and two AU members. With this, one needs to
771 revise the instructions for the Student Board.

772

773 The Student Board has chosen not to mark all the changes, as there are such major changes in
774 the structure. Previously, the work areas were divided according to the role they had in the
775 board, but the Student Board now proposes to gather all the tasks for the entire Student board.
776 The main tasks of the president who deviate from all of the Student Board tasks have been
777 assigned their own section. The proposed new instruction and the current instructions are
778 attached.

779

780 There are few changes in the tasks of the Student Board. The main difference is that the
781 assignments are not linked to a person, but that the assignments must be distributed internally
782 by the Student Board chosen by the students at NMBU.

783

784 The document is only a draft and should be discussed in the Student Parliament. It will be a
785 decision case at SP2, and the instruction will be valid from the 1st of July.

786

787 Student Board: Presented the case. This summer we will go over to an instruction for the
788 entirety of the Student Board, to decide who does what within the Student Board. There will be
789 an additional instruction for the president.

790

791 Comment: There have been comments that it should be categorized – we agree.

792 Should be clarified what is removed and what is added. Green is changed or added. Went over
793 all the points.

794 Points on politics are preserved by everyone working for all politics, and it will not be specified
795 per position as they're reducing to 3.

796 Student Board: We're doing this as an orientation case this time, with clarifying questions now.

797

798 LANDSAM: Have you discussed with Næringslivsutvalget that they now get the whole
799 responsibility?

800 Student Board: It's no longer relevant for the Welfare Officer in the Student Board to be
801 responsible for finding sponsors, as they have their own sponsor responsible at Samfunnet and
802 Næringslivsutvalget.

803
804 Student Parliament accepted changing this to an orientation case.
805
806
807

808 2014.2 Study quality document for the Student Parliament
809 *Case responsible: Tord Hauge*

811 **Attachment 8:** Draft study quality document for the Student Parliament

813 **Purpose:**

814 Discuss what the Student Parliament wants to include in a study political document. The
815 document is to be approved at Student Parliament 2.

816
817 The draft in the appendix will also be discussed at the Student Parliament's kick-off conference
818 and based on this discussion a new draft for discussion might be sent out later.

819
820 **Background:**

821 In the Plan of Action approved by the Student Parliament it says "3.8 Make a plan and start
822 working so that the Student Parliament can establish political documents or platforms within
823 areas policies are needed." We therefore propose a change in the statutes that implements
824 political documents. Political documents shall be treated at two student parliament meetings.
825 We therefore discuss the study quality document at this meeting, and then the Student Board
826 will present a final proposition on the study quality document at Student Parliament 2.

827
828 It is preferable that the document should reflect the entire student body, regardless of study
829 program. The document is valid for 5 years, so the contents should be timeless enough to hold
830 its own even in the future.

831
832 Student Board: Please send in suggestions for any changes in an e-mail to the president of the
833 Student Board. Be specific about what you want.

834
835 There were no clarifying questions.

836
837 **Faculty round:**

838 KBM: We discussed the target of having 50% students on exchange, how to facilitate study
839 plans.

840
841 LANDSAM: Looked at point 5 and 6. We have good courses here at NMBU, exchange doesn't
842 need to supplement with other educations, but like having the opportunity. It's better to have
843 10% super relevant, should be easy, but not compulsory.

844
845 BIOVIT: Point 4 seems a bit strangely worded, unnecessary blah blah.

846 Point 1: Wants it to say "equip them to become active members of society"

847 Point 5: Wants to remove 50%, and strike all of point 6. Facilitate for facilitation of exchange.
848 That there should be an option.

849 Point about mentor, strike the point in this document. Rather make a resolution about
850 mentoring.

851
852 Point 11 discussion became last document

853 MINA: No comments.
854
855 VET: Thinks it's a lot to have 50% on exchange, and for that to be the norm might not be so
856 easy to do. It's better if it says to facilitate for all study programs to have the option of going on
857 exchange if they want to. We were a little confused about the mentoring, but this has been
858 clarified.
859
860 REALTEK: point 2, important that there is good support around the mentoring.
861 Point 4: You can have seminars for the educators where they can help each other.
862 Wondered about the point about exchange.
863 Point 21 the word automatic should be removed. You shouldn't get feedback just for the sake of
864 getting feedback.
865 The last point about compulsory teaching should be clarified.
866 Thinks the practical learning arrangements are working poorly now, so why should more
867 people have it.
868
869 HH: It's easier with clear deals with SiÅs about apartments and subletting these.
870 Strike compulsory exchange.
871 Merge point 5 and 6.
872 Suggestion for new point: Students can demand better indoor climate in study areas and
873 education rooms, potentially standing desks for those who want it.
874
875 **Debate:**
876 LANDSAM: When it comes to exchange, if more leave here, shouldn't more be coming in also?
877
878 HH: Are there more coming in today than going out?
879
880 BIOVIT: Point 26 want a point that it should be informed about when the course responsible
881 makes formal changes they're not allowed to make.
882
883 KBM: What do you mean by personal development in every course, point 18.
884 Student Board: Could say individual instead of personal.
885
886 REALTEK: Point 1, thinks journey is a good word, change the wording to plural.
887
888 KBM: Deadline, should that be in this document?
889 Student Board: This is about rights for the students, not deadlines.
890
891 BIOVIT: Regarding point 11: don't like working for what the industry is after: That's what's
892 going on right now. NMBU is a research-based university and we aren't giving vocational
893 educations. We must educate for what society needs in the future. Catering to the industry will
894 negatively affect our educations. They want you educated for specific positions.
895
896 Student Board: We have a discipline and research education at NMBU. It's important to know
897 what is needed in the industry in the future. Important that this is included when you look at
898 study programs.
899
900 LANDSAM: point 9 Where it says academically founded. It should says academically and legally
901 founded so it has better support.
902

903 ROOM: The academic student unions aren't mentioned much in this document. Facilitate for
904 students to give information across academic fields.

905
906 BIOVIT: Several points have a lot of fluff in the sentences, want to edit them so you cut out
907 everything that shouldn't be there.

908
909 REALTEK: Agrees that there is a lot of fluff around academic progression.

910
911

912 2015 Elections and appointments

913 2015.1 Elections Committee for the Best Educator of the Semester

914 *Case preparation: The Election Committee*

915

916 **Purpose:**

917 Elect candidates to select best educator of the semester as part of the committee.

918

919 **Background:**

920 Every semester students will be voting for best educator. The purpose of this award is to
921 encourage educator to give outstanding education therefore providing an opportunity to
922 reward excellence in teaching. This award is an example of how NMBU works toward fostering
923 an environment of academic excellence. Voting is open to all students from both campuses.

924

925 The Committee of the Best Educator of Semester consist of four students who will hold the
926 position for a year. A gender-balanced committee would be preferred in accordance with the
927 Gender Equality Act section. The Committee members are responsible for promoting and
928 encouraging students to vote or/and nominate educators. Committee members will also
929 review submissions of educator candidates, attend lectures of potential candidates and then
930 finally decide on a winner. It is up to the members of the committee to meet and work at their
931 own convenience. The Vice-President of the Student Board will also assist the committee.

932

933 **Pre-notified candidates:**

934

935 Chairman went over election procedure

936

937 **Candidates:**

938 Sirill Taraldsen HH

939 Vebjørn Gunnarson Tune VET

940 Iben Lund Johansen KBM

941 Marthe Ahlgren Hansen REALTEK

942

943 All candidates were elected by acclamation.

944

945

946 2016 Other cases

947 There were no cases.

948 2017 Meeting evaluation

949

950 BIOVIT: Thinks it's been difficult to be noticed by the chairmen today. Nice to have a good
951 electronic method for input.

952

953 HH: If we're going to continue using electronic feedback, we would like more charging
954 opportunities.

955

956 Student Board: Understands the criticism today, it's been a demanding case load

957

958 The meeting was adjourned.

959

960

961 Attachments

962 Attachment 1: Suggested new instructions for elections

963

964 **Instructions for Elections to the Student Democracy**

965 *Approved at Student Parliament 1, xx.xx.xxxx*

966

967 These instructions are to be read as a supplementary document to the “*Statues for the Student*
968 *Democracy at NMBU*” and “*Election Regulations at NMBU*”.

969

970 **General**

- 971 • Election Committee is responsible for conducting elections, along with the
972 organizational secretary during Student Parliament meetings.
- 973 • The Election Committee is being responsible for finding candidates to run for positions.
- 974 • Student Parliament meetings in which candidates for the Student Parliament’s Student
975 Board (AU), the University Board (US), and the Faculty Board (FS) are to present
976 themselves should be specially promoted to the student body.
- 977 • Students elected are obligated to fulfill their position until the end, unless special
978 personal reasons prevent them from doing so.
- 979 • It is only allowed to run for a main or deputy representative position, but a
980 representative can hold several positions as long as it is in accordance with other
981 instructions within the organization. The faculty board and University Board are not
982 included in this provision. (cf. § 12.3 in the Election Regulations at NMBU.)
- 983 • Equal representation in the Student Democracy at NMBU from both genders and
984 different lines of study should be strived after.
- 985 • Candidates cannot take on more than one position in the Student Parliament’s Student
986 Board.

987

988 **Specifics on presentations for elections at Student Parliament:**

- 989 • Candidates are to present themselves at the Student Parliament before the voting.
- 990 • If a candidate is unable to meet, they can have their presentation read by a
991 representative from the election committee, or they can choose to make a video
992 presentation.
- 993 • Only the candidate can answer questions about their candidacy.

- 994 • The amount of time allowed for question rounds can be decided by the moderator in
995 each case.
- 996 • The candidates are to be presented alphabetically.
- 997 • Candidates for the Student Parliament’s Student Board, University Board and Faculty
998 Board have three minutes of speaking time to present themselves.
- 999 • The length of presentation time for other positions, the number of questions allowed
1000 and other guidelines for presentations can be decided by the meeting leadership of the
1001 student parliament.

1002

1003 **Elections to the Student Parliament’s Student Board (AU)**

1004 ~~The President and Vice President~~ The three positions in the Student Board are elected via
1005 electronic ballot voting during the spring. **The positions you can run for is the president**
1006 **position and/or one of the two Student Board member positions. If you’re running for**
1007 **president and board member and are elected as president, you will no longer be eligible for**
1008 **election as board member and your votes in that election are rejected. The votes are weighted,**
1009 **in accordance with NMBU’s election rules. This is done by dividing the number of votes on nr. 1**
1010 **by 1, votes on placement nr. 2 is divided by 3, votes on placement nr. 3 is divided by 5, votes on**
1011 **placement nr. 4 is divided by 7, etc..**

1012 Candidate presentations are to be sent to the election committee or directly to the
1013 organizational secretary, as they are responsible for these elections.

1014 Candidates, if they are elected, cannot hold the following positions:

- 1015 • Faculty Board
- 1016 • Student Parliament Representative
- 1017 • Student Council
- 1018 • Moderator
- 1019 • Control Committee

1020 It is highly recommended that the candidates, if they are chosen, do not hold the following
1021 positions:

- 1022 • The University Board
- 1023 • The Student Welfare Association of Ås Board (SiÅs)

1024 See the statutes for more complete information.

1025 ~~The international officer, welfare officer, marketing officer, and board member are elected at~~
1026 ~~the constituent Student Parliament meeting in the fall. Candidate presentations are to be sent~~

1027 ~~to the election committee or directly to the organizational secretary, as they are responsible for~~
1028 ~~these elections.~~

1029 ~~Candidates, if they are elected, cannot hold the following positions:~~

1030

1031 ~~• President or Vice President of their Student Council~~

1032 ~~• Moderator~~

1033 ~~• Control Committee~~

1034 ~~• Student Parliament representative~~

1035 ~~It is highly recommended that the candidates, if they are chosen, do not hold the following~~
1036 ~~positions:~~

1037 ~~• The University Board~~

1038 ~~• The Student Welfare Association of Ås Board (SiÅs)~~

1039 ~~See the statutes for more complete information.~~

1040

1041 **Elections for the University Board and Faculty Board**

1042 Elections for the University Board and the Faculty Board happen via electronic ballot voting in
1043 April/May in the spring, and in November in the fall. In each election the goal is to elect 1 main
1044 and 1 deputy for each board, the representatives shall be evenly split by gender. See the
1045 statutes for more complete information.

1046

1047 For elections of members for the University Board and Faculty Board, the election regulations
1048 at NMBU must be considered in conjunction with these instructions.

1049

1050

1051 **Elections at the Student Parliament**

1052 Elections for the central Consideration Committee for the election of University Dean, vice-
1053 dean, faculty deans etc. **will in principle be decided by a unanimous** are taken up by the **Student**
1054 **Parliament's** Student Board in each case. **As well as being informed about on the coming**
1055 **Student Parliament. If the Student Board does not agree, the student representative for the**
1056 **central Consideration Committee is decided by the Student Parliament.**

1057

1058

1059 Elections for the following positions follow the «framework of the working year» for the
1060 Student Democracy:

- 1061 • 1 president and 2 other members of the Control Committee
- 1062 • 1 representative and 2 deputies to the University's Research Committee (UFU).
- 1063 • 2 representatives and 3 deputy representatives to the University's Education
- 1064 Committee (USU).
- 1065 • 2 representative and 2 deputy for the Research Ethics Committee.
- 1066 • 2 representatives to the committee for the distribution of welfare funds.
- 1067 • 4 representatives to the committee for the semester's best lecturer.
- 1068 • Buddy general.
- 1069 • 2 main and 2 deputies to the Central Admissions Committee.
- 1070 • 2 main and 2 deputies to the Board of Complaints.
- 1071 • 2 main and 2 deputy chairmen
- 1072 • 2 representatives (2-year long positions) and 2 deputy representatives (1-year long
- 1073 positions) to the Student Welfare Association of Ås (SiÅs) Board. ~~These must be from~~
- 1074 ~~campus Ås while there are still two campuses.~~
- 1075
- 1076

1077 Attachment 2 Suggested new Rules of procedure and agenda for the
1078 Student Parliament (ST) at NMBU

1079

1080 **The Rules of Procedure and Agenda for the Student Parliament** 1081 **(ST) at NMBU**

1082

Approved at Student Parliament 1 xx.xx.xxxx

1083

1084 **1. General part**

1085 **1.1** All who have a voting right who are in attendance must register at the beginning of the
1086 meeting by a role call and gets a voting sign to use for voting.

1087 **1.2** If someone with a voting right leaves before the meeting is adjourned, a written message
1088 and their voting sign must be delivered to the secretary.

1089 **1.3** The meeting leaders consist of two chairman.

1090 **1.4** The organization secretary shall write a protocol. This shall include:

1091 - Who is leading the meeting

1092 - Which compulsory attendance representatives that were present

1093 - What cases that were treated

1094 - Suggestions received

1095 - Results of votes

1096 - Election results

1097 - Any protocol additions

1098

1099 **1.5** The case papers are to be translated into English

1.6 Case papers and **protocol** are to be sent to the student parliament representatives, the Control Committee, student representatives in the University Board (US), Research committee (FU), Education committee (SU), Tuntreet, the Student Society Committee, the Student Councils (SR), the International Student Union (ISU), student representatives in SiÅs, candidates who are running for positions, the Norwegian Student Organization (NSO) and the NMBU

1100

1101 **1.7** Case papers and **protocol** are to be made available on the Student Board (AU) website, on
1102 electronic learning platforms, and at the AU office.

1103 **1.8** The majority voting follows the statutes.

1104

1105 **2. Conduction of the Meeting**

1106 **2.1** Meetings at the Student Parliament are to be conducted after this Rules of Procedure and
1107 normal meeting practices. In cases of doubt, the Rules of Procedure and practice are to be
1108 interpreted by the chairmen. The chairmen's interpretation can be overruled by a 50%
1109 majority.

1110 **2.2** Cases are to be handled according to the agenda.

1111 **2.3** All amendment and decision proposals shall be given in a written form and delivered to the
1112 meeting leaders.

1113 **2.4** All decision and discussion cases start with an input round amongst the faculties, **and**
1114 ~~preferably the SR leaders (Student Council leaders) if it is necessary.~~ Speaking time is two
1115 minutes per faculty.

1116 **2.5** The following rules apply to input and replies:

1117 - Speaking time for input must not be longer than two minutes.

1118 - Two responses and a question response per question is allowed. The speaking time for
1119 this is under 1 minute.

- 1120 - The meeting leader and the Student Parliament representatives can propose a change to
1121 the above mentioned points if they feel it is needed
1122 - With a sign to the case information/rules of procedure, a half minute of speaking time is
1123 given immediately after a current response exchange is finished.
1124 - When the meeting leader sees it as necessary they can propose to prioritize speakers
1125 who have not spoken on the matter.

1126 **2.6 Signals:**

- 1127 - One finger in the air to signal input.
1128 - Replies are two fingers in the air as a V. This should be used to comment on input and
1129 must be used while the input is being given. Answers to responses must be signaled
1130 while the answers are being given.
1131 - A "T signal" is used for inputting a case, to the agenda and to the rules of procedure. The
1132 sign should only be used to come with cases or proposals to change the agenda or rules
1133 of procedure.

1134 **2.7** The meetings can propose to draw the line on a speech. The chairmen then decides if it is
1135 possible to continue after the following response and response decision. If the limitation is
1136 upheld this can be overruled with a qualified majority.

1137 **2.8.** At least one representative from each faculty must be proficient in Norwegian. At this
1138 point, input, responses or case proposals brought forward in English must be answered in
1139 English. The moderators are responsible for translating ~~to Norwegian~~ if it is necessary.

1140 **2.9** If one is included in the speaking list they can receive a response from the meeting leader if
1141 it is done. This can, for example, be done with a nod. If the leader shakes their head means that
1142 they cannot be included in the speaking list.

1143 **2.10** The meeting leader shall inform when the speaking time is almost up

1144 **2.11** The meeting leader shall periodically refer to the speaking list and after each response
1145 inform about the responses to the input
1146

1147 **3. Elections and voting**

1148 **3.1** The Meeting leader informs about how elections and voting shall be conducted.

1149 **3.2** With elections and voting, the moderator makes a proposal to the Student Parliament
1150 about the speaking time and number of questions.

1151 The counting body has the responsibility for collecting and counting votes.

1152 **3.3** If there are many decision proposals the moderator can find an appropriate form of voting.
1153 With a 50% majority the Student Parliament can choose one of the forms of voting. As a rule,
1154 two opposing methods are proposed against each other.

1155 **3.4** After a vote, each candidate has the right to hear the number of votes they received.

1156 **3.5** The meeting cannot be adjourned before all results are announced.
1157
1158

1159 **Agenda**

1160 Different cases can be a part of the agenda:

1161 **1. Constituting**

1162 - Cases that handle conduction of the meeting, approvals and appointments. Other cases
1163 must be sent in before or during the constituting.

1164 **2. Orientation cases**

1165 - Cases that are only to orientate. The Student Parliament can consider themselves
1166 orientated, or not orientated. If a debate is desired, the case must be put as a discussion
1167 case or decision case for the next Student Parliament.
1168 - Minutes from The University Board, The Education Committee, The Research
1169 Committee, The SiÅs Board, Students' and Academics' International Help Fund (SAIH),
1170 The International Student Union (ISU), The Learning Environment Board (LMU) and the
1171 Student Parliament's Student Board (AU). This opens up for questions about the
1172 minutes. If a debate is desired for certain elements in the minutes, this must submitted.

1173 **3. Decision Cases**

1174 - Cases that require a binding decision. This applies to elections and appointments,
1175 changes in the statutes or other committee documents, new or clarifications of policies,
1176 economic cases and other cases that require a vote.
1177 - If necessary, electronic decisions can be used between Student Parliament meetings.
1178 - Electronic decisions cannot be used if the topic is of a significant nature, unless the
1179 Student Parliament has approved of it before hand, in accordance with the instructions
1180 for electronic decisions.

1181 **4. Discussion Cases**

1182 Are not to be voted over, but are the basis for AU to work further on the case.

1183 **5. Cases that handle elections and appointment.**

1184 Cases are closed after a written vote or voting with acclamation.

1185 **6. Other**

1186 Under "other," all participants can bring forward cases that were not in the Agenda, and they
1187 must be brought forward before or during constituting. No form of decisions can be made on
1188 these cases.

1189 **7. Evaluation of the Meeting**

1190 Here, participants can give feedback about the conduct of the meeting.

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1193 Attachment 3 Suggested new Statutes Chapter 8 for the Student
1194 Parliament at the Norwegian University of Life Sciences.

1195

1196 Statutes for the Student Democracy at the Norwegian University of Life Sciences

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1198 *Approved at the foundational meeting: 27.11.2013.*

Last revised xx.xx.xxxx

1199

1200 Chapter Overview:

- 1201 1. Purpose and Scope
- 1202 2. Structure of the Student Democracy at NMBU
- 1203 3. The Student Parliament
- 1204 4. The Student Parliament's Student Board
- 1205 5. Elections and Appointments
- 1206 6. Impartiality
- 1207 7. Mistrust
- 1208 8. Instructions
- 1209 9. Dissolution of the Student Democracy at NMBU
- 1210 10. Membership in the Norwegian Student Organization (NSO)
- 1211 11. Amendments to the Statutes
- 1212 12. Definitions
- 1213

1214 Chapter 8: ~~Instructions~~ Documents

1215

1216 § 8-1 ~~Instructions for the Student Parliament~~ Documents approved by Student Parliament

1217 The following ~~Instructions~~ documents are to be approved by the Student Parliament:

- 1218 - Statutes
- 1219 - Program of Principles
- 1220 - Political documents
- 1221 - Decrees/Resolutions
- 1222 - Economic regulations
- 1223 - Plan of Action
- 1224 - Budget
- 1225 - Schedule
- 1226 - Working instructions for the Control Committee
- 1227 - Instructions for the Rules of Procedure and Agenda.
- 1228 - Instructions for Elections of the Student Board and Other elections.

1229

1230 § 8-2 ~~Instructions for the Student Parliament's Student Board~~

1231 ~~The following Instructions are taken up by the Student Parliament:—~~

- 1232 - Working Instructions for the Student Board.

1233

1234

1235 § 8-1-1 Statutes

1236 The statutes outrank all other management documents.

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1238 § 8-1-2 Program of Principles

1239 The Program of Principles determines the organization's ground principles and executive
1240 political priorities. The Program of Principles outranks the rest of the Student Parliament's
1241 politics.

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The Program of Principles shall be treated every 3rd year. The Student Parliament can choose to treat the Program of Principles at any time. The Program of Principles shall be treated in two student parliament meetings: with a discussion case in the first meeting and a decision case in the second meeting.

§ 8-1-3 Political documents

Political documents determine what the Student Parliament thinks of a certain topic. These shall not go against the Program of Principles, but outside of this, political documents outrank the rest of the Student Parliament's politics. A document is valid for 5 years. Political documents shall be treated in two student parliament meetings: with a discussion case in the first meeting, and a decision case in the second meeting.

§ 8-32 Instructions for the Student Councils

The Student Parliament adopts a standardized instruction for the composition of student councils at NMBU. The Student parliament decides the structure and composition of Student Councils. The Student Councils have the power to make their own local instructions, but not remove or change the composition without approval from the Student Parliament.

§ 8-4 3 Other Instructions

The Student Parliament can approve of other instructions as needed.

1265 Attachment 4 Current Statutes Chapter 8 for the Student Parliament at the
1266 Norwegian University of Life Sciences.

1267

1268 **Statutes for the Student Democracy at the Norwegian University of Life Sciences**

1269

1270 Approved at the foundational meeting: 27.11.2013. Last revised 11.02.2019

1271 **Chapter Overview:**

- 1272 1. Purpose and Scope
- 1273 2. Structure of the Student Democracy at NMBU
- 1274 3. The Student Parliament
- 1275 4. The Student Parliament's Student Board
- 1276 5. Elections and Appointments
- 1277 6. Impartiality
- 1278 7. Mistrust
- 1279 **8. Instructions**
- 1280 9. Dissolution of the Student Democracy at NMBU
- 1281 10. Membership in the Norwegian Student Organization (NSO)
- 1282 11. Amendments to the Statutes
- 1283 12. Definitions

1284

1285 **Chapter 8: Instructions**

1286

1287 **§ 8-1 Instructions for the Student Parliament**

1288 The following Instructions are taken up by the Student Parliament:

- 1289 - Instructions for the Rules of Procedure and Agenda.
- 1290 - Instructions for Elections of the Student Board and Other elections.

1291

1292 **§ 8-2 Instructions for the Student Parliament's Student Board**

1293 The following Instructions are taken up by the Student Parliament:

- 1294 - Working Instructions for the Student Board.

1295

1296 **§ 8-3 Instructions for the Student Councils**

1297 The Student Parliament adopts a standardized instruction for the composition of student
1298 councils at NMBU. The Student parliament decides the structure and composition of Student
1299 Councils. The Student Councils have the power to make their own local instructions, but not
1300 remove or change the composition without approval from the Student Parliament.

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1302 **§ 8-4 Other Instructions**

1303 The Student Parliament can approve of other instructions as needed.

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1306 Attachment 5 Suggested new Economic regulations for the Student
1307 Parliament at NMBU

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1309 **Economic Regulations for the Student Parliament at NMBU**

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1311 *Approved at Student Parliament 1 on xx.xx.xxxx*

1312
1313 Economic regulations for the Student Parliament at NMBU are in accordance with the statutes
1314 for the Student Democracy at NMBU, and in conjunction with the instructions for the semester
1315 fee given by the SiÅs board on 19.03.98, and are subordinate to these.

1316
1317 The economic regulations are to inform the student democracy at NMBU about the current
1318 economic protocol for the Student Parliament at NMBU. Procedures and responsibilities
1319 between the Student Democracy at NMBU and SiÅs concerning the pricing and usage of the
1320 semester fee in SiÅs' budget are covered in the instructions for the semester fee.

1321
1322
1323 The Student Democracy at NMBU: **The Student Parliament**

1324 The Student Parliament has the responsibility for handling the budget of the Student
1325 Parliament ~~at NMBU~~. Shall go through and approve of the economic regulations every year. ~~It~~
1326 ~~shall first be presented as a discussion case, and then as a decision case at the following~~
1327 ~~Student Parliament~~. If changes are to be made that concern SiÅs, then SiÅs is to be given an
1328 opportunity to express their opinion before decisions are made.

1329
1330 The Student Board: Has the responsibility of the daily economic dealings of the Student
1331 Parliament at NMBU, and is required to operate according to these regulations. ~~Can deliver a~~
1332 ~~statement on behalf of the Student Democracy at NMBU on budgetary matters if the Student~~
1333 ~~Democracy at NMBU is unable to express their opinion for practical reasons.~~

1334
1335 If a situation arises where the ~~Student Parliament's~~ Student Board has deviated – or sees the
1336 need to deviate – from these regulations, they should inform the Student Parliament at the next
1337 upcoming meeting.

1338
1339 SiÅs: Is obligated to act in accordance with the instructions for the semester fee concerning
1340 decisions between the Student Democracy ~~at NMBU~~ and SiÅs in relation to the pricing and
1341 usage of the semester fee in SiÅs' budget.

1342
1343
1344 • **Powers**

- 1345
1346 1. The Student Board has the power to make reallocations between the records of
1347 the approved budget of up to 5,000 kr each allocation. **There shall be an**
1348 **orientation about this, presented both orally and in writing, on the following**
1349 **student parliament meeting.** ~~Further distribution of income/expenses from the~~
1350 ~~semester fee are to be presented to the Student Parliament to inform them, and~~
1351 ~~to SiÅs for a decision~~

1352
1353
1354 • **Payments**

- 1356 a. The president of The Student Board or the organizational secretary is to attest that the
1357 bill/invoice is in accordance with the agreement and that the purchased goods/services
1358 are received.
1359 b. Bills are to be attested and approved of before the payment is made.
1360 c. If the president is absent (holiday, sickness or other long absences), the vice president
1361 of the ~~Student Parliament's~~ Student board has the power to attest payments together
1362 with the organizational secretary.
1363 d. Nobody can confirm payments being made to themselves. This means that the vice
1364 president of the Student Board must confirm payments being made to the president or
1365 the organizational secretary.
1366 e. All payments from the ~~Student Democracy at NMBU~~ **The Student Parliament** are to be
1367 made by bank account.
1368
1369

1370 §3. Travel Expenses 1371

- 1372 a. All travel costs that are to be paid for by the Student Parliament ~~NMBU~~ **shall be made in**
1373 **the cheapest possible way and** are to be pre-approved of by the president of the ~~Student~~
1374 ~~Parliament's~~ Student Board.
1375 b. **As a main rule one will choose train, bus, or other environmentally friendly modes of**
1376 **transportation before airplanes. The Student Parliament can cover a sleeping**
1377 **compartment if needed. Exceptions can be made if environmentally friendly modes of**
1378 **transportation are unreasonably costly or come at a significant disadvantage for the**
1379 **Student Parliament or the traveller.**
1380 c. The Student Parliament ~~NMBU~~ covers travels for representatives who are traveling to
1381 represent the organization at events.
1382 d. The main rule is that travels are handled according to the invoice.
1383 e. **Representatives for the Student Parliament** ~~NMBU~~ are given a driving mileage
1384 allowance according to the state's current rates **Where car is necessary.**
1385 f. If using one's own car over long distances where public transport is also possible, the
1386 costs will be covered according to the route's cheapest method of travel possible.
1387 ~~g. Events put on by the Norwegian Student Organization (NSO) are covered by NSO and~~
1388 ~~are addressed in the economic regulations of the NSO.~~
1389

1390 §4. Food Expenses 1391 1392

- 1393 a. Food expenses during ~~travels related to the Student Democracy NMBUs work are~~
1394 ~~covered for up to 300kr per day.~~ **shall be refunded after a receipt is presented. The**
1395 **rates for this is**
1396 a. Breakfast kr 90,-
1397 b. Lunch kr 160,-
1398 c. Dinner kr 190,-
1399 d. **In cases where this isn't within the economic frame, the Student Board will**
1400 **make a special assessment.**
1401
1402 b. Food costs are not to be covered in meetings/courses/events where the cost is covered
1403 by the organizer or included in any participation fees.
1404 ~~c. For events put on by Student Parliament NMBU where there is food available, the~~
1405 ~~Student Parliament NMBU covers costs up to 150kr per person. In situations where this~~
1406 ~~is not included in the economic framework, the Student Board will conduct a separate~~
1407 ~~assessment.~~

1408 Attachment 6 Suggested new working instructions for the Student Board
1409 Suggested new Instructions for the Student Parliament's Student Board

1410 *Approved at Student Parliament 1, xx.xx.xxxx.*

1411 **Instructions for The Student Board:**

- 1412 -The Student Board is the Student Democracy's highest organ between every Student
- 1413 Parliament.
- 1414 -The Student Board carries out the daily operations of the Student Democracy in
- 1415 accordance with instructions and other governance documents adopted by the Student
- 1416 Parliament.
- 1417 -The Student Board will work with and for the impact of the Student Parliament's policy.
- 1418 - The Student Board is the bridge between the Student Parliament, Student Councils,
- 1419 University Board, Siås, and NMBU.
- 1420 -The Student Board is preparatory and advisory organ for the Student Parliament. The
- 1421 Student Board shall recommend cases to the Student Parliament.
- 1422 -The Student Board will work to ensure student representation at NMBU.
- 1423 -The Student Board should be available to answer clarifying questions, especially in
- 1424 connection with the Student Parliament papers before each Student Parliament.
- 1425 -The Student Board will be available on campus to assist elected representatives and the
- 1426 other student body in the most suitable way.
- 1427 -The Student Board is responsible for conducting Student Council dinners before the
- 1428 Student Parliaments
- 1429 -The Student Board is responsible for organizing the Student Parliament's kick-off
- 1430 conference in the spring, as well as a representative conference in the autumn.
- 1431 -The current Student Board should ensure good overlap with the accruing Student Board.
- 1432 -Interrupting representatives in the committee are responsible for writing an annual report
- 1433 from their term, as well as providing thorough training to the incoming representatives.
- 1434 -Everyone at The Student Board is responsible for creating a good working environment
- 1435 and a good collaboration.
- 1436 - All members of the Student Board have the same authority when it comes to voting
- 1437 rights. With voting ties, the president of the board can have a double vote.
- 1438 - The Student Board may appoint students to non-decision-making committees where this
- 1439 is considered appropriate.
- 1440 - The Student Board can appoint students for positions and committees that are outside the
- 1441 framework for the working year (the year wheel).
- 1442 - The Student Board is responsible for reporting to the committees that are required to
- 1443 make reports.
- 1444 -The Student Board is responsible for communicating and providing information to the
- 1445 Stu- dent Councils.
- 1446 -The Student Board is responsible for the day-to-day running of the The Student Board
- 1447 office.
- 1448 -The Student Board will follow up the Student Councils and committees at the Student
- 1449 Democracy, as well as union representatives in the Student Parliament.
- 1450 -The Student Board will ensure that updated information for newly elected student
- 1451 representatives is given to the administration after each Student Parliament.
- 1452 -The Student Board will follow up the committee for the selection of the semester's best
- 1453 lecturer.
- 1454 -The Student Board is responsible for organizing seminars for student representatives in
- 1455 local and central study and research committees.

- 1456 -The Student Board shall be represented on the University's study committee (U-SU), the
- 1457 University's research committee (U-FU), and the Learning Environment Committee (LMU),
- 1458 and ensure that decisions are followed up.
- 1459 -The Student Board will represent the students in the Committee on Gender Equality and
- 1460 Diversity, the Housing Environment Committee and the Environment Council.
- 1461 -The Student Board will have a dialogue and and cooperation with the sponsor general and
- 1462 sponsor board.
- 1463 - The Student Board internally constitutes which of the The Student Board members is the
- 1464 deputy leader. If a unanimous The Student Board does not agree to this, the role shall fall to
- 1465 the highest voter.
- 1466 -The Student Board shall chair committees set up by the The Student Board itself, as well as
- 1467 the housing environment committee, the committee for the allocation of welfare funds and
- 1468 inclusion funds .
- 1469 -The Student Board will work continuously with the promotion and promotion of the
- 1470 Student Democracy at NMBU, as well as relevant national student affairs.
- 1471 -The Student Board will work to ensure that information for students and union
- 1472 representatives is up-to-date and available in both Norwegian and English.
- 1473 -The Student Board shall represent NMBU students and the Student Democracy up to the
- 1474 highest leadership, and externally.
- 1475 -The Student Board shall have regular dialogue with international associations, such as ISU
- 1476 and ESN.
- 1477 -The Student Board shall have regular dialogue and good cooperation with The Student
- 1478 Society (Studentsamfunnet i Ås).
- 1479 - The Student Board is responsible for distributing the areas of responsibility among
- 1480 themselves.

1481

The President's Main Responsibilities:

- 1483 - The President shall open and conclude Student Parliament meetings.
- 1484 - The President has the administrative employee responsibility for the other members of
- 1485 the board, and shall conduct performance reviews at least once a semester. - The
- 1486 President is to take responsibility in unexpected and unforeseen situations.
- 1487 - The President shall work with the strategic outlook of the student democracy – both
- 1488 short and long term.
- 1489 - The President shall speak up to bigger actors, for example the commune and county, if
- 1490 necessary for the students at NMBU.
- 1491 - The leader shall facilitate good cooperation with the University Board and SiÅs .
- 1492 - The President is responsible for the finances of the Student Parliament.
- 1493 - The President shall represent the students in the Rector's Leadership Group (RLG).
- 1494 - The President is responsible for Student Board meetings.

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1500 Instructions for the Student Parliament's Student Board

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Proposal adapted at Student Parliament 1, 19.02.2018.

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For the Entire Student Board (AU):

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The President's Main Responsibilities:

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- Student Board is the Student Democracy's highest organ between every Student Parliament.
- The Student Board carries out the daily operations of the Student Democracy and follows up on the plan of action and decisions made by the Student Parliament.
- The Student Board follows up on all of the decisions made by the Student Parliament.
- The Student Board is the bridge between the Student Parliament, Student Councils, University Board, Siås, and NMBU.
- The Student Board is an advisory organ for the Student Parliament. The Student Board will give input on cases at the Student Parliament.
- The Student Board will work to strengthen student representation at NMBU.
- The Student Board will be available to answer questions on clarification, especially in regards to the case papers for every Student Parliament.
- The Student Board has the responsibility to conduct Student Council dinners before Student Parliaments.
- The Student Board has the responsibility of arranging the Student Parliament's kickoff conference, as well as the student democracy's fall and spring seminars to ensure continuity within the student democracy.
- Every day there should be an available officer at the Student Board office.
- At the beginning of each election period, the Student Board should hold at least one academic seminar. A kickoff trip with elected members should also be arranged to ensure continuity.
- The Student Board is responsible for creating a good working environment and good teamwork.
- All members of the Student Board have the same authority when it comes to voting rights. With voting ties, the president of the board can have a double vote.
- The Student Board can appoint students to non-decision making committees as necessary.
- The Student Board can appoint students to positions and elections that are outside the framework for the working year.
- board members are responsible for writing a yearly report from their period in the position, as well as training the incoming board members.

- The President shall open and conclude Student Parliament meetings.
- The President shall represent NMBU students and the Student Democracy up to the highest leadership, and externally.
- The President has the administrative employee responsibility for the other members of the board, and shall conduct performance reviews at least once a semester.
- The President is to take responsibility in unexpected and unforeseen situations.

- 1544 - The President shall work with the strategic outlook of the student democracy – both
- 1545 short and long term.
- 1546 - The President shall speak up to bigger actors, for example the commune and county, if
- 1547 necessary for the students at NMBU.
- 1548 - The President shall pave the way for good cooperation with the University Board and
- 1549 Siås.
- 1550 - The President shall work for good cooperation between the Student Board and
- 1551 Samfunnet.
- 1552 - The President has responsibility for the accounting of the Student Parliament.
- 1553 - The President shall represent the students Rectors leadership group.
- 1554 - The President is responsible for Student Board meetings.

1555

The Vice President’s Main Responsibilities:

- 1556 - The Vice President is responsible for making sure that the reports from the committees
- 1557 required to submit reports are made available for the Student Parliament
- 1558
- 1559 - The Vice President is responsible for communicating and giving information to the
- 1560 Student Councils.
- 1561 - The vice president is responsible for the practical and organizational work of the
- 1562 Student Board, Student Parliament, and events conducted by the Student Board in
- 1563 cooperation with the organizational secretary.
- 1564 - The Vice president has responsibility for the daily operations of the Student Board
- 1565 office.
- 1566 - The Vice President shall follow up with the Student Councils and the committees of the
- 1567 Student Democracy, as well as the representatives of the Student Parliament.
- 1568 - The Vice President shall ensure that updated lists of newly elected student
- 1569 representatives is given to the administration after every Student Parliament.
- 1570 - The Vice President is the substitute for the President, except for in the Rector’s
- 1571 Leadership Group.
- 1572 - The Vice President follows up with the committee for choosing the semester’s best
- 1573 lecturer.
- 1574 - The Vice President is responsible for arranging a seminar for the student
- 1575 representatives in the Faculty’s class representative committee and the program
- 1576 council.
- 1577 - The Vice President shall represent the students in the University’s Education Committee
- 1578 (U-SU), Learning environment committee (LMU) and the committee group, as well as
- 1579 ensuring that decisions there are followed up on.
- 1580 - The Vice President is to be the Student Board’s contact person for the Buddy General.

1581

The Welfare Officer’s Main Responsibilities:

- 1582 - The welfare officer is responsible for coming up with a proposal to the Student
- 1583 Parliament for the allocation of welfare funds on behalf of the committee for the
- 1584 allocation of welfare funds.
- 1585
- 1586 - The welfare officer will work to ensure student welfare (mental, physical and social) in
- 1587 cooperation with other relevant actors.
- 1588 - The welfare officer (along with the sponsor responsible in the Næringslivsutvalget) is
- 1589 responsible for recruiting sponsors for Grillfest for the new students during buddy
- 1590 week.

- 1591 - The welfare officer represents student in the Learning Environment Committee (LMU),
- 1592 the Committee for the allocation of welfare funds, the cooperative committee for social
- 1593 advisory services, and the Career fund, and follows up on decisions made in these
- 1594 committees.
- 1595 - The welfare officer is responsible for the Living Environment Committee and the
- 1596 committee for the allocation of welfare funds.
- 1597 - The welfare officer participates in buddy week as one of the organizers.

1598 **The International Officer's Main Responsibilities:**

- 1599 - The international officer works to ensure that the interests and rights of international
- 1600 students are respected and honored at NMBU.
- 1601 - The international officer will remain updated on the operations of organizations with
- 1602 international students/policies as a focal point, and assist them if needed.
- 1603 - The international officer shall support events geared towards international
- 1604 organizations at NMBU, together with SiT and Studentsamfunnet.
- 1605 - The International officer will ensure that students at NMBU have the opportunity to
- 1606 become integrated into the student community.
- 1607 - The international officer shall participate in buddy week as an advisor for the
- 1608 organizers.
- 1609 - The international officer is responsible for the committee for the allocation of inclusion
- 1610 funds.
- 1611 - The international officer represents students in the committee for the allocation of
- 1612 welfare funds and the event committee at Samfunnet.

1613

1614 **The Marketing Officer's Main Responsibilities:**

- 1615 - The marketing officer works continuously with marketing and publicizing the Student
- 1616 Democracy at NMBU, as well as relevant national student cases.
- 1617 - The marketing officer shall make sure that the website and social media of the Student
- 1618 Democracy is continuously updates, both in Norwegian and in English.
- 1619 - The marketing officer is responsible for the effects of marketing.
- 1620 - The marketing officer should have contact with students through the media and give
- 1621 tips and facts about the Student Democracy.
- 1622 - The marketing officer shall stay in contact with the Vice Presidents of the Student
- 1623 Councils at NMBU, to ensure marketing measures are conducted at a local level.

1624

1625 **The Environment and Research Officer:**

- 1626 - Environment and research officer should work with issues about environment and
- 1627 research.
- 1628 - Environment and research officer represents students in: the equality and diversity
- 1629 committee, the living environment committee and environmental council.
- 1630 - Environment and research officer (U-FU) should support the student representatives in
- 1631 the research committee (U-FU).
- 1632 - Environment and research officer is responsible for arranging one seminar for the
- 1633 student representatives in the faculty's research committee (FAK-FU).

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1636

Study quality document for the Student Parliament at NMBU

The document contains the demands that the students at NMBU have for their education.

1. Syllabus and teaching methods shall be based on updated and quality tested research in all courses at NMBU.
2. Teaching shall be a student active process that promotes reflection and independence.
3. Education shall provide skills and knowledge Education shall provide skills and knowledge mainly in their fields of study, through learning and mastery.
4. The formative journey is an important part of a university education and NMBU shall make their students ready for a life as an active member of society.
5. The students are active participants in the academic community.
6. All students at masters level shall be assigned an academic mentor that will assist with academic follow-up, guidance and counselling in the student's further progression and academic choices.
7. All disciplines at NMBU shall have an academic home for students placed in the vicinity of the employees of the relevant discipline.
8. Students on all study programs shall have access to relevant idea workshops and take part in shaping these.
9. The study program's study plan shall be academically founded and shall give the student the greatest possible freedom in choice of courses.
10. All study programs shall give practice in cooperating across fields and solving complex problems.
11. The study programs shall be relevant to working and give students competence that is sought after in the industry.
12. The build of courses should be academically founded in a way that gives the students academic and personal development.
13. Digital aides shall be used where relevant, and educators shall be given courses in how to use these.
14. NMBU must use peer review of the teaching in all courses at least once per semester to ensure the quality and to give educators formative feedback.
15. Students shall be able to give educators a lot of feedback on the teaching during the course.
16. All students shall get automatic, individual feedback on required tasks and exams, and the feedback shall promote further learning.
17. NMBU shall facilitate for the opportunity to take credited practical training for all study programs at some point in the study plan.
18. All courses shall be seen together with the sustainable development goals and shall give the students a mindset with sustainability in focus.
19. The choice of evaluation form shall be based on what would be the best way for the student to show what it has learned.
20. There shall be a clear connection between learning outcome and evaluation made at NMBU.
21. All courses shall offer a continuation exam in case of failing on the first try of an exam, if one withdraws during the exam or is registered with valid absence.
22. NMBU shall have a goal that over 50% of the students go on exchange during the course of their studies.

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23. Exchange shall be the norm, and NMBU needs a system to opt out of going, instead of having to opt in for exchange.
24. Use of compulsory attendance shall be limited and can only be used when there's no other way to gain the expertise.

1693 Attachment 9 Suggestion for joint climate measures NMBU and Ås
1694 municipality

1695

1696 **Suggestion for joint climate measures NMBU and Ås municipality**

| Measure nr. | Description of measure |
|-------------|--|
| 1 | Establish carsharing-program: Consider three stations; Eika, Nybyen and Ås Sentrum. |
| 2 | Cooperate on environmental standard for buildings. What documentation/climate analyses should be the basis for choosing materials? The municipality needs NMBU's competence. |
| 3 | Procurement – Common agreement? Especially for waste management. How can the municipality and NMBU work with joint standards? |
| 4 | NMBU as a showcase for sustainability: All sustainability goals, but especially innovation and new solutions for green energy, buildings, stormwater/climate adaption, waste and drainage. |
| 5 | Cooperation projects agriculture in Ås – counselling, pilots, new climate solutions for agriculture |
| 6 | Industry – public Ph.D.: NMBU can contribute with counselling. The municipality must consider whether this is applicable, and on what topics more knowledge is needed. |
| 7 | Include students in professional assessments/projects that the municipality needs. |
| 8 | Moving Veterinærhøgskolen and Veterinærinstituttet: Measures to make new employees and students use public transportation. |
| 9 | Make a survey of travelling habits for NMBU fall 2020. |
| 10 | Facilitate for more ways to reuse: Food, furniture, repair groups and similar initiatives. Cooperation with SiÅs |

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1698

1699 Documents approved at Student Parliament 1

1700

1701 **Instructions for Elections to the Student Democracy**

1702

Approved at Student Parliament 1, 10.02.2020

1703

1704 These instructions are to be read as a supplementary document to the “Statues for the Student
1705 Democracy at NMBU” and “Election Regulations at NMBU”.

1706

1707 **General**

- 1708 • Election Committee is responsible for conducting elections, along with the
1709 organizational secretary during Student Parliament meetings.
- 1710 • The Election Committee are responsible for finding candidates to run for positions.
- 1711 • Student Parliament meetings in which candidates for the Student Parliament’s Student
1712 Board (AU), the University Board (US), and the Faculty Board (FS) are to present
1713 themselves should be specially promoted to the student body.
- 1714 • Students elected are obligated to fulfill their position until the end, unless special
1715 personal reasons prevent them from doing so.
- 1716 • A representative can hold several positions as long as it is in accordance with other
1717 instructions within the organization. The faculty board and University Board are not
1718 included in this provision. (cf. § 12.3 in the Election Regulations at NMBU.)
- 1719 • Equal representation in the Student Democracy at NMBU from several genders and
1720 different lines of study should be strived after.
- 1721 • Candidates cannot take on more than one position in the Student Parliament’s Student
1722 Board.

1723

1724 **Specifics on presentations for elections at Student Parliament:**

- 1725 • Candidates are to present themselves at the Student Parliament before the voting.
- 1726 • If a candidate is unable to meet, they can have their presentation red by a
1727 representative from the election committee, or they can choose to make a video
1728 presentation.
- 1729 • Only the candidate can answer questions about their candidacy.
- 1730 • The amount of time allowed for question rounds can be decided by the moderator in
1731 each case.
- 1732 • The candidates are to be presented alphabetically.

- 1733 • Candidates for the Student Parliament's Student Board, University Board and Faculty
1734 Board have three minutes of speaking time to present themselves.
- 1735 • The length of presentation time for other positions, the number of questions allowed
1736 and other guidelines for presentations can be decided by the meeting leadership of the
1737 student parliament.
- 1738

1739 **Elections to the Student Parliament's Student Board (AU)**

1740 The three positions in the Student Board are elected via electronic ballot voting during the
1741 spring. The positions you can run for is the president position and/or one of the two Student
1742 Board member positions. If you're running for president and board member and are elected as
1743 president, you will no longer be eligible for election as board member and your votes in that
1744 election are rejected. The votes are weighted, in accordance with NMBU's election rules. This is
1745 done by dividing the number of votes on nr. 1 by 1, votes on placement nr. 2 is divided by 3,
1746 votes on placement nr. 3 is divided by 5, votes on placement nr. 4 is divided by 7, etc..

1747 Candidate presentations are to be sent to the election committee or directly to the
1748 organizational secretary, as they are responsible for these elections.

1749 Candidates, if they are elected, cannot hold the following positions:

- 1750 • Faculty Board
- 1751 • Student Parliament Representative
- 1752 • Student Council
- 1753 • Moderator
- 1754 • Control Committee

1755 It is highly recommended that the candidates, if they are chosen, do not hold the following
1756 positions:

- 1757 • The University Board
- 1758 • The Student Welfare Association of Ås Board (SiÅs)

1759 See the statutes for more complete information.

1760 **Elections for the University Board and Faculty Board**

1761 Elections for the University Board and the Faculty Board happen via electronic ballot voting in
1762 April/May in the spring, and in November in the fall. In each election the goal is to elect 1 main
1763 and 1 deputy for each board, the representatives shall be evenly split by gender. See the
1764 statutes for more complete information.

1765 For elections of members for the University Board and Faculty Board, the election regulations
1766 at NMBU must be considered in conjunction with these instructions.

1767

1768 **Elections at the Student Parliament**

1769 Elections for the central Consideration Committee for the election of University Dean, vice-
1770 dean, faculty deans etc. will in principle be decided by a unanimous Student Board in each
1771 case. As well as being informed about on the coming Student Parliament. If the Student Board
1772 does not agree, the student representative for the central Consideration Committee is decided
1773 by the Student Parliament.

1774

1775 Elections for the following positions follow the «framework of the working year» for the
1776 Student Democracy:

- 1777 • 1 president and 2 other members of the Control Committee
- 1778 • 1 representative and 2 deputies to the University's Research Committee (UFU).
- 1779 • 2 representatives and 3 deputy representatives to the University's Education
1780 Committee (USU).
- 1781 • 2 representative and 2 deputy for the Research Ethics Committee.
- 1782 • 2 representatives to the committee for the distribution of welfare funds.
- 1783 • 4 representatives to the committee for the semester's best lecturer.
- 1784 • Buddy general.
- 1785 • 2 main and 2 deputies to the Central Admissions Committee.
- 1786 • 2 main and 2 deputies to the Board of Complaints.
- 1787 • 2 main and 2 deputy Chairmen
- 1788 • 2 representatives (2-year long positions) and 2 deputy representatives (1-year long
1789 positions) to the Student Welfare Association of Ås (SiÅs) Board.

1790

The Rules of Procedure and Agenda for the Student Parliament (ST) at NMBU

Approved at Student Parliament 1, 10.02.2020

1. General part

1.1 All who have a voting right who are in attendance must register at the beginning of the meeting by a role call and gets a voting sign to use for voting.

1.2 If someone with a voting right leaves before the meeting is adjourned, a written message and their voting sign must be delivered to the secretary.

1.3 The meeting leaders consist of two chairmen.

1.4 The organization secretary shall write a protocol. This shall include:

- Who is leading the meeting
- Which compulsory attendance representatives that were present
- What cases that were treated
- Suggestions received
- Results of votes
- Election results
- Any protocol additions

1.5 The case papers are to be translated into English

1.6 Case papers and protocol are to be sent to the student parliament representatives, the Control Committee, student representatives in the University Board (US), Research committee (FU), Education committee (SU), Tuntreet, the Student Society Committee, the Student Councils (SR), the International Student Union (ISU), student representatives in SiÅs, candidates who are running for positions, the Norwegian Student Organization (NSO) and the NMBU

1.7 Case papers and protocol are to be made available on the Student Board (AU) website, on electronic learning platforms, and at the AU office.

1.8 The majority voting follows the statutes.

2. Conduction of the Meeting

2.1 Meetings at the Student Parliament are to be conducted after this Rules of Procedure and normal meeting practices. In cases of doubt, the Rules of Procedure and practice are to be interpreted by the chairmen. The chairmen's interpretation can be overruled by a 50% majority.

2.2 Cases are to be handled according to the agenda.

2.3 All amendment and decision proposals shall be given in a written form and delivered to the meeting leaders.

2.4 All decision and discussion cases start with an input round amongst the faculties. Speaking time is two minutes per faculty.

2.5 The following rules apply to input and replies:

- Speaking time for input must not be longer than two minutes.
- Two responses and a question response per question is allowed. The speaking time for this is under 1 minute.
- The meeting leader and the Student Parliament representatives can propose a change to the above mentioned points if they feel it is needed
- With a sign to the case information/rules of procedure, a half minute of speaking time is given immediately after a current response exchange is finished.

1834 - When the meeting leader sees it as necessary they can propose to prioritize speakers
1835 who have not spoken on the matter.

1836 **2.6 Signals:**

1837 - One finger in the air to signal input.

1838 - Replies are two fingers in the air as a V. This should be used to comment on input and
1839 must be used while the input is being given. Answers to responses must be signaled
1840 while the answers are being given.

1841 - A "T signal" is used for inputting a case, to the agenda and to the rules of procedure. The
1842 sign should only be used to come with cases or proposals to change the agenda or rules
1843 of procedure.

1844 **2.7** The meetings can propose to draw the line on a speech. The chairmen then decide if it is
1845 possible to continue after the following response and response decision. If the limitation is
1846 upheld this can be overruled with a qualified majority.

1847 **2.8.** At least one representative from each faculty must be proficient in Norwegian. At this
1848 point, input, responses or case proposals brought forward in English must be answered in
1849 English. The chairmen are responsible for translating if it is necessary.

1850 **2.9** If one is included in the speaking list they can receive a response from the meeting leader if
1851 it is done. This can, for example, be done with a nod. If the leader shakes their head means that
1852 they cannot be included in the speaking list.

1853 **2.10** The meeting leader shall inform when the speaking time is almost up

1854 **2.11** The meeting leader shall periodically refer to the speaking list and after each response
1855 inform about the responses to the input
1856

1857 **3. Elections and voting**

1858 **3.1** The Meeting leader informs about how elections and voting shall be conducted.

1859 **3.2** With elections and voting, the moderator makes a proposal to the Student Parliament
1860 about the speaking time and number of questions.

1861 The counting body has the responsibility for collecting and counting votes.

1862 **3.3** If there are many decision proposals the moderator can find an appropriate form of voting.
1863 With a 50% majority the Student Parliament can choose one of the forms of voting. As a rule,
1864 two opposing methods are proposed against each other.

1865 **3.4** After a vote, each candidate has the right to hear the number of votes they received.

1866 **3.5** The meeting cannot be adjourned before all results are announced.
1867

1868 **Statutes for the Student Democracy at the Norwegian University of Life Sciences**

1869

1870 Approved at the foundational meeting: 27.11.2013. Last revised 10.02.2020

1871 **Chapter Overview:**

- 1872 13. Purpose and Scope
- 1873 14. Structure of the Student Democracy at NMBU
- 1874 15. The Student Parliament
- 1875 16. The Student Parliament's Student Board
- 1876 17. Elections and Appointments
- 1877 18. Impartiality
- 1878 19. Mistrust
- 1879 20. Instructions
- 1880 21. Dissolution of the Student Democracy at NMBU
- 1881 22. Membership in the Norwegian Student Organization (NSO)
- 1882 23. Amendments to the Statutes
- 1883 24. Definitions

1884

1885 **Chapter 1: Purpose and Scope**

1886

1887 **§ 1-1 Purpose**

1888 The Student Democracy at NMBU has the purpose of protecting the students' interests and bringing
1889 forward their inputs.

1890

1891 **§ 1-2 Scope**

1892 These statutes apply to all organs of the Student Democracy at NMBU and are constructed in
1893 accordance with national laws and regulations. Instructions taken up in chapter 8 cannot go against
1894 these statutes.

1895

1896 **Chapter 2: Structure of the Student Democracy at NMBU**

1897

1898 **§ 2-1 At a Central Level**

1899 The highest democratic organ in the Student Democracy at NMBU is the Student Parliament. The
1900 daily operations of the Student Parliament are carried out by the Student Parliament's Student Board.

1901

1902 **§ 2-2 At a Faculty Level**

1903 At the Faculty level, the Student Democracy consists of Student Councils. Student Councils are
1904 constructed of the committees and positions that come from the model for Student Councils
1905 approved of at Student Parliament 6 on 14.11.2016.

1906

1907 The Faculty general assembly is the highest student democracy organ at a faculty level. Between
1908 faculty general assemblies the student councils stand for the daily operations and representations of
1909 the faculty's student democracy.

1910

1911 The Student Council at Campus Adamstuen is delegated the power of communication and
1912 representation over the Welfare Committee in Oslo and Akershus.

1913

1914 **Chapter 3: The Student Parliament**

1915

1916 **§ 3-1 Powers and Functions**

1917 The Student Parliament represents all students at NMBU, and decisions made in the Student
1918 Parliament are made on the behalf of all students. The Student Parliament has the responsibility to
1919 inform about decisions made. Closing of the meeting must follow the provisions in §3-6.
1920

1921 **§ 3-2 Construction**

1922 The Faculties at NMBU are constituents of the Student Parliament. The Student Parliament consists
1923 of 25 representatives. These representatives are distributed according to the democracy model
1924 approved of at Student Parliament 6 in 2016.

1925 The division method for the mandatory seat allocation follows this formula:
1926

$$1927 \frac{V}{2^{s+1}}$$

1930 V= Number of students at the faculty

1931 S= Number of student representatives the faculty is allocated
1932

1933 Updated number of students can be found in the Database for Statistics on Higher Education (DBH)
1934 every fall. The average of the number of students for the spring semester and fall semester make up
1935 the basis for the following year's representative distribution in the Student Parliament.
1936

1937 This calculation basis is presented for orientation before the fall faculty general assemblies.
1938

1939 **§ 3-3 Constituting**

1940 The Student Parliament representatives are elected for one year at the time. One should aim for the
1941 constituent Student Parliament to be held between the fall faculty general assemblies and the new
1942 year.
1943

1944 **§ 3-4 Meetings and Summoning**

1945 The Student Parliament must hold at least 3 meetings per semester. The Student Board is responsible
1946 for summoning the Student Parliament. Summoning and case papers should be made available to all
1947 students at least 7 days before the meeting. Electronic decisions are the exclusion of this statute cf.
1948 §3-10.
1949

1950 The provision that the summoning and case papers need to be made available for all students in the
1951 first paragraph entails that they need to be translated to English. If there is uncertainty about the
1952 translation, the Norwegian version will be the basis for understanding. Further specification is
1953 outlined in the instructions for the Student Parliament.
1954

1955 All students with a valid semester registration have the right to send in cases to the Student
1956 Parliament. This must be done at the latest 14 days before the meeting if the case is to be handled.
1957 This provision does not count for cases to be handled under "other." Further specification is outlined
1958 in the instructions for the Student Parliament. Extraordinary Student Parliaments is held if at least 3
1959 members of the Student Board, at least 13 representatives from the Student Parliament, or at least 25
1960 students desire it. Extraordinary Student Parliament is to be made known to the public at least 7 days
1961 before taking place, and should only handle the case(s) that were the reason for its summoning.
1962

1963 **§ 3-5 Representation at the**

1964 Representation at the Student Parliament

1965 The following people are required to attend Student Parliament, and are required to give a written
1966 notification before the meeting if they cannot attend:

1967 - The Student Parliament's Representatives

- 1968 - The Student Parliament's Student Board
- 1969 - The Student Parliament's organizational secretary
- 1970 - The Student Parliament's chairmen
- 1971
- 1972 At least one representative from the following organs must attend the meeting:
- 1973 - The Student Representative in the University Board
- 1974 - The Student Representative in the SiÅs board
- 1975 - The International Student Union (ISU)
- 1976 - The Control Committee
- 1977 All students at NMBU have the right to attend the Student Parliament.
- 1978
- 1979 **§ 3-6 Closing of a Meeting.**
- 1980 The Student Parliament's meetings are open. The Student Parliament can decide to close a meeting
- 1981 with a qualified majority from the representatives in attendance
- 1982 With the closing of a meeting, separate minutes will be recorded that are withheld from public
- 1983 disclosure.
- 1984
- 1985 **§ 3-7 Decision Validity**
- 1986 The Student Parliament can make valid decisions when at least 50% of the representatives are in
- 1987 attendance.
- 1988
- 1989 **§ 3-8 Voting rights and Voting**
- 1990 The Student Parliament's representatives have a voting right. If a main representative notifies of an
- 1991 absence, their appointed substitute has a voting right when in attendance. Decisions in the Student
- 1992 Parliament are normally made with a 50% majority. Decisions are made with hand raising, unless
- 1993 one representative asks for a written voting. With a voting tie, the Student Parliament can take a new
- 1994 vote. With a continued tie after a second voting, the case can be handled according to the proposed
- 1995 resolution.
- 1996
- 1997 **§3-9 Speaking and Proposal Rights**
- 1998 Everybody has a right to speak at Student parliament meetings. All students at NMBU has the right
- 1999 to propose cases at Student parliament meetings.
- 2000
- 2001 **§ 3-10 Electronic Voting**
- 2002 Electronic voting can be used to make decisions about single cases. Electronic voting is carried out
- 2003 in the method described in the instructions for electronic voting. The deadline to vote electronically
- 2004 is within 7 days.
- 2005
- 2006 Electronic voting cannot be used to vote on matters concerning the following:
- 2007 - Elections
- 2008 - Cases of mistrust
- 2009 - Changing to the Student Parliament's committee documents and instructions
- 2010 - Appointment of the student representatives to councils and committees
- 2011 - Other matters of considerable nature
- 2012
- 2013 Main Student Parliament Representatives have voting rights with electronic voting.
- 2014
- 2015 Electronic voting cannot take place if one or some student parliament representatives wish to handle
- 2016 the case at a normal student parliament before the deadline. The desire must be justified.
- 2017
- 2018 **§ 3-11 Position Resignation**

2019 The Student Parliament representatives automatically resign from their position in the Student
2020 Parliament when they are elected to the following organs:
2021 - The Student Parliament's Student Board
2022 - The University Board
2023 - The SiÅs Board
2024 - The Student Board of the Norwegian Student Organization
2025 - The Control Committee

2026
2027 With position resignation, the position holder's deputy representative automatically inherits the
2028 position as a main representative.

2029
2030 Position resignation, a supplementary election will be conducted in accordance with § 5-5

2031
2032 **§3-12 Temporary Position Resignation**

2033 In the case of partiality, there will be a temporary place resignation. This means that the
2034 representative withdraws from their position in cases where it applies. In the case of temporary place
2035 resignation the deputy will take over cf. § 6-1

2036 **Chapter 4: The Student Parliament's Student Board**

2037
2038 **§ 4-1 Powers and Functions**

2039 The Student Board (AU) carries out the Student Parliament's daily operations and represents the
2040 Student Parliament between meetings. AU can make decisions in urgent cases, cases that are
2041 delegated due to earlier decisions in the Student Parliament, and appoint people to non-decision
2042 making committees. AU makes proposals in all cases handled by the Student Parliament, with the
2043 exception of Elections.

2044
2045 **§ 4-2 Composition**

2046 The Student Parliament's Student Board shall consist of the following members:

- 2047 - President
2048 - Vice President
2049 - Welfare Officer
2050 - International Officer
2051 - Marketing Officer
2052 - Committee Member

2053
2054 Working time and election periods are regulated according to functions § 5-1.

2055
2056 **§ 4-3 Decision Ability and Voting Ties**

2057 The Student Board can make valid decisions when at least four members are in attendance. With a
2058 voting tie in the Student Board, the president has a double vote.

2059

2060 **Chapter 5: Elections and Appointments**

2061
2062 **§ 5-1 Eligibility for the Student Democracy**

2063 The overarching rule is that all Students at NMBU with a valid semester registration can run for
2064 positions in the Student Democracy. This applies unless otherwise specified.

2065
2066 **§ 5-2 Electronic Ballot Elections**

2067
2068 a) Election of the President and Vice President

2069 The President and Vice President in the Student Parliament's Student Board are elected through
2070 Electronic Ballot Voting, where all students with a valid semester registration have the right to vote.
2071 The elections take place in April every year. They hold their position for 1 year, between 1.7. until
2072 30.6.

2074 b) Election to the University Board

2075 Two student representatives are elected, one of each gender, with a deputy. They are chosen through
2076 an electronic ballot vote, where all students with a valid semester registration have the right to vote.
2077 The election takes place every year in April/May for female representatives, and in November for
2078 male representatives. They hold the position for one year, from 01.07 to 30.06 for the spring election,
2079 and 01.01-31.12 for the fall election.

2081 c) Elections to the Faculty Board

2082 Student Representatives are chosen through electronic ballot voting, where all students with a valid
2083 semester registration have the right to vote within their respective faculties. They hold the position
2084 for one year, from 01.01-31.12 for male representatives (elected in November) and 01.07-30.06 for
2085 female representatives (elected in April/May).

2087 **§ 5-3 Members of the Student Board**

2088 Members of the Student Parliament's Student Board, other than the president and vice president, are
2089 elected by the Student Parliament. The elections take place at the constituent student parliament.
2090 They hold the position for one year, between 1.1. until 31.12. The elections are carried out through
2091 written ballot voting, and decided with an absolute majority. If none of the candidates receive an
2092 absolute majority, a new voting round will be conducted with the two candidates who received the
2093 most votes in the first round.

2095 **§ 5-4 Other elections and appointments conducted in the Student Parliament**

2096 The Student Parliament elects student representatives to central positions and committees at NMBU,
2097 to individual committees and to the board for student welfare organization. All elections are done by
2098 writing. In the case that only one candidate is running, they can be elected by acclamation, unless at
2099 least one representative wishes to have a written voting process.

2100
2101 With a tie in voting between two candidates, a new voting round will be held. With a continued tie
2102 after a new voting round, the decision will be made according to the proposed resolution. If there is
2103 no suggestion made the decision will be made by drawing lots. Those chosen in this paragraph have
2104 minute requirements to the Student Parliament.

2105
2106 Student Representatives that are not connected to the Student Welfare Organization in Ås (SiÅs) do
2107 not have voting rights for the representatives of The SiÅs Board.

2109 **§ 5-5 Supplementary Elections**

2110 Normally, a supplementary election will be held in the case of place resignation. Supplementary
2111 elections follow the same election rules as normal elections. This can be adjusted in cases of urgent
2112 votes, or other reasons in which it is appropriate.

2114 **Chapter 6: Impartiality**

2116 **§ 6-1 Impartiality**

2117 For someone to be "partial" entails that there are circumstances that are likely to cause bias in the
2118 person's judgment. This can happen when a person is a part of a case or has strong personal
2119 consequences from the results of a case, or has close family with the previously mentioned.

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In order to have good administrative practices, questions of partiality must be strict. This means that a lot must happen to name a representative partial. Those that are named partial must temporarily resign from the case, cf. § 3-12.

Cases of partiality are handled with a 50% majority voting from the relevant organ, and the person in question cannot vote. If more than one person in a case is questioned about partiality, none of the involved can partake in voting about their own or others' partiality, unless the organ is no longer a decision making organ in the case. In this case, all meeting members can participate.

Chapter 7: Mistrust

§ 7-1 Mistrust

Issues of mistrust can be brought up by Student Parliament representatives or other organs of the Student Democracy, and should be delivered to the Student Parliament's organizational secretary. When handling these issues at the student parliament, the one that the case is brought up against has the opportunity to present their own case.

§ 7-2 Ability to ask for a statement from the control committee

If cases where mistrust are brought forward, both parties can ask for a statement from the control committee in sufficient time before the case is handled.

§ 7-3 Issues of mistrust against the representatives chosen by the student parliament

With a 2/3 majority vote amongst representatives in attendance, the student parliament can decide that an officer is mistrusted, following statutes §§ 5-1 second paragraph, and 5-3. Those who are deemed distrusted must immediately resign as an appointee from the student parliament

§ 7-4 Issues of mistrust against the representatives chosen by Electronic Ballot Voting

With issues of mistrust against representatives chosen through electronic ballot voting after statutes §§ 5-2 a and b, it is handled first by the Student Parliament. If it is proposed by a qualified majority amongst representatives in attendance, it will be handled through an electronic ballot vote where all students with a valid semester registration have the right to vote. The approval of the mistrust requires at least a 50% majority of votes. Those who have cases of mistrust approved against them must resign immediately from their position.

Cases of mistrust cannot be taken against student representatives in the University Board, as it goes against *Lov om universiteter og høyskoler* § 9-8. (The laws for Universities and Higher schools)

Chapter 8: Instructions

§ 8-1 Documents approved by Student Parliament

The following documents are to be approved by the Student Parliament:

- Statutes
- Program of Principles
- Political documents
- Decrees/Resolutions
- Economic regulations
- Plan of Action
- Budget
- Schedule
- Working instructions for the Control Committee

- 2172 - Working Instructions for the Student Board.
2173 - Instructions for the Rules of Procedure and Agenda.
2174 - Instructions for Elections of the Student Board and other elections.
2175

2176 **§ 8-1-1 Statutes**

2177 The statutes outrank all other management documents.
2178

2179 **§ 8-1-2 Program of Principles**

2180 The Program of Principles determines the organization's ground principles and executive political
2181 priorities. The Program of Principles outranks the rest of the Student Parliament's politics.
2182

2183 The Program of Principles shall be treated every 3rd year. The Student Parliament can choose to treat
2184 the Program of Principles at any time. The Program of Principles shall be treated in two student
2185 parliament meetings: with a discussion case in the first meeting and a decision case in the second
2186 meeting.
2187

2188 **§ 8-1-3 Political documents**

2189 Political documents determine what the Student Parliament thinks of a certain topic. These shall not
2190 go against the Program of Principles, but outside of this, political documents outrank the rest of the
2191 Student Parliament's politics. A document is valid for 5 years. Political documents shall be treated in
2192 two student parliament meetings: with a discussion case in the first meeting, and a decision case in
2193 the second meeting.
2194

2195 **§ 8-2 Instructions for the Student Councils**

2196 The Student Parliament adopts a standardized instruction for the composition of student councils at
2197 NMBU. The Student parliament decides the structure and composition of Student Councils. The
2198 Student Councils have the power to make their own local instructions, but not remove or change the
2199 composition without approval from the Student Parliament.
2200

2201 **§ 8-3 Other Instructions**

2202 The Student Parliament can approve of other instructions as needed.
2203
2204

2205 **Chapter 9: Dissolution of the Student Democracy at NMBU**

2206 **§ 9-1 Dissolution**

2207 Dissolution of the Student Democracy at NMBU must be approved of with a qualified majority
2208 amongst present representatives for two consecutive student parliaments. The decision goes into
2209 effect after the second meeting is adjourned. Proposals for dissolution must be made at least 4 weeks
2210 before it is handled for the first time, and the first student parliament meeting that handles the case is
2211 to be an open meeting where all students at NMBU are called in.
2212
2213

2214 **§ 9-2 Merging with Other Student Democracies**

2215 Merging of the Student Democracy at NMBU with other student democracies must be approved of
2216 with a qualified majority amongst representatives in attendance for two consecutive meetings.
2217 Proposals for merging must specify the point in time at which the merge will take place.
2218

2219 **Chapter 10: Membership in the Norwegian Student Organization**

2220 **§ 10-1 Membership in the Norwegian Student Organization**

2221

2222 The Student Democracy at NMBU is a member of the Norwegian student organization (NSO).
2223 Withdrawal must follow the protocol of NSOs statutes.

2224
2225 **Chapter 11: Amendments to the Statues**

2226
2227 **§ 11-1 Submitting of Amendment Proposals**

2228
2229 Proposals for amendments of these statutes should be taken to the Student Parliament's Student
2230 Board at least 14 days before the meeting in which they will be addressed, and needs to be made
2231 public to all students at least 7 days before the meeting.

2232
2233 **§ 11-2 Decisions and Effectiveness**

2234
2235 With a qualified majority vote amongst representatives in attendance, the Student Parliament can
2236 decide that changes go into effect immediately after they are adopted

2237
2238 With a qualified majority, the Student Parliament can bring changed into effect. The Student
2239 Parliament's Student Board has the power to make editorial changes in these Statutes. Such changes
2240 must be presented for orientation during the first meeting after they are made.

2241
2242 **Chapter 12: Definitions**

2243
2244 **§ 12-1 Majority Voting**

2245
2246 Simple Majority: This means that a proposal receives the most votes

2247 50% majority: This means that a proposal receives more than 1/2 of the votes from participating
2248 voters

2249 Qualified Majority: This means that a proposal receives 2/3 or more of the votes from the
2250 participating voters

2251 Absolute Majority: A proposal receives more than 1/2 of the total number of votes

2252 Absolute Qualified Majority: A proposal receives 2/3 or more of the total number of votes

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Economic Regulations for the Student Parliament at NMBU

*Approved at Student Parliament 1, 10.02.2020
Attachment 1: Instructions for the Semester Fee*

Economic regulations for the Student Parliament at NMBU are in accordance with the statutes for the Student Democracy at NMBU, and in conjunction with the instructions for the semester fee given by the SiÅs board on 19.03.98, and are subordinate to these.

The economic regulations are to inform the student democracy at NMBU about the current economic protocol for the Student Parliament at NMBU. Procedures and responsibilities between the Student Democracy at NMBU and SiÅs concerning the pricing and usage of the semester fee in SiÅs' budget are covered in the instructions for the semester fee.

The Student Democracy at NMBU:

The Student Parliament has the responsibility for handling the budget of the Student Parliament at NMBU. Shall go through and approve of the economic regulations every year. It shall first be presented as a discussion case, and then as a decision case at the following Student Parliament. If changes are to be made that concern SiÅs, then SiÅs is to be given an opportunity to express their opinion before decisions are made.

The Student Board: Has the responsibility of the daily economic dealings of the Student Parliament at NMBU, and is required to operate according to these regulations. Can deliver a statement on behalf of the Student Democracy at NMBU on budgetary matters if the Student Democracy at NMBU is unable to express their opinion for practical reasons.

If a situation arises where the Student Parliament's Student Board has deviated – or sees the need to deviate – from these regulations, they should inform the Student Parliament at the next upcoming meeting.

SiÅs: Is obligated to act in accordance with the instructions for the semester fee concerning decisions between the Student Democracy at NMBU and SiÅs in relation to the pricing and usage of the semester fee in SiÅs' budget.

• Powers

1. The Student Board has the power to make reallocations between the records of the approved budget of up to 5,000 kr each allocation. Further distribution of income/expenses from the semester fee are to be presented to the Student Parliament to inform them, and to SiÅs for a decision

• Payments

- The president of The Student Board or the organizational secretary is to attest that the bill/invoice is in accordance with the agreement and that the purchased goods/services are received.
- Bills are to be attested and approved of before the payment is made.

- 2306 • If the president is absent (holiday, sickness or other long absences), the vice
2307 president of the Student Parliament's Student board has the power to attest
2308 payments together with the organizational secretary.
2309 • Nobody can confirm payments being made to themselves. This means that the vice
2310 president of the Student Board must confirm payments being made to the president
2311 or the organizational secretary.
2312 • All payments from the Student Democracy at NMBU are to be made by bank account.
2313

2314 §3. Travel Expenses 2315

- 2316 • All travel costs that are to be paid for by the Student Parliament NMBU are to be pre-
2317 approved of by the president of the Student Parliament's Student Board.
2318 • The Student Parliament NMBU covers travels for representatives who are traveling
2319 to represent the organization at events.
2320 • The main rule is that travels are handled according to the invoice.
2321 • Representatives for the Student Parliament NMBU are given a driving mileage
2322 allowance according to the state's current rates
2323 • If using one's own car over long distances where public transport is also possible,
2324 the costs will be covered according to the route's cheapest method of travel possible.
2325 • Events put on by the Norwegian Student Organization (NSO) are covered by NSO
2326 and are addressed in the economic regulations of the NSO.
2327

2328 §4. Food Expenses 2329

- 2330 • Food expenses during travels related to the Student Democracy NMBUs work are
2331 covered for up to 300kr per day.
2332 • Food costs are not to be covered in meetings/courses/events where the cost is
2333 covered by the organizer or included in any participation fees.
2334 • For events put on by Student Parliament NMBU where there is food available, the
2335 Student Parliament NMBU covers costs up to 150kr per person. In situations where
2336 this is not included in the economic framework, the Student Board will conduct a
2337 separate assessment.
2338
2339

2340 Instructions for the Semester Fee

2341 (Given by the SiÅs Board 19.03.98)
2342

2343 • Legal Basis 2344

2345 The semester fee is to be used for interests concerning students' welfare needs at
2346 NLH, cf. § 4 in the Laws of the Student Welfare Associations.
2347

- 2348 1. The SiÅs board decides how much the semester fee shall be. All decisions made
2349 relating to setting or increasing the semester fee shall be approved of by the
2350 department, cf. § 12 in the Laws of the Student Welfare Associations.
2351

2352 • Powers 2353

2354 The SiÅs Board sets the semester fee price and allocation after first receiving input
2355 from the Student Parliament.

2356 The SiÅs Board sets the budget each year for the usage of the semester fee,
2357 including economic resources for the allocation of welfare funds for clubs and
2358 societies, after first receiving input from the Student Parliament.
2359
2360 The SiÅs Board sets out instructions for the semester fee.
2361
2362 The Student Parliament sets regulations for distributing welfare funds.
2363
2364 The Student Parliament carries out the distribution of welfare funds.
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2366 Disputes regarding interpretation of the instructions and rules can be brought forth
2367 to the SiÅs Board for a decision.
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Correct version of draft

Study quality document for the Student Parliament at NMBU

Approved at Student Parliament 2, xx.xx.xxxx

The document contains the demands that the students at NMBU have for their education.

NMBU:

1. NMBU shall ensure that students have a good formative journey that prepares them for a life
2. All students at masters level shall be assigned an academic mentor that will assist with academic follow-up, guidance and counselling in the student's further progression and academic choices.
3. Students on all study programs shall have access to relevant idea workshops and take part in shaping these.
4. NMBU must use peer review of the teaching in all courses at least once per semester to ensure the quality and to give educators formative feedback.
5. NMBU shall have a goal that over 50% of the students go on exchange during the course of their studies.
6. Exchange shall be the norm, and NMBU needs a system to opt out of going, instead of having to opt in for exchange.

Study program:

7. It shall be facilitated for students to be active parts of the academic communities.
8. All disciplines at NMBU shall have an academic home placed in dialogue with the students, functioning as both a social and academic meeting place.
9. The study program's study plan shall be academically founded and shall give the student the greatest amount of options when choosing courses.
10. All study programs shall give practice in cooperating across fields and solving complex problems.
11. The study programs shall be relevant to working and give students competence that is sought after in the industry.
12. NMBU shall better facilitate for students of all disciplines to be able to take relevant, credited practical training, with qualified counsellors, at some point in their studies.
13. All students shall have access to clear study plans over compulsory courses, selectable courses and free courses that you have to/can take during your studies.

Courses:

14. Syllabuses shall always be based on updated and quality tested research.
15. The teaching method in the course must be based on research and educational competence/based on educational research and competence.
16. Teaching shall be a student active process that promotes reflection and independence.
17. Teaching shall give the student relevant knowledge and competence with their academic field through learning and mastering.
18. The build of courses should be academically founded in a way that gives the students academic and personal development.
19. Digital aides shall be used where relevant, and educators shall have updated competence in how to use these.
20. Students shall be able to give educators a lot of feedback on the teaching during the course and how this is followed up.
21. All students shall get automatic, individual feedback on required tasks and exams, and the feedback shall promote further learning.

- 2421 22. All courses shall be seen together with the sustainable development goals and shall give the
2422 students a mindset for sustainability and relevant global challenges.
- 2423 23. The choice of evaluation form shall be based on what would be the best way for the student to
2424 show what it has learned.
- 2425 24. All courses shall offer a continuation exam for those who fail or are registered with valid
2426 absence.
- 2427 25. Use of compulsory attendance shall be limited and can only be used when there's no other
2428 way to gain the expertise.
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