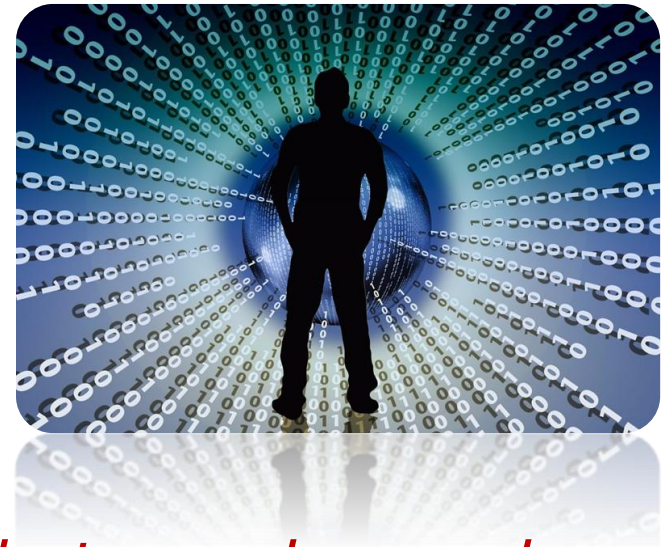


Personal Research Data

25 mars 2019

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Personal Data



Short definition:

Personal data is any information that may be used to identify a person directly or indirectly

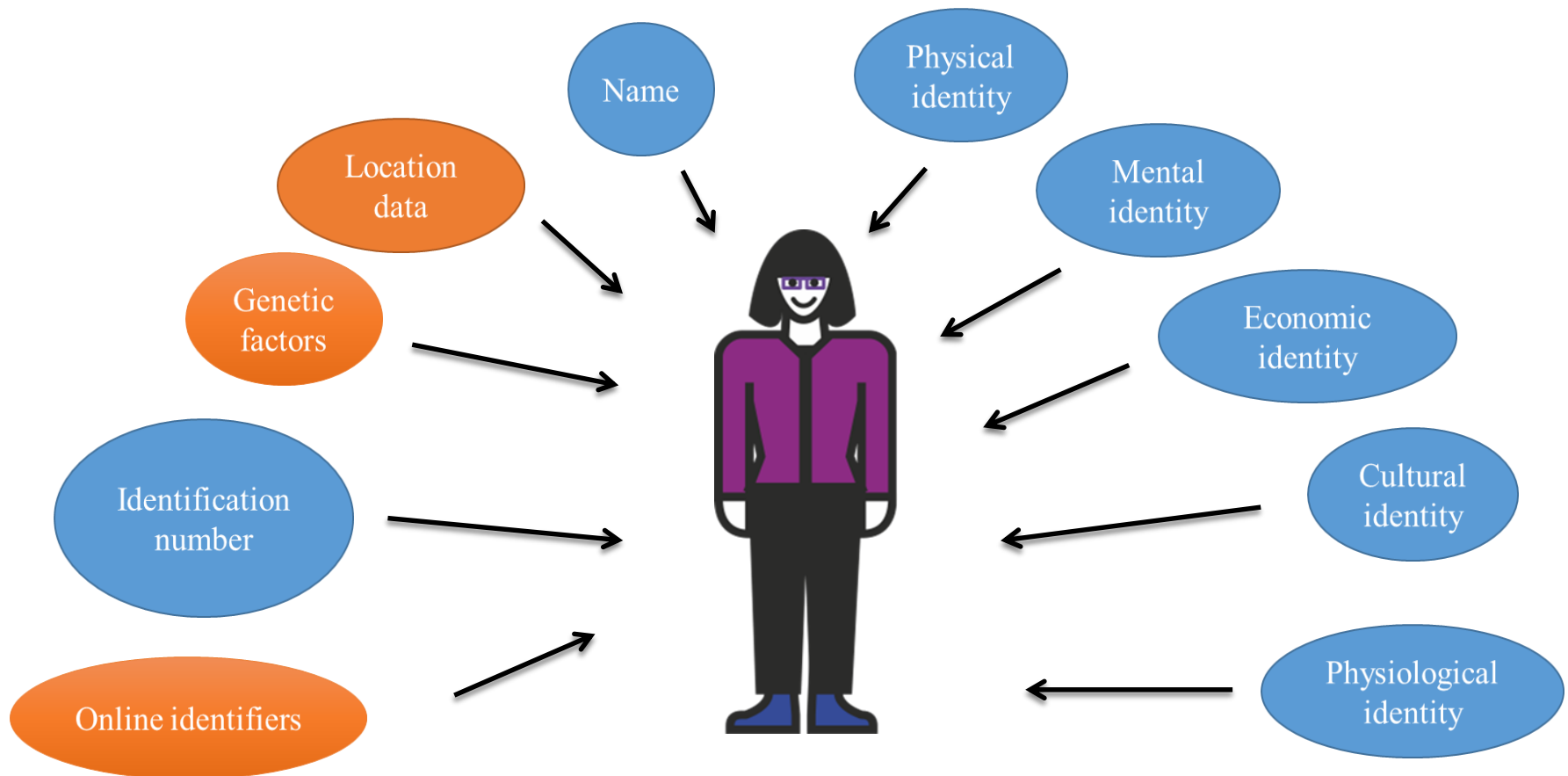
- **Directly identifying personal data**
through full name, personal identification number
- **Indirectly identifying personal data**
through a combination of background information

Special categories of personal data

Information relating to

- Racial or ethnic origin
 - Political opinions
 - Religious or philosophical beliefs
 - Trade-union membership
 - Health
 - Sex life or sexual orientation
 - Genetic or biometric data for the purpose of uniquely identifying a natural person.
 - Data relating to criminal convictions and offences are treated similarly
-

What is personal data?





When planning your project you need to ask:

Am I going to process personal data, and how am I going this?



TEST
Check whether your project
should be notified



If yes,



Check whether your project need to be notified at NSD:
http://www.nsd.uib.no/personvernombud/en/notify/notification_test.html

Fill in and submit a Notification Form at least 30 days prior to commencing data collection. You must await our assessment before you start collecting data.

The Personal Data Act

Handling/ processing of personal data is subject to the:

- The Norwegian Personal Data Act from 2000
(Personopplysningsloven fra 2000)
 - EU General Data Protection Regulation (GDPR) from July 2018
 - Harmonise the rules across Europe
 - Make Europe fit for the digital age
 - Remove barriers to facilitate cross border data flow
 - Ensure a high level of data protection in order to provide legal certainty and trust
 - Put citizens in control of their data
-

Privacy and research



Privacy advisor for NMBU:

- [Norsk senter for forskningsdata \(NSD\)](#) works as a privacy advisor for projects undertaken by students and employees at NMBU and who will handle research data with [personal information](#).
- The NMBU contact person for research with personal information is [Jan Olav Aarflot](#) from the Research Support Office.
- NMBU also has a Data Protection Officer (Deliotte)

How to handle/ process personal data?



NSD is the Data Protection Advisor for research performed at NMBU handling personal data



- [Assessment](#) of research projects that process personal data
- Follow up on project changes, extensions and at the end of the projects
- **Guidance, training** and information material for researchers, students, administration and management
- Access to tools for the institution's handling of personal information, the Notification Archive ([Meldingsarkivet](#)), to safeguard internal control of own research
- Guidance to the research subject about their rights
- A [public list](#) of project that process personal data

How to handle/ process personal data?

- The Project Manager/ Researcher is responsible:
 - The notification of Personal data to the Norwegian Centre for Research Data (NSD).
 - Describing how personal data will be handled/ processed during the research project.
 - Document that your participants have agreed (samtykke), for example, by referring to a signature/ audio recording.
 - Reporting and expenses associated with projects that involves personal data.
 - To follow up own projects at the end of the project period to secure that the personal data is in line with the reported intentions.



How to handle/ process personal data?

- TSD is used to collect, store and analyze personal data in a secure environment.
- TSD is developed and operated by UiO and is a part of NorStore, the national infrastructure for handling and storage of scientific data.
- TSD provides a platform for researchers working at UiO and in other public research institutions.
- The researcher/ research group is responsible for the costs of using TSD.

