

# Student Parliament 4 2018



Monday September 17th 2018  
TF 102, wing III  
17.00-20.30

Student Parliament is open for everyone,  
welcome!

The Student Board encourages all participants to bring their  
own cutlery, plate, water bottle and coffee cup.



# **AGENDA**

STUDENT PARLIAMENT 4 - 2018, MONDAY 17<sup>th</sup> OF SEPTEMBER AT 5:00 PM, TF102, wing III.  
COMPLETE CASE DOCUMENTS ARE ONLY SENT TO PERMANENT STUDENT REPRESENTATIVES.

THE DOCUMENTS ARE ALSO PUBLISHED AT THE STUDENT BOARD WEBSITE:

<http://www.nmbu.no/student/studenttinget>

***Registration begins at 16:45!***

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## 1841 Constitution

1841.1 Approval of today's agenda and summoning

1841.2 Approval of the previous meeting report

1 Reports are uploaded to our homepage (<http://www.nmbu.no/student/studenttinget>) a week  
2 after each Student Parliament Meeting. If you need a paper copy of the report please get in  
3 touch with the Student Board at their office (The Clock building)  
4

## 1841.3 Appointment of a Counting Committee

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## 1842 Orientation cases

### 1842.1 Minutes

The minutes shall be made known to the public within 12.00 the Wednesday before Student Parliament.

This is done to get the most updated minutes, and minimize paper usage. Copies of each minutes will be printed out and kept at the Student Democracy office, together with the case papers from the current Student Parliament.

Those who report to the Student Parliament through minutes are:

- The Student Board (AU)
- The University Board (US)
- The Education Board (SU)
- Student Welfare Organization in Ås (SiÅs)
- Student and Academics international helping fund (SAIH)
- International Student Union (ISU)
- The Research Board (FU)
- The Learning Environment Committee (LMU)

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## 1842.2 New website

*Case preparation: The Student Board*

### **Purpose:**

To give information about the student democracy's new website, [www.studentdemokratiet.no](http://www.studentdemokratiet.no)

### **Background:**

The student democracy's website has been difficult to navigate, and the student board has decided to make a new website in hopes that it will be more user friendly and easier to navigate. It is still under development, and any suggestions should be sent to the marketing officer in the student board.

## 1843 Decision Cases

## 1844 Discussion Cases

### 1844.1 Measures to improve the learning environment

*Case preparation: The Student Board*

#### **Purpose:**

The Student Board wants input from The Student Parliament on how to make improvements in the learning environment.

#### **Background:**

It says in «The frame for a working year» for the Student Democracy that possible actions for an improved learning environment should be discussed at Student Parliament 4.

The actions are financed through the fee given for a late censorship. This makes the sum available to the Learning environment Committee vary each year.

The concrete sum for next year is not decided, but it is estimated to be around 150 000 NOK. The Student Board wants input on good actions that can elevate the learning environment as a whole at NMBU.

### 1844.2 Revising the regulation of the Welfare Funds

*Case responsible: Jan Henrik Skisland*

#### **Attachment:**

Current regulations

#### **Purpose:**

Facilitate a discussion regarding the current rules and regulations and the application form for allocation of welfare funds. This to give valuable input for a revision which will be presented at Student Parliament 6 (SP-6).

### **Background:**

In the current rules for allocation of welfare funds (approved at SP-6, 14.11.16) it states that both the rules and application form for allocation of welfare funds must be discussed at SP-4 and revised at SP-6 even numbered years.

Last year the Student Parliament have received multiple questions from different people and groups regarding the requirements to receive welfare funds. The ethical and moral guidelines have been in particular focus. Currently there are no ethical or moral requirements attached to the process of allocation, and we would like to discuss possible problems regarding this. We would also like to raise other discussions and have mentioned some beneath:

### **Moments for discussion:**

Ethical guidelines, should there be ethical/moral requirements that must be fulfilled?

Should the basic support receive cuts? Today approximately 80 000,- of the welfare funds is allocated to basic support. Could these be used better?

Does every society have to send a representative to the allocation meetings to receive funds?

Should applications only be delivered in a digital format? Today all can deliver applications both online and on paper.

Discuss the current regulations for the Students Welfare Fund. Should it be possible to take money from the Student Welfare Fund to fund events which meet the requirements, but would not otherwise receive money given the limited size of the Welfare Fund?

## **1844.3 Establishing a Program of Principles for the Student Parliament at NMBU.**

*Case responsible: Tord Hauge*

Appendix: Principle program

### **Purpose:**

To discuss the presented draft for a possible Program of Principles to hear the Parliaments thoughts. What should be kept in the document and what should be removed? Based on the discussion at SP-4 we want to approve a Program of Principles at SP-5.

### **Background:**

Student Parliament have signaled a wish to establish more politics, with a focus on something lasting over time. As a beginning of this process we would like to establish a Program of Principles, this to have a document that signals the overall principles for the organization. The program does not go into detail, but gives a brief overview of the most important principles of the organization. The draft is rooted in politics approved by the Student Parliament and politics approved by The National Union of Students in Norway (NSO).

## **1845 Administrative Cases**

131 1845.1 Replacement election for the Control Committee

132 *Case responsible: Election committee*

133

134 **Purpose:**

135 To elect 1 member to the control committee. This position lasts one year and goes into effect  
136 immediately upon election.

137

138 **Background:**

139 The control committee is to be an advisory organ that is required to report to the Student  
140 Parliament if there is a breach of the statutes, regulations, or rules of procedure. The  
141 committee is required to attend the Student Parliament – at least two members must be  
142 present and one must be a part of the counting committee at the meeting. Members of the  
143 control committee cannot simultaneously hold other positions in the student democracy that  
144 could affect their impartiality (including the Student Board, Faculty Board and the University  
145 Boards).

146

147 **Candidates:**

148

149 1845.2 Election of representatives for The Welfare Funds Committee

150 *Case responsible: Election Committee*

151 **Purpose:**

152 Elect two representatives for The Welfare Funds Committee

153

154 **Background:**

155 The Welfare Funds Committee handles applications regarding welfare funds from student  
156 unions and makes a proposal for Student Parliament. The committee has one meeting each  
157 semester; one in the autumn to approve the remainder (8%) of the welfare funds, and one long  
158 one in the spring to approve the ordinary welfare funds (92%). The committee consists of  
159 seven people: the Welfare Officer of the Student Board, the International Officer of the Student  
160 Board, the Head of Finance at Samfunnet, one student representative from the SiÅs-Board, one  
161 earlier member of the committee and two new representatives elected at Student Parliament.  
162 The position is effective immediately upon election and lasts for one year.

163

164 1845.3 Elections to the Ethics Committee

165 *Case responsible: The Election Committee*

166

167 **Purpose:**

168 To elect one main representative and one substitute representative to the Ethics Committee.  
169 The positions last 1 year and go into effect immediately.

170

171

172

173 **Background:**

174 The Ethics Committee is primarily an advisory committee that gives input on ethical questions  
175 in regards to research, teaching, administration, and the influence of NMBU's work on society.

176 The position lasts 1 year and it is paid. This position is open to all students with an  
177 understanding of and interest in ethical issues. Meetings occur as needed.

178  
179 **Candidates:**

180 Raymond Bjøntegård

181 Eli Raasholm

182  
183

#### 184 1845.4 Replacement election to the Election Committee

185 *Case responsible: Election Committee*

186  
187 **Purpose:**

188 To elect 1 member to the election committee. The position begins immediately upon election,  
189 and the elected will hold the position until the constituent student parliament.

190  
191 **Background:**

192 The election committee consists of four members and governs itself. Their job is to ensure that  
193 elections held within the student democracy at NMBU follow the statutes, especially chapter 5:  
194 elections. "Elections" means all elections made by the student parliament and all ballot voting  
195 where the entire student body has the right to vote. This does not include Institute or faculty  
196 level elections. Their main job is to find good candidates to different positions in the student  
197 democracy. Members of the election committee cannot simultaneously hold other positions in  
198 the student democracy that could affect their impartiality.

199  
200 **Candidates:**  
201

#### 202 1846 Other Cases

203  
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#### 205 1847 Meeting Evaluation

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#### 207 1848 Appendices

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#### 209 1848.1 Appendix 1 to case 1844.2 Rules for allocation of welfare funds

210 *Approved at ST 6, 14.11.16*

211  
212 **1 The welfare funds**

213 **1.1 Purpose**

214 Welfare funds are granted clubs and associations at NMBU to contribute to a lively, diverse and  
215 inclusive student environment. The funds mainly support activities at Campus Ås. All teams and  
216 associations at NMBU may apply for welfare funds.



Welfare funds consists of basic support, activity funds and Student Society Meeting funds. 92% of the welfare funds are granted at Student Parliament meeting 2 in the spring, and the remaining 8% are awarded at Student Parliament meeting 5 in the fall. Funds allocated at Student Parliament meeting 5 are reserved for the newly established clubs and associations, as well as for unforeseen events. Teams / Associations that is older than 5 years, will not be entitled to basic support when applying in the autumn.

## 1.2 Basic support

Basic support will cover basic expenses like office supplies, copying, internet domain and others. Teams / association can get basic support only once a year. Teams / associations can get up to 2400 kr in basic support annually and up to 1000 kr in extra basic support. All clubs and associations may apply for basic support. Clubs and associations may apply for and receive basic support once a year. Basic support is calculated from the number of members who are students at Campus Ås:

Teams / associations that have existed for over 10 years, qualify for receiving basic support by a membership that is at least 5 people.

Members:	Support:
10-19	800 kr
20-39	1000 kr
40-59	1200 kr
60-79	1400 kr
80-99	1600 kr
100-119	1800 kr
120-139	2000 kr
140-159	2200 kr
160+	2400 kr

Teams / associations must submit a membership list as a separate appendix. This membership list will also contain the percentage of student members.

Teams / associations that can document higher expenses than normal, such as new associations can apply for extra basic support.

Teams / associations at Campus Adamstua cannot apply for basic support.

## 1.3 Activity Funds

Activity funds will encourage an active and inclusive student environment and is allocated to activities or actions that need extra support. Activity funds should be given for activities held on or near the campus Ås, but the committee may after a discretionary assessment make exceptions. Only clubs and associations may apply for activity funds.

Clubs and associations associated Campus Adamstua can apply for activity funds for activities held

256 at Campus Ås.  
 257  
 258 The Committee for allocation of welfare funds should prioritize activities that are open to many or all  
 259 students. The committee may prioritize activities that preserve traditions, diversity in the student  
 260 environment or who create activity on campus. Visible and active associations can be rewarded for  
 261 their commitment.  
 262  
 263 To receive activity funds the application must include information about the activities (Appendix 2).  
 264 It should be clearly stated in the budget for each activity what welfare funds should be used for.  
 265 **Applications without an included budget will not be awarded funding.**  
 266  
 267 Teams / associations may, following an application, transfer funds from one activity to another  
 268 within the team / association, the transfer must be approved by the welfare responsible in the Student  
 269 Board (AU). The transfer must be specified and justified in the annual report submitted with the  
 270 application next year.  
 271  
 272 Activity Funds that are not used by the end of the calendar year must be transferred to the Student  
 273 Welfare Fund within the deadline the following year. Teams / associations can apply for using the  
 274 welfare funds between the end of the calendar year and the deadline. Such use must be approved by  
 275 the welfare responsible in the Student Board (AU) and specified the financial statements of the year.  
 276 If the funds are not repaid within the deadline will team / association not be awarded new welfare  
 277 funds.  
 278  
 279 The applicants are divided into thematic groups. The group division will affect the allocation of  
 280 activity funds. The group division contributes to having similar clubs / associations treated equally.  
 281 The committee for allocation of welfare funds taking into account the number of applicants in each  
 282 group and the group's financial needs. The group division is as follows:  
 283  
 284 Line Associations:  
 285 Line associations organize students at Campus Ås' faculties, institutes or study programs. Line  
 286 Associations promotes students' academic interests through business presentations and activity nights  
 287 and creates cohesion through social event.  
 288  
 289 Music and culture:  
 290 Musical and cultural groups include choirs, bands, music groups, dance groups, theater, film club,  
 291 photo club and exclusive clubs.  
 292  
 293 Politics, community involvement and religion:  
 294 Politics, society and religion are political organizations. These organizations promote community  
 295 involvement or specific public interests, and religious organizations.  
 296  
 297 Internationally oriented organizations:  
 298 Internationally oriented organizations call attention to the international community. Organizations  
 299 spreading knowledge to Campus Ås's students about international affairs, work for more contact  
 300 between students at Campus Ås and the international community, or provide a knowledge flow  
 301 between Campus Ås' students and students from other countries.  
 302  
 303 Location Associations  
 304 Teams / Associations that promote common affiliation to a city, county or region  
 305  
 306 Others:  
 307 Others are teams / associations that promote the common interest, and teams / associations that give  
 308 students a sense of social belonging and identity on the basis of conditions that do not fall under

other groups of clubs / associations.

#### 1.4 The Student Society Meeting Funds

Student Society Meeting Funds are welfare funds earmarked society meetings and academic and political events on campus Ås, such as debates and lectures. The event must be open to all students to get student society Meeting funds. The Student Parliament allocates student society Meeting funds each year at Student Parliament meeting 2. All teams / associations, including the Student Society Board can apply for student society meetings funds until the pot is empty.

Applications for Student Society Meeting Funds should be sent to the Welfare Responsible, no later than three (3) weeks before the event. Arranger of the Student Society Meeting sends a report to the Welfare Responsible in the Student Board (AU) about the meeting at within two weeks after the event. Activities / initiatives supported by the Student Society Meeting Funds are not supported by activity funds. If there are any funds left at the next allocation of ordinary welfare funds, they are to be transferred for the Student Welfare Fund.

#### 1.5 Not eligible for support

Welfare Funds do not support:

- Activities within the team / association or between the specially selected teams / associations.

Exceptions are Line Associations.

- Activities off campus Ås do not usually receive support, but peculiar events that can not be carried out at Campus Ås may get allocation based on special grounds.

- Revues or activities that are supported by the Student Society / UKA.

- Transport and traveling expenses.

- teams / associations or activities belonging to other clubs / organizations receiving welfare funds.

- teams / associations supported by the semester fee, for example by NMBUI teams.

- Alcohol, nicotine and other drugs.

- Activities whose goal is to make money for the team / association and / or to other organizations, for example by waffle sales.

- Financial support to other organizations.

- Economic enterprises

- Association outfit.

#### 1.6 Losing the right to receive welfare funds

Teams / associations which provide incomplete applications will, if it is delivered before the deadline, get one chance to improve the application, with the deadline the Welfare officer gives.

Teams / associations which abuse the welfare funds receive no funding at the next allocation. Teams / associations that do not refund unused activity funds within the deadline (Clause 1.3), are not granted welfare funds. This applies until the sum is repaid.

### 2 The Student Welfare Fund

The Student Welfare Fund is used to greater welfare measures. Welfare funds not used are to be deposited into The Student Welfare Fund. There are welfare funds to spare, because the application amount is less than the welfare funds, the activities are not consistent with welfare fund's purposes, or because many applications are incomplete. The leader of the Student Board (AU), of SiÅs and of the Student Society Board may collectively propose to the Student Parliament to spend parts of the The Student Welfare Fund. The Student Parliament makes a decision if they support the proposal.

### 3 Application

All teams / associations applying for welfare funds must use the prescribed application form. The application must be written in Norwegian (Bokmål or Nynorsk) or English. Attachments can be

printed on the template set by the Welfare responsible or another form of the requirements of appendices are met.

Teams / associations which only apply for basic support enclose complementary application and membership list (Appendix 1). Teams / associations applying for activity funds must submit information and budget for activities they apply support for (Appendix 2). Teams / associations which received activity funding at the previous allocation must submit an annual report and accounts (Appendix 3). New teams / associations and teams / associations which only received basic support at the previous allocation need not enclose the annual report.

Please contact the welfare responsible ahead of the deadline if there are any questions. This can be done by phone or mail ([velferd.au@nmbu.no](mailto:velferd.au@nmbu.no)). **Applications received after the deadline will not be processed.**

Applications for allocation of welfare funds are to be delivered digitally by email to [velferd.au@nmbu](mailto:velferd.au@nmbu), or on paper to the Student Boards mailbox 1202.

## 4 The Committee for allocation of welfare funds

### 4.1 Mandate

The Committee for allocation of welfare funds treats all applications and proposes an allocation of welfare funds for The Student Parliament. The Committee considers the application's content against the welfare fund's purposes. The Committee evaluates the allocation process and suggest any changes in the regulations and application form, see also section 7 Revision.

### 4.2 Composition

The Committee for allocation of welfare funds consist of:

- The welfare responsible, working for the Student Board (AU) (the leader of the committee).
- The manger of international affairs, working for the Student Board (AU).
- The manager of economy, working for the Student Society Board.
- A student representative from the Board of SiÅs.
- A person who has attended the previous year's allocation.
- 2 representatives elected by the Student Parliament. Representatives are elected at the ST 4 in the fall to sit in the committee the following academic year.

### 4.3 Quorum

The Committee has a quorum when at least four representatives are entitled to vote. Members of the committee has no voting rights and must not be present when the committee discusses associations they are or have been a member of. If this applies the welfare responsible, he / she presents the application and leave so the room. The welfare responsible may only brought in for direct questions regarding the application.

### 4.4 Working methods

The welfare responsible reads through all of the applications and sets up a list of applications and a preliminary proposal for allocation. The Committee meets 1-2 times before the Student Parliament Meeting 2, and 1-2 times before the Student Parliament Meeting 5. The Committee goes through all the applications and adjust proposal from the welfare responsible. In the event of a case where there is doubt whether an applicant is entitled to welfare funds, it is up to the Committee for allocation of welfare funds, after a discussion with the contact person behind the application, to make a discretionary assessment on whether the applicant is entitled to support from the welfare funds. The welfare responsible presents the committee's decision at the ST. Teams / associations can get a meeting with the welfare responsible to discuss allocations and any ambiguities. Questions / comments should be addressed to the welfare responsible and not personally to the committee's members.

## 5 Allocation

The Student Parliament approves the allocation of welfare funds. The Student Parliament can make changes to the proposal of the Committee for allocation of welfare funds. Welfare funds are granted at the ST 2 in spring and The Student Parliament 5 fall.

## 6 Deadlines

### 6.1 Communicating the application forms and regulations

Regulations and application forms for allotment of welfare funds are available to all students in the beginning of January in the spring and early August in the fall semester each year. Regulations and application forms are available in paper format in the entrance of the Student Board office and on [nmbu.no/studenttinget](http://nmbu.no/studenttinget). Regulations and application form located on the website throughout the year. Welfare officer in the Student Executive Committee marketer welfare funds well before the deadline.

### 6.2 Deadline

The application deadline for the spring is February 10<sup>th</sup>, and the deadline for applications in the fall is September 10<sup>th</sup>. Should the deadline fall on a holiday or weekend, then the deadline will be the first business day after the holiday or weekend. Applications submitted after the deadline is not processed.

### 6.3 Processing deadline

The allocation of welfare funds are announced at [nmbu.no/studenttinget](http://nmbu.no/studenttinget) and through the minutes of The Student Parliament at [www.nmbu.no/studenttinget](http://www.nmbu.no/studenttinget). All applicants receive a response letter no later than two weeks after allocation is approved at the ST. Welfare funds are allocated no later than two weeks after allocation is approved at the ST.

### 6.4 Deadline for complaints

Complaints about the allocation of welfare funds is submitted in writing to the Student Executive Committee (AU) no later than 5 business days after the reply letter. All teams / associations are entitled a thorough consideration of appeals and a written reply within a week.

### 6.5 Appeal procedure

Appeals shall be processed by Student Board. Written responses should be sent from the leader of the Student Executive Committee to the submitter of the complaint within 5 business days. Should the appeal be approved, the money will be allocated from the Welfare Funds by the next distribution.

## 7 Revision

Application forms and regulations are revised by the Student Parliament each even numbered year. Revision of the application form and regulations is a discussion case at ST 4 and a resolution case at ST 6. A new version is effective after it has been approved by the Student Parliament meeting. Student Parliament meeting 6, each even numbered year, approves the percentages for allocations of welfare funds in spring and autumn

1848.2 Appendix 2 to case 1844.3 Program of principles for the Student Parliament at NMBU

## **Study Quality**

Higher Education is a common good which shall be available to all. The Student Parliament are of the impression that the principle of free higher education is one of the most important factors to ensure this. As such it is deemed unacceptable to introduce any tuition or exclude any given group from the academic community. The Student Parliament regards this principle as a universal right and should as such be included in all higher education institutions worldwide. The Student Parliament will work to ensure that higher education becomes a common good accessible to all at a global scale.

Quality in education is important. Modern teaching methods built on student active learning shall be the norm at NMBU. Every study program shall facilitate for a possible internship within the study program. Exchange shall be viewed as a norm in every study program, and as such is it the duty to NMBU to ensure that every student have the option of exchange during their study program.

The Student Parliament view diversity as something good and want different measures to be taken in order to ensure a diverse student mass and staff at NMBU.

Students shall actively participate in the research conducted at our university and research is to be used as a part of the education and teaching. We are of the opinion that research results are something to be available for all, and not just a chosen few. The principle of OpenAccess is therefore important to ensure this.

NMBU is a university with a focus on environment and sustainability, and this should be apparent in the apparatus around the students. The Municipality, SiÅs and NMBU must therefore facilitate an environmentally friendly operation that ensures a sustainable society. NMBU does also have a responsibility to secure the environmental dimension in all its study programs.

## **Welfare**

To ensure good health and high quality in education it is important that students use their time to study. It is therefore important to increase the financial support of students to achieve full time students. The Student Parliament at NMBU thinks the support must equal 1.5G to remove the necessity of a part time job which is at the expense of academic results.

All students and employees shall have a good and safe study and work environment.

SiÅs shall be the main provider of homes for students at NMBU. It is therefore important to build more student housing. To ensure a high feeling of wellbeing and good health among students, the land lords must ensure a good living environment for the students. SiÅs shall also secure other welfare options like cafeterias and sports at a low cost for students.

Ås municipality must take their share of the responsibility as a host municipality and secure a quick application process for housing projects and ensure measures to strengthen students psychological health.