# NMBU

Digital parking solution for employees and students







Norwegian University of Life Sciences (NMBU)



In the autumn of 2018 NMBU and Q-Park are launching a new parking solution for employees and students.

From 1 October all employees and students must obtain a new parking permit.

After 1 November 2018, everyone parking at Campus Ås must have signed the new parking agreement.

Those who have created a user profile in the current Q-Park solution must establish a new parking agreement in the existing profile. New users must create a user profile in the parking solution before creating a parking agreement.

New solution:

You create a user profile in Q-Park's parking solution (those who already have parking may use their existing user profile)

You choose to establish a parking agreement

The system checks the employee/resource/student number, and you are approved if you have a valid number.

You may subsequently manage your vehicles using an app (Android or iOS) or via the website: https://qparkpermit.giantleap.no/

### Register as new user

QPARK

Go to Google Play (Android) or the App Store (iOS) and download the app by searching for "qpark"

- Press "New user?"
  - If you previously have been assigned parking, you may use your previous login. If so, skip the next two steps.

- Enter your phone number, and press "Send SMS."
  - This may take a few minutes

Enter the code you receive by SMS and press "Validate code"



## **Purchase parking agreement**







Press "Order parking agreement"

Choose "ACTIVE parking agreement NMBU" Choose whether you are Employee or Student Review the product description, and press "CONTINUE"

## **Purchase parking agreement**









Enter at least one registration number, start date and Student/Employee/Reso urce number. Press "BUY" (free for employees and students)

Read the terms and conditions and accept these. You have now acquired a parking agreement

### **General information**



- To open the menu in the app, press the icon with the three horizontal red lines at the top left of the home page in the app
- To enter more or change the registration number, press "Change" at the bottom right of the parking agreement. You must have a valid parking agreement to do this.
- You may enter up to 5 vehicles at once.
  - NB: It is only permitted to park ONE vehicle at any given time
- IMPORTANT: The "My vehicles" menu is only a list of your registration numbers. In order to park, the registration number must be added to the actual parking agreement.

If you need further assistance, contact Q-Park Customer Service, tel. 21 00 76 70

e-mail: kunde@q-park.no









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