

Student Parliament 1 2018



Minutes

Monday 19th February 2018
Campus Adamstuen

Chairmen: Sebastian Kihle and Sunniva
Brajkovic

Referent: Maria Sibbern

AGENDA

STUDENT PARLIAMENT 1 - 2018, MONDAY 19th OF FEBRUARY AT 5:15 PM, GJESTESERVERINGEN AT CAMPUS ÅS.
COMPLETE CASE DOCUMENTS ARE ONLY SENT TO PERMANENT STUDENT REPRESENTATIVES.
THE DOCUMENTS ARE ALSO PUBLISHED AT THE STUDENT BOARD WEBSITE AND ON CANVAS:

<http://www.nmbu.no/student/studenttinget>

Registration begins at 17:00

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1811 Constitution

1811.1 Approval of today's agenda and summoning

The moderators suggested to switch the order of the discussion and decision cases.

There was no opposition to this.

The call to meeting and agenda were approved of by the Student Parliament without objection.

1811.2 Approval of the previous meeting report

1 Reports are uploaded to our homepage (<http://www.nmbu.no/student/studenttinget>) a week
2 after each Student Parliament Meeting. If you need a paper copy of the report please get in
3 touch with the Student Board at their office, room U121 (The Clock building)
4

5 The minutes of the previous Student Parliament meeting was approved of without objection by
6 the Student Parliament.
7

8 1811.3 Appointment of a Counting Committee

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10 1. Tord Hauge

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12 2. Kristoffer Hönl Hagen

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14 3.
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1812 Orientation cases

1812.1 Minutes

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19 The minutes shall be made known to the public within 12.00 the Wednesday before Student
20 Parliament. The minutes will be sent to the Student Parliaments representatives by mail.

21 This is done to get the most updated minutes, and minimize paper usage. Copies of each
22 minutes will be printed out and kept at the Student Democracy office, together with the case
23 papers from the current Student Parliament.

24 Meeting notes will also be posted on the Student Democracy's Canvas Page

25 Those who report to the Student Parliament through minutes are:

- 26 - The Student Board (AU)
- 27 - The University Board (US)
- 28 - The Education Board (SU)
- 29 - Student Welfare Organization in Ås (SiÅs)
- 30 - Student and Academics international helping fund (SAIH)
- 31 - International Student Union (ISU)

- The Research Board (FU)
- The Learning Environment Committee (LMU)

A question was asked about the University Board's minutes, specifically about the notes of a case and the background for the decision in that case. They responded that you can find the case papers for the University Board meetings and all relevant documents on NMBU's website. The minutes were approved of without rejection from the Student Parliament.

1812.2 SHoT-survey 2018

Case responsible: Henriette Vågen Aase

Purpose:

To inform the Student Parliament about the Student Health and Welfare Survey 2018.

Background:

Every four years, the Student Health and Welfare Survey (popularly called SHoT survey) is conducted. The survey is an important tool for the student democracy to (both locally and nationally) argue for political measures, such as the availability of psychologists for students. Therefore, it is in the interest of all students that there is a high response rate, and the marketing officer would like to inform the Student Parliament about the survey, and possible ways to increase the response rate.

The Student Health and Welfare survey is a survey that maps out students' health and wellbeing in a broad sense, with a focus on mental wellbeing. This is a national survey, and is conducted by the Folkehelseinstituttet (the institute for general health). The target group for the survey is all full-time students under 35 years old in Norway. Norwegian students abroad are also included.

Unfortunately, international students are not included in this year's survey. This is because a Norwegian ID-number is needed to answer the survey. If desired, the Student Parliament can work on creating a survey for international students at another point in time.

This year, the goal is to reach a 69% response rate. There needs to be a lot of advertisement and promotion of the campaign for this to happen. The Marketing Officer would like for the Student Parliament to contact their classmates and encourage them to answer.

Locally at NMBU, Siås has the main responsibility for promoting the survey. They are also in contact with the administration and university leadership. They are working on getting teachers to set aside time in class for their students to answer the survey. They are also working on advertising the survey through social media. Samfunnet is also involved.

The survey is open between February 6 and March 20 2018. More information can be found at studenthelse.no/heltaerlig.

The results of the survey will be published in September 2018.

- Henriette Vågen Aase presented the case to the Student Parliament
- Currently, just above 20% of NMBU students have responded.
- How can you give feedback about the survey? Henriette will figure this out and post the answer on the web page.
- Your ID number is requested just to make sure that you are actually a student, and you have not already taken the survey.

- It needs to be clearer that it is actually anonymous.
- More questions about using your ID number are asked, and many think that there is not adequate information about this.

The Student Parliament declares itself informed on the case.

1812.3 Orientation by SAIH

Case preparation: Ixchel Leon

Background:

Every semester students choose to give 40 kroner extra when paying their semester fee to SAIH. We are very thankful for this. The extra money students all over Norway choose to give us, contributes to the continuity of our solidary work over 8 countries across different continents. A continuity that is long tradition of solidarity among students, which has excited since 1961.

Purpose:

SAIH stands for Norwegian Students' and Academics' International Assistance Fund. We believe that education is a powerful tool for liberation and for change in societies. Therefore, we work and advocate strongly for the right to academic freedom.

When students choose to give 40 kroner more when they pay their semester fee, they are contributing to strengthening the struggles for higher education, research and training in Latin America, Southern Africa and Asia. The SAIH tenners also support political arrested and expelled students, leadership training for young women, information and training regarding sexual and reproductive rights as well as postgraduate education for teachers.

We thank You at NMBU for your solidarity and support.

- The Political vice president of SAIH national, Julie Kristine Wood, presents the case for the Student Parliament.
- Everything that SAIH does is connected to higher education; they want to make higher education non-discriminatory. They work for international higher education rights internationally.
- The leaders of the organization are always elected by students. There are 16 full-time employees (not students) that handle the funding.
- Also supports student organizations in various countries.
- Offer free legal help.
- Established a loan program for students in Zambia.
- Initiatives such as "Students at Risk"
- Membership doesn't consist of individual people. NMBU's students as a whole make up a membership, The University Board makes up a membership, etc.
- RADI Aid
- Their next campaign is against the commercialization of higher education.

The Student Parliament declared itself informed on the case.

129 1813 Decision cases
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131 1813.1 Revision of the Instructions for the Student Board
132 *Case responsible: Jonas Wettre Thorsen*
133
134

135 **Purpose:**
136 To adopt new instructions for the Student Board.
137

138 **Background:**
139 The Student Board bases this in the same background information as in discussion case 1814.2.
140

141 **Proposed decision:**
142 The Student Parliament approves of the revised Instructions for the Student Board with a
143 position distribution as follows:
144

145 - 100% President
146 - 100% Vice President
147 - 30% International Officer
148 - 30% Welfare Officer
149 - 20% Marketing Officer
150 - 20% Environment and Research Officer

151

152 **Faculty Feedback Round:**
153
154

155 **KBM:**
156 • Would like to have more time and bring it up again in the student council after the
157 University Board's input.
158 • Doesn't want to have discussion and voting done at the same Student Parliament
159 Meeting.
160

161 **LANDSAM:**
162 • Split, some want more time while others are ready to vote.
163

164 **BIOVIT:**
165 • Ready to vote and don't need more time to handle the case.
166

167 **MINA:**
168 • Would like more time
169

170 **VET:**
171 • Would like more time
172

173 **REALTEK:**
174 • Submits an editorial change.
175 • Would like to handle the case today.
176

177 **HH:**
178 • Would like to take the case back to their Student Council.
179
180 REALTEK presents their editorial change to the Student Parliament.
181
182 *Line 759*
183 • **Change:** Remove the part that says “The Board Member will take part in the Research
184 Committee (U-FU)
185
186 • **New Text:** “will support the student representatives in the Research Committee (U-FU)
187
188 The change is voted over:
189
190 The majority votes for the change.
191
192 The case is voted over:
193 The proposed decision is approved of unanimously.
194
195
196

197 **1813.2 Grillfest Account**
198 *Case responsible: Jonas Wettre Thorsen*
199

200 **Purpose:**
201 Create a “Grillfestfond” (Barbeque fund).
202

203 **Background:**
204 Every year, the Student Board, Samfunnet, UKA, NU and the Faddergeneral host a barbeque for
205 new students in August. This is done in collaboration with SiÅs and NMBU. Until now it has
206 been solely dependent on sponsorship. Sponsorship was given in the form of food, gift cards or
207 money. Fortunately this year the “Grillfestkomite” (The Barbeque Committee) received more
208 sponsorship than we could spend. It was therefore decided to make the “Grillfestfond”
209 (Barbeque fund) to ensure the “Grillfestkomite” will always have a certain amount of money to
210 host a barbeque in August every year for new students.
211 The committee decided that the fund would be expanded over the years with a limit of 20 000
212 kroner, if the committee would have any leftover funds after a barbeque. It was also decided
213 that all members of the committee would have to approve the usage of the funds if needed.
214

215 **Proposed decision:**
216 The Student Parliament approves the creation of the “Grillfestfond” within its own budget. The
217 money used to fill this fund would be allocated from leftover funds of the “Grillfestkomite”.
218 Only a unanimous vote by the committee can authorize the use of this fund.
219

220 Voting:
221 The proposed decision is approved of unanimously.
222

223 1814 Discussion Cases

224 1814.1 Long-term Strategy

225 *Case responsible: Jonas Wettre Thorsen*

226

227 **Attachments:**

228

229 1. Draft of new strategy

230 2. Current strategy

231 **Purpose:**

232 Discuss any opinions or wishes that the Student Parliament has for NMBU's Long-term strategy
233 for 2019-2023.

234

235 **Background:**

236 NMBU's current long-term strategy covers the period from 2014-2018. This means that we will
237 need a new long-term strategy for the 2019-2023 period. The long-term strategy is a document
238 that maps the way forward for our University. Therefore, the Student Board feels it is
239 important to have a good process of feedback to construct this plan. They would like to have
240 input from the Student Parliament as early as possible, so that they can incorporate it into the
241 process.

242

243 The rector has received indicators that the current plan has received positive feedback.
244 Therefore, they would like for the new strategy to have good overlap with the current strategy
245 rather than taking on an entirely new direction. The current vision and mission will also
246 continue to be carried out. Respective "Knowledge for life" and Respectful, ambitious,
247 Independent and Cooperative (RAUS). The Student Board agrees with the rector on this wish
248 for overlap and continuity of both the vision and the mission.

249

250 The Education Department and previous government have also send feedback that this is the
251 right course of action. Amongst other things, a digitalization strategy for higher education has
252 been proposed, as well as a message from the Parliament about quality higher education, with
253 a focus on knowledge based economics and innovation, and a clear expectation of a shift
254 towards a more sustainable society.

255

256 This discussion will become the base for a hearing call that will come up at later Student
257 Parliament for approval.

258

259 **Discussion points:**

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- 261 • What target areas should the long-term strategy focus on?
- 262 • Are there any points in the draft that need to be elaborated on more?

263 **Faculty Feedback Round:**

264

265 **HH:**

266

- 266 • Generally positive
- 267 • Discussed some points, for example if digitalization should be a goal or a tool.
- 268 • Work cooperation with Samfunnet and SiÅs into the plan
- 269 • Include the international students into the plan as a concrete point.
- 270 • Would like the strategy to contribute to more interdisciplinary focus at NMBU.

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REALTEK:

- Would like a point about cooperation with Samfunnet
- Digitalizing for the sake of digitalizing – a bit strange.
- Innovative assessment methods don't necessarily have to be digital.

VET:

- Good to follow in the same track as the old strategy as 4 years is a relatively short period of time for these things

MINA:

- Sees some challenges of digitalization in mathematic subjects.

BIOVIT:

- Modernization can be the goal and digitalization can be the tool
- Some unclear wording gives strange focus on particular points.

LANDSAM:

- Very academic language, heavy and hard to understand.
- About digitalization: NMBU must focus on teachers being able to use digital resources.

KBM:

- Skeptical
- Too much focus on the employees and too little focus on the students.
- We want the points to be more concrete, with easier language and formulation.
- KBM asks why the old plan is the suggestion for the new one, and not the basis for it.

Highlights from the Discussion:

- Challenging with the language that is presented in the strategy, would like a more understandable language.
- "360 degree perspective" with explanations in the footnote, doesn't look nice in this kind of document.
- Where are students in this document?
- Missing points that make NMBU attractive to new students?
- The old strategy had a bigger focus on affiliation and pride than this version.
- The old version had a bigger focus on students, while the new one doesn't address students as much.
- Isn't quality in teaching something we're focusing on for the next 4 years? Is this strategy so phenomenal that it's not so important to point that out?
- Is there actually excellence in research, teaching and innovation as of today? Should we not focus on developing this further?
- NMBU presents itself as Norway's environmental university, but the plan doesn't contain any points about this. Needs to be made more concrete with tools to achieve

- goals. More focus on the environmental plan. This strategy doesn't show the environmental focus.
- The UN's 17 environmental goals. Bergen has chosen one of them. NMBU has not chosen any, the strategy just says that all should be focused on generally.
 - About having closer cooperation with the Akershus commune, what about including Viken and potential future partnerships in this? Is this included in the strategy document?
 - Is there an evaluation of the previous long-term strategy? This can be found in the yearly reports, documentation of results.
- Measuring of quality education: go a few years back. A bit limited on what was reported.
- All this information is on NMBU's website under the University Board's meeting dates and structure.
- Word usage – the vision is “knowledge for life.” “Lifelong learning” makes “knowledge for life” excessive.
 - If we want to stand out from other universities we must find focus areas.
 - Why is the new strategy much less concrete than the old one?
 - The new is harder to understand than the old.
 - Document needs a language clean up, make it understandable for students and employees.
 - The Student Board explains that they would like to receive written feedback.
 - If you are too concrete in a strategy, you have less freedom to work on concrete solutions in the future.
 - Tries to stay away from meaningless word/word usage. But complex problems require complex solutions. The Problem statements have changed a lot since the last strategy was adopted 4 years ago.

1814.2 Working Instructions for the Student Board

Case responsible: Jonas Wettre Thorsen

Attachments:

3. Current “Instructions for the Student Board” with proposed changes marked

Markings: Yellow = formulation/sentence editing

Blue = removed points

Green = new points

4. Proposed new “Instructions for the Student Board”

Purpose:

Discuss the work instructions and necessary position distributions

Background:

A number of organizational changes have been made this past year for the Student Democracy at NMBU. One of the documents that have been edited is the “Instructions for the Student Board.” The changes were made at Student Parliament 6, on 14.11.2016. The reason for the changes was that the instructions were last updated in 2013, and were therefore out of date.

This was the reasoning to test out the new instructions with the corresponding position distributions of 100%, 100%, 37%, 33%, 20% and 10% for the positions of president, vice president, international officer, welfare officer, marketing officer and board member, respectively.

The Student Board has undergone a long process of discussing whether to continue with the current instructions with these position distributions, or to change them. Based on the indications the Student Parliament have given in the feedback for the Plan of Action and the Long-term strategy, the Student Board sees the need to change them. To reach the goals that the Student Parliament has outlined in these documents requires greater workload distributions, and therefore new position distributions for the Student Board. The Student Board currently has one year's worth of work expectation to divide between the 4 positions of international officer, welfare officer, marketing officer, and committee member.

The reasoning for these changes is to set a bigger focus on research and broaden student representation in many arenas. Therefore, the proposal suggests that the board member become a more prominent position than before. The Student Board wishes to change the position of board member to "environment and research officer" which is a new position. The reasoning behind this is to build up representation and knowledge of research and environment in the Student Board. This will make training and following up with the entire central administration a lot easier. It will also take the workload off of other positions so they can use their time for other points in the Plan of Action and the long-term strategy.

Changes in the wording and practical guidelines have also been made in the instructions. This will give the Student Board some more room to find good and effective solutions to better answer the indications and desires from the Student Parliament in a more timely manner. This is important to be able to come up with a permanent solution for this, and not change the working instructions every year, in order to ensure a good and effective leadership. The requested change for the position distributions is from 2 x 100%, and 37%, 33%, 20% and 10%, to 2 x 100% for the president and vice president, 2 x 30% for the international officer and welfare officer, and 2 x 20% for the marketing officer and the environment and research officer.

This position distribution is the most optimal set up in regards to the new instructions that are proposed. These numbers are more about the responsibility of the position than the actual amount of time used when working.

Discussion Points:

- Are the proposed new working instructions for the Student Board appropriately divided?
- Does the Student Parliament support the Student Board's proposal to change the committee member to the environment and research officer?
- Are there further points that should be removed, or that are missing from the instructions?

Feedback round with clarifying questions for the case responsible:

- Question from the University Board; challenges with recruiting to central boards. Would a specification of The Student Board's role in central boards be completely a good thing?

- What is meant by the “environment” part of the research and environment officer? Does this mean work environment or green environment? Can this be specified? For example, different boards like the Environmental Council and the Living Environment Committee exist with different definitions of environment. Environment is a broad concept and shouldn’t be limited. Environment should take into account both social environments and green environments in the same context.
- Is the position in the Living Environment Committee in addition to or being taken away from the spot in the committee of another officer? It is taken from the International Officer. Anyone can translate for the international representatives in this committee, and this is mainly what the international officer has been doing in this committee.
- Welfare officer: ensure the welfare of students? It seems a bit open for interpretation. SHALL work for protecting welfare according to point two. SiÅs isn’t the only actor at NMBU that works on cases of student welfare.
- Why does The Student Board see it necessary for officers to sit in all of the central committees? Because this leads to a better information flow between central committees. This will also contribute to AU being a “bank of knowledge” about what is going on.
- To increase the student representatives in committees is not necessarily so easy to carry out in practice.
- Only sits in central boards as The Student Board and not at the faculty level.

Highlights from the Discussion:

- Consistency in names. This means continuing to call it board member.
 - The tasks that the environment and research responsible is given are existing tasks from other committees. Couldn’t we just take away the board member position and let the tasks be handled as they are? This is not a desirable solution from AU’s perspective.
 - About the space in the research committee verses other positions. This is the only position that is a new task. The other positions will be what the board member has now.
 - Can the board member get observation status in the Research Board instead of a full position?
- With only speaking and suggestion rights instead of voting rights.
- Easier to “demand to be heard” if you have voting rights.
 - It was pointed out that it gives other student representatives a lot of support and voice if AU is in boards at the central level.
 - If you bind central positions to The Student Board it will be changed out every year.
 - Must remember at there is still a representative in these committees that is not bound to The Student Board.
 - It is not necessarily true that students in The Student Board will be able to influence a lot from the back bench in meetings. There are lots of committees at NMBU, and it is therefore not a given that all employees know what the Student Board is.
 - Who will evaluate if giving the board member a spot on the back bench at meetings is working? The Student Parliament will decide this based on the feedback from the person itself.

461 1815 Elections and appointments

462 1815.1 Election of the Chairman

463 *Case responsible: The Election Committee*

464 **Purpose:**

465 To elect 1 deputy. Effective immediately upon election, the position lasts until the constituting
466 student parliament on November 26th, 2018.

467 **Background:**

468 The Facilitators, also known as the Chairmen of the Student Parliament, are elected once a year
469 and sit from New Year to New Year. The main responsibility of the Chairmen is simply to
470 ensure that the Student Parliament goes through the planned agenda in an orderly fashion, and
471 within a reasonable amount of time.

472 The Chairmen needs to have experience in leading meetings and should preferably have been a
473 part of bigger meetings or many previous Student Parliaments. Normally the Chairmen have a
474 meeting with the president and vice president of the Student Board where they go over the
475 agenda and make a time management plan. To work as a Chairman is interesting and enriching.
476 The position gives both experience with structured meeting leadership and a good insight into
477 the Student Democracy's work here at NMBU.

478 **Candidates:**

- 479 • Karima Eid Bacha
- 480 • Johanne Sveen Hempel

481 The Election Committee presents the candidates to the Student Parliament.

482 The candidates are elected by acclamation.

483 1815.2 Elections Committee for the Best Educator of the Semester

484 *Case preparation: The Election Committee*

485 **Purpose:**

486 Elect candidates to select best educator of the semester as part of the committee.

487 **Background:**

488 Every semester students will be voting for best educator. The purpose of this award is to
489 encourage educator to give outstanding education therefore providing an opportunity to
490 reward excellence in teaching. This award is an example of how NMBU works toward fostering
491 an environment of academic excellence. Voting is open to all students from both campuses.

492 The Committee of the Best Educator of Semester consist of four students who will hold the
493 position for a year. A gender-balanced committee would be preferred in accordance with the
494 Gender Equality Act section. The Committee members are responsible for promoting and
495 encouraging students to vote or/and nominate educators. Committee members will also
496 review submissions of educator candidates, attend lectures of potential candidates and then
497 finally decide on a winner. It is up to the members of the committee to meet and work at their
498 own convenience. The Vice-President of the Student Board will also assist the committee.

499 **Pre-notified candidates:**

- 510 • Frøydis Steinset
- 511 • Tuva Todnem Lund
- 512 • Ingunn Ruud
- 513 • Aksel Njaa

514 The candidates who are present presents themselves to the Student Parliament.

515 The other candidates are presented by the Election Committee.

516 The candidates are elected by acclamation.

517

518

519 1816 Other cases

520

521 1817 Meeting evaluation

522

- 523 • Good meeting

- 524 • Good food

- 525 • Great work by the election committee to find candidates to all positions

- 526 • Unfortunate with a discussion case that created disagreement about a later decision
- 527 case on the same topic.

- 528 • Negative to plastic cutlery

- 529 • Line numbers between the English and Norwegian version do not correspond.

- 530 • Important that the discussions don't go off on tangents.

531

Oppmøteliste ST					
Fakultet	Studenttingsrepresentanter	ST 1	ST 2	ST 3	Kakebaker
HH	Gustav Fr Halldin	x			
HH	Filip W Diskerud	x			
HH	Hilde Hegtun	x			
HH	Camilla Glomsås	ikke møtt			
RealTek	Mina Bjerke	x			
RealTek	Magnus Dybdahl	x			
RealTek	Ragnhild Galtvik	x			
RealTek	Marie Kolvik Valøy	x			
VET	Birgit Stautland	ikke møtt			ST 1
VET	Margrete Krage	vara			ST 1
VET	Karina Orset	x			ST 1
KBM	Anita Aas Kristiansen	x			
KBM	Anniken Løvig	x			
KBM	Sara k Skogly	x			
LandSam	Ingeborg Njøs Slinde	x			
LandSam	Amalie Rossland Christiansen	x			
LandSam	Sigrid Bjørgen	x			
LandSam	Martin Reigstad	x			
MINA	Karoline Thygesen	x			
MINA	Nora Bjerkeli	x			
MINA	Aurora Hansen	x			
MINA	Emma Kuskemoen	x			
BioVit	Eilen K. Mjøhus	x			
BioVit	Guro Sterud Stutlien	vara			
BioVit	Øystein Settem Vold	x			
SiÅs	Ingrid Wigestrands	ikke møtt			
US	Ole Johan Holtet	x			
	Sol Høgset	x			
AU	Jonas W Thorsen	x			
	Hanne Berggreen	x			
	Jan Henrik Skisland	x			
	Rosie Mari Jones	x			
	Henriette Vågen Aase	x			
	Jørgen Kaupang-Marthinsen	x			
ISU	Samuel Davies	vara			

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537 Attachments

538 Attachment 4 Proposal for new working instructions for the Student 539 Parliament's Student Board

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541 Instructions for the Student Parliament's Student Board

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543 *Proposal adapted at Student Parliament 1, 19.02.2018.*

544

545 **For the Entire Student Board (AU):**

- 546 - Student Board is the Student Democracy's highest organ between every Student
547 Parliament.
- 548 - The Student Board carries out the daily operations of the Student Democracy and
549 follows up on the plan of action and decisions made by the Student Parliament.
- 550 - The Student Board follows up on all of the decisions made by the Student Parliament.
- 551 - The Student Board is the bridge between the Student Parliament, Student Councils,
552 University Board, Siås, and NMBU.
- 553 - The Student Board is an advisory organ for the Student Parliament. The Student Board
554 will give input on cases at the Student Parliament.
- 555 - The Student Board will work to strengthen student representation at NMBU.
- 556 - The Student Board will be available to answer questions on clarification, especially in
557 regards to the case papers for every Student Parliament.
- 558 - The Student Board has the responsibility to conduct Student Council dinners before
559 Student Parliaments.
- 560 - The Student Board has the responsibility of arranging the Student Parliament's kickoff
561 conference, as well as the student democracy's fall and spring seminars to ensure
562 continuity within the student democracy.
- 563 - Every day there should be an available officer at the Student Board office.
- 564 - At the beginning of each election period, the Student Board should hold at least one
565 academic seminar. A kickoff trip with elected members should also be arranged to
566 ensure continuity.
- 567 - The Student Board is responsible for creating a good working environment and good
568 teamwork.
- 569 - All members of the Student Board have the same authority when it comes to voting
570 rights. With voting ties, the president of the board can have a double vote.
- 571 - The Student Board can appoint students to non-decision making committees as
572 necessary.
- 573 - The Student Board can appoint students to positions and elections that are outside the
574 framework for the working year.
- 575 - board members are responsible for writing a yearly report from their period in the
576 position, as well as training the incoming board members.

577

578 **The President's Main Responsibilities:**

- 579 - The President shall open and conclude Student Parliament meetings.
- 580 - The President shall represent NMBU students and the Student Democracy up to the
581 highest leadership, and externally.
- 582 - The President has the administrative employee responsibility for the other members of
583 the board, and shall conduct performance reviews at least once a semester.

- The President is to take responsibility in unexpected and unforeseen situations.
- The President shall work with the strategic outlook of the student democracy – both short and long term.
- The President shall speak up to bigger actors, for example the commune and county, if necessary for the students at NMBU.
- The President shall pave the way for good cooperation with the University Board and Siås.
- The President shall work for good cooperation between the Student Board and Samfunnet.
- The President has responsibility for the accounting of the Student Parliament.
- The President shall represent the students Rectors leadership group.
- The President is responsible for Student Board meetings.

The Vice President's Main Responsibilities:

- The Vice President is responsible for making sure that the reports from the committees required to submit reports are made available for the Student Parliament
- The Vice President is responsible for communicating and giving information to the Student Councils.
- The vice president is responsible for the practical and organizational work of the Student Board, Student Parliament, and events conducted by the Student Board in cooperation with the organizational secretary.
- The Vice president has responsibility for the daily operations of the Student Board office.
- The Vice President shall follow up with the Student Councils and the committees of the Student Democracy, as well as the representatives of the Student Parliament.
- The Vice President shall ensure that updated lists of newly elected student representatives is given to the administration after every Student Parliament.
- The Vice President is the substitute for the President, except for in the Rector's Leadership Group.
- The Vice President follows up with the committee for choosing the semester's best lecturer.
- The Vice President is responsible for arranging a seminar for the student representatives in the Faculty's class representative committee and the program council.
- The Vice President shall represent the students in the University's Education Committee (U-SU), Learning environment committee (LMU) and the committee group, as well as ensuring that decisions there are followed up on.
- The Vice President is to be the Student Board's contact person for the Buddy General.

The Welfare Officer's Main Responsibilities:

- The welfare officer is responsible for coming up with a proposal to the Student Parliament for the allocation of welfare funds on behalf of the committee for the allocation of welfare funds.
- The welfare officer will work to ensure student welfare (mental, physical and social) in cooperation with other relevant actors.
- The welfare officer (along with the sponsor responsible in the Næringslivsutvalget) is responsible for recruiting sponsors for Grillfest for the new students during buddy week.

- The welfare officer represents student in the Learning Environment Committee (LMU), the Committee for the allocation of welfare funds, the cooperative committee for social advisory services, and the Career fund, and follows up on decisions made in these committees.
- The welfare officer is responsible for the Living Environment Committee and the committee for the allocation of welfare funds.
- The welfare officer participates in buddy week as one of the organizers.

The International Officer's Main Responsibilities:

- The international officer works to ensure that the interests and rights of international students are respected and honored at NMBU.
- The international officer will remain updated on the operations of organizations with international students/policies as a focal point, and assist them if needed.
- The international officer shall support events geared towards international organizations at NMBU, together with SiT and Studentsamfunnet.
- The International officer will ensure that students at NMBU have the opportunity to become integrated into the student community.
- The international officer shall participate in buddy week as an advisor for the organizers.
- The international officer is responsible for the committee for the allocation of inclusion funds.
- The international officer represents students in the committee for the allocation of welfare funds and the event committee at Samfunnet.

The Marketing Officer's Main Responsibilities:

- The marketing officer works continuously with marketing and publicizing the Student Democracy at NMBU, as well as relevant national student cases.
- The marketing officer shall make sure that the website and social media of the Student Democracy is continuously updates, both in Norwegian and in English.
- The marketing officer is responsible for the effects of marketing.
- The marketing officer should have contact with students through the media and give tips and facts about the Student Democracy.
- The marketing officer shall stay in contact with the Vice Presidents of the Student Councils at NMBU, to ensure marketing measures are conducted at a local level.

The Environment and Research Officer:

- Environment and research officer should work with issues about environment and research.
- Environment and research officer represents students in: the equality and diversity committee, the living environment committee and environmental council.
- Environment and research officer (U-FU) should support the student representatives in the research committee (U-FU).
- Environment and research officer is responsible for arranging one seminar for the student representatives in the faculty's research committee (FAK-FU).