**Application for Pre-approval of Coursework to be Taken During Studies Abroad**

**The completed application and documentation must be submitted to your faculty.**

**Deadline for application:**

**If you are applying for exchange studies abroad, your study must be pre-approved before you can apply for financial support from Lånekassen (if applicable) and/or prior to departure.**

|  |
| --- |
| **Student** |
| Name |   |
| Student number |   |
| Study programme |  |
| Faculty  | Choose faculty. |

|  |
| --- |
| **I am planning to study at** |
| Institution/place of study |   |
| Periode | date | - | date | Number of months: |   |
| The exchange study is part of  | Bachelor/Master | Academic level |   |

**I am applying for the following coursework to replace mandatory coursework at NMBU**:

|  |  |
| --- | --- |
| **Courses at host institution** | **Courses to be replaced** |
| **Course code** | **Name of course** | **Credits** | **Coursecode** | **Name of course**  | **Credits** |
|   |   |   |   |   |   |
|   |   |   |   |   |   |
|   |   |   |   |   |   |
|   |   |   |   |   |   |
|   |   |   |   |   |   |
|   |   |   |   |   |   |
|  |  |  |  |  | Sum |   |

**I am applying for the following coursework to be credited as elective credits at NMBU:**

|  |  |
| --- | --- |
| **Optional credits** | **Credited for** |
| **Course code** | **Credits** | **Name of course** | **Credits** |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|   |   |   |   |
|  |  |  |  | Sum |   |

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|[ ]  Course descriptions enclosed  |
| Application for acceptance of external courses /credits with the course descriptions and transcript must be submitted to your faculty after completion of your studies abroad.If you choose not to go abroad, please notify the Student Information Centre (SiT). |

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| **Student signatur** |
| Place, date | Signature |
|   |  |

**For the faculty:**

|  |
| --- |
| **Faculty** |
| Date: | date |
| Application is not approved, please contact your faculty |[ ]
| Pre-approval is granted: |[ ]
|   |  |
| **Faculty signature** |
| Faculty |  |
| Signature |  |

The faculty must notify the student whether the application has been approved or not.

The application must be filed in the student’s file in P360.