

Student Parliament 6 2016



Monday 14th of November 2016

Minutes

Campus Adamstuen

Chairmen: Kine Nossen og Tord Eirik Feldt
Enger

Secretary: Maria Sibbern

AGENDA

STUDENT PARLIAMENT 6 – 2016, MONDAY 14TH OF NOVEMBER 17:30 GJESTESERVERINGEN, CAMPUS ADAMSTUEN
COMPLETE CASES PAPERS WILL ONLY BE SENT TO STUDENT PARLIAMENT REPRESENTATIVES. THE CASE PAPERS WILL
ALSO BE POSTED AT CLASS FRONTER AND THE STUDENT DEMOCRACY HOMEPAGE:

<http://www.nmbu.no/student/studenttinget>

Registration from 17:15!

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1661 Constituting

1661.1 Approval of the summon and agenda

Case 1663.5 "The Reorganization of the Student Parliament" was proposed to be removed from the agenda because of a lack of discussion about the case beforehand. They who proposed the case also believe that the case goes against the statutes.

A discussion then followed about whether or not the case should be addressed today.

Highlights from this discussion are below:

- IHA requested that the case be removed from the agenda.
- The Student Representatives are to be chosen in the student councils this week. As of now they have nothing to relate to.
- It has been a difficult situation to wind up in.
- But if it is possible to find a solution today that would be ideal.
- Some see challenges with choosing representatives in order of priority.
- Important to be orderly in the implementation of this and the decisions that are made now.
- What will be done at the general assemblies if this case is not addressed today?
- It was claimed that one cannot make amendments today because the deadline to announce this is 7 days beforehand.
- A 2/3 majority is required to make this amendment.
- The Chairmen are asked to explain how the case can be handled today, so that everyone can decide whether or not the case is handled today in a constitutional manner.
- No matter how the Student Parliament votes on this, there is a bit of gray area. The statutes don't say anything about how proposals for amendments should be sent in, but they do give a deadline of 7 days prior.
- Therefore, one cannot present a new proposal to change the statutes in this meeting.
- Intention decision, meaning that one must commit themselves to make a decision about amendments at the next Student Parliament according to the decision that is made at tonight's meeting.
- We can of course discuss the issue today without making a decision
- Some representatives feel excluded in the process, especially in regards to the proposed new structure of the Student Councils that the Student Board has used.
- "Intention decision" needs to be clarified further. It is a decision made that is subject to further processing within the year. This will be something hard to comprehend either way. The Student Parliament must deal with the amendments that are a consequence of the reorganization of NMBU.

- By "next Student Parliament" that is the constituent Student Parliament.
- The deadline to submit cases for the next Student Parliament was today at 12:00.
- According to the rules of procedure a decision can be made electronically.
- But one will not come to an electronic decision before the general assemblies.
- Electronic decisions are not brought up in the Statutes.
- Electronic decisions have their own instructions.
- This has been on the internet for a long time, approved of at Student Parliament 1, 2016.
(See the minutes for that meeting.)
- The amendment proposal that is in the case papers is about a statute amendment.
- It was suggested by the Chairmen that the Student Parliament votes on the amendment proposal first.
- You can vote choose to handle the case. The Student Parliament cannot adopt it today, but you can also vote to not handle it.

Voting over the proposal to the agenda, which is:

To remove the case from Student Parliament 6 and postpone the addressing of it

The proposal was not approved, the case will be handled at Student Parliament 6.

To switch the case 1663.2 with 1663.6 in the handling order, the majority voted for this.

1661.2 Approval of the minutes from last meeting

- 1 The minutes will be posted at our homepage (<http://www.nmbu.no/student/studenttinget>) and
- 2 at the Student Democracy room on Fronter (Class Fronter) one week after each Student
- 3 Parliament. Those who wish to read a paper copy could ask at the Student Parliament office
- 4 No comments, the minutes from last meeting was approved

5 1661.3 Approval of the vote counters

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7 1. Sol Høgset

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9 2. Ole Johan Holtet

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11 3. Rolf Hansen

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16 1662 Orientation cases

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18 1662.1 Minutes

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20 The minutes shall be put directly into the Student Democracy room at Fronter (Class Fronter)
21 within 12.00 the Wednesday before Student Parliament.

22 This is done to get the most updated minutes, and minimize paper usage. Copies of each
23 minutes will be printed out and kept at the Student Democracy office, together with the case
24 papers from the current Student Parliament.

25 Those who report to the Student Parliament through minutes are:

- 26 - The Student Board (AU)
- 27 - The University Board (US)
- 28 - The Education Board (SU)
- 29 - Student Welfare Organization in Ås (SiÅs)
- 30 - Student and Academics international helping fund (SAIH)
- 31 - International Student Union (ISU)
- 32 - The Research Board (FU)
- 33 - The Learning Environment Committee (LMU)

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36 Information from SiÅs about the new canteen at the Clock Building was presented that
37 had been forgotten in the minutes that were put on Fronter. All is technically ready in
38 the "Hjerterommet," but the new barista has been sick.

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40 1662.2 Status on the restructuring of the Student Democracy per today.

41 *Case responsible: Mariya Khanamiryan*

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44 **Purpose:**

45 To inform students about the work that student board have done up until now with regard to
46 reorganization of the Student Democracy.

47

48 **Background:**

49 After the adoption of the new academic model by University Board on 16th of June, Student
50 Board was working with reorganization of the Student Democracy. The following has been
51 done until the Student Parliament 6:

52

53 • Student Board has held six internal seminars that have been aimed among other things at the
54 structure of the Student Council, promotion of the General Assembly at each faculty and
55 Faculty Board elections, instruction for the new Student Councils and instructions for the
56 Student Board.

57

58 • There was appointed a committee that would look at the new composition of the Student
59 Parliament with respect to the new seven faculties. The committee consists of student
60 representatives for the Student Parliament, student presidents at the student council, and

former vice president for the Student Board. Committee's goal was to come up with one proposal on the number of representatives for the Student Parliament and how many representatives each faculty will get. The proposals were presented before the Student Council leaders and deputy leaders at the workshop no. 3 (25th of October).

The feedback that committee got from the Student Council presidents and vice presidents was used for the further work with the models before being presented at the Student Parliament 6.

- There have been held three workshops with the Student Councils to ensure that Student Board gets all the input from the bottom up, as well gaining a better understanding of the situation that the institutes find themselves in. The workshops have been focused towards marketing, information flow, instructions for the Student Councils, standardization of Student Councils and the new structure of Student councils at the new seven faculties. The last workshop (no. 4) will be held under the Student Council dinner on the 8th of November in which Student Councils together with the Student Board shall agree on the proposal of the new structure for the Student Councils.

- There will be held one General Assembly for all students at NMBU Monday 7th of November where the main theme will be about reorganization. The purpose of the General Assembly is to enable students to ask questions to the Student Board about the reorganization.

- According to election regulations for NMBU student representatives for the Faculty Board must be elected through ballot (today known as the Student elections). Ballot is electrical election where students that belong to that particular faculty can vote for desired candidates for the Faculty Board at their Faculty. Electronic elections will be open from the 30.11.2016-05.12.2016. Elections are of the priority nature, which means that those candidates with the most votes get to sit in the Faculty Board. The election to the Faculty Board must be gender balanced between the two candidates. Candidates for the Faculty Board are to be presented at the Constitutive Student Parliament.

- Mariya Khanamiryan spoke to orientate the Student Parliament about the work the Student Board has been doing on this matter.

- The Student Parliament finds themselves orientated on the subject.

1663 Proposal for decision cases

1663.1 Revision of the rules and application form for allocation of welfare funds.

Case responsible: Halvor Helgetveit Kongevold

Appendices:

- Appendix 1: Current rules and regulations for the allocation of welfare funds
- Appendix 2: Current application form for allocation of welfare funds
- Appendix 3: Proposal for new rules and regulations for the allocation of welfare funds
- Appendix 4: Proposal for new application form for allocation of welfare funds
- Appendix 5: Proposal for new application form for allocation of society meetings funds

- Appendix 6: Proposal template for reports about society meeting funds.

Purpose:

Edit regulations and application form for allocation of welfare funds.

Background:

According to current regulations for allocation of welfare funds, the Student Parliament should edit the application forms and regulations each even numbered year. The application form and the regulations were up as discussion case at the Student Parliament 4. The Committee wanted the regulations further narrowed because of several grey areas that have made it more difficult to consider more applications during this year's allocations.

The current regulations and application form is attached without any highlights, while the new proposals are attached with yellow highlights where there has been made a change or a new rule was added.

Resolution:

Student Parliament approves proposals for new regulations for allocation of welfare funds, a new application form for allocation of welfare funds, the application form for allocation of society meeting funds and template for reports about society meeting funds.

- The sentence regarding the Welfare Fund; it goes against the regulations for welfare funds. Welfare funds can only be used for greater welfare measures. One can and may instead be allocated money with the next distribution.
- The improvement on the point about addressing complaints is appreciated.
- An additional proposal about the addressing complaints is suggested – could appeal a refusal to the Student Parliament
- It is the Student Parliament who initially handles the allocations of funds, and that would not be correct in regards to that proposal. The rules suggest that it is the Student Board President who handles complaints.
- Other proposals were suggested that the Welfare Funds Committee must actively contact the contact person of the applications if there any doubt about the application.
- It was pointed out that the English version was not good enough.
- 913/914 – the student's welfare fund. Descriptive formulation. If one's complaint is verified they would want to be paid the money.
- Take out 814.
- Take out 819.
- Some don't want to take money from the welfare funds.
- Some remind that the welfare fund is so big that it makes no difference.
- How many complaints are there usually? How extensive is it with complaints? The Student Boards know about 2 complaints, that are over a few thousand kroner.
- Sees the long term is taking money from the welfare funds.

- 148 ➤ The Student Parliament must decide together to take money from the welfare funds.
149 The Student Parliament should first not allocate any money, and then after a complaint
150 use the funds anyway.
- 151 ➤ The Student Board's president gives further information about the use of welfare funds.
152 It is the leader of the Student Board, the leader of the samfunnet board, and the leader
153 of the Uka board that makes decisions about the use of welfare funds for bigger things
154 that will benefit all students.
- 155 ➤ Additional proposal from INA; line 872 in the case papers – "welfare funds, after a
156 conversation and discussion with the contact person behind the application" – approved
157 of by voting.
- 158 ➤ Additional proposal from INA; line 913 in the case papers - "give the opportunity for
159 making further appeals and complaints, if the one raising the complaint thinks that the
160 justification is not satisfactory" - the proposal did not pass by voting
- 161 ➤ Amendment proposal from the student board: line 911-914 in the case papers – Chapter
162 6.5 Addressing Complaints "Complaints should be addressed by the Student
163 Parliament's Student Board. A written answer will be sent from the president of the
164 Student Parliament's Student Board to the one raising the complaint within 5 working
165 days. Should the complaint be upheld, the money will be sent with the next distribution
166 of welfare funds." – approved of by voting.
- 167 ➤ The Student Parliament votes over the whole proposal for deciding on new regulations.
168 New regulations for the distribution of welfare funds with the adopted changes were
169 approved.
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173 1663.2 Approval of the Working Instructions for the Control Committee

174 *Case Responsible: Ina Catharina Kim Isheden Storrønning*

175

176 **Appendices:**

177

- 178 ➤ Appendix 7: «Draft 2 of the Working Instructions for the Control Committee»

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180 **Purpose:**

181 To approve of the working instructions for the control committee.

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184 **Background:**

185 Throughout the fall, the student board has worked on establishing a control committee. The
186 case has been addressed during Student Parliaments 4 and 5. The Student Board began to work

on this when it was voiced by the Student Parliament and Student Councils that this was something they wished for the Student Democracy at NMBU to have.

Proposed resolution:

Students approve the working instructions for the control committee as they are presented in appendix 7.

An amendment was proposed at the meeting. The proposal was so broad that the Student Parliament wished to have more time to make sure they are well acquainted with the contents of the proposal. This was the reason why it was proposed by a student parliament representative that the case be put off until the next Student Parliament. This will be the Constituent Student Parliament/Student Parliament 7

There was a vote over this proposal, and it was decided that the case will be put off until the Constituent Student Parliament (Student Parliament 7).

1663.3 Proposed model for Student Councils at the new faculties.

Case responsible: Mariya Khanamiryan

Appendices:

- Appendix 8: Suggestion for the new model of Student Councils.

Purpose:

Adopting the new structure of Student Councils

Background:

On the 16/06/2016 the University Board passed a new academic model for NMBU as a result of that decision Student Democracy must undergo the same process. Through workshops with Student Councils the Student Board has come with a proposal for the new structure of Student Councils. The proposal is presented in attachment X. This proposal was presented at the workshop 3 on the 25th of October, Student Board will be holding the last workshop 4 as a part of the Student Council dinner, where the Student board together with the representatives from the Student council are to come up with a solution. This means that there might be amendment proposals for the model attached.

Proposed resolution:

Student Parliament approves the new model for the Student Councils at the new Faculties.

The Student Parliament asks questions about the program council; will there be one represent from each educational track; is it masters or bachelors who are to be represented?
It is the program that is to be represented.

In using this new model will it be possible to make small adjustments at each faculty?

In response, it is pointed out that it is possible to make local adjustments. The faculty must find necessary solutions for their own subjects

It was a general instruction for the Student Councils at every institute, if an institute wishes to disregard it, the move must be verified by the Student Board.

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How big of a change can one make locally?

The Statutes talk about how the faculties are structured, as well as the Student Councils. If one wants to change that it must be brought up at the Student Parliament.

Highlights from the Institute Round:

- Noragric: Not so much to say about the proposed model, only wishes that they could make more local changes.
- HH: Same as Noragric
- IMT: a bit intimidated at first by the proposed platform for class representatives, but they're happy to have to opportunity to make local adjustments.
- VET: have not discussed it so much in their Student Council, nothing to contribute in this regard.
- INA: agrees with IMT. Sees difficulties with the platform for class representatives.
- IPV: finds it necessary to be able to make local changes
- IMV: the role of the student council leader in the Student Parliament or not?
- ILP: Positive to the model, especially the possibilities to make local changes. The Program Council is important for the study quality, and for a platform for discussion between the class representatives and program council.
- IKBM: positive
- IHA: has not had a program council. There is a lot of responsibility on the leader, since they will sit at Student Parliament.

The Student Board points out that there will be a program council at each faculty.

Highlights form the Discussion:

Questions were asked about the model about whether the student council leaders need to attend the student parliament?

Will there be separate student parliament representatives?

The Student Councils pointed out at the workshop that they want the president to attend the Student Parliament.

Questions were asked about whether or not the linjeforenings' presidents and vice presidents should be a part of the student council; is that a possibility for the future?

Are the meetings open or closed? Does the model say anything about that?

The Student Board does not set any boundaries for who is invited to the student council. But when deciding who gets speaking and voting rights, that needs to be decided by the Student Parliament. The working instructions say that the student council is closed.

That can be changed locally.

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 283 Linjeforenings wish to take part in the meetings of the class representatives where they can
 284 receive concrete information about the situation of the field of study.
 285
 286 During the process of creating different models, the Student Board has approached the current
 287 council leaders, since it is them who will see the big changes. The Student Parliament is still the
 288 highest organ of the student democracy. The Student Parliament representatives are also
 289 representatives in the student council. The Student Councils have a president and vice
 290 president that the Student Board approached.
 291
 292 How do the different models come together? Who meets at which meetings, and so on? The
 293 Student Council consists of all these positions. It is up to the faculty and dean to decide the
 294 number of the different positions.
 295
 296 About the program councils; they are shoved out of the student council. The Program council
 297 depends on the student body during their working period. It was pointed out once more how
 298 important it is to have a platform for communication between the class representatives and the
 299 program council.
 300
 301 It is stressed that by accepting the new model, you are not accepting the instructions for the
 302 student council. The working instructions for the student council should be approved of at the
 303 general assembly.
 304 It was mentioned that, according to the statutes, the Student Parliament approve of the Student
 305 Councils' instructions. The Student Board refers to the statutes, stating that the construction
 306 and composition of the student councils are to be decided by the student parliament, but not
 307 the working instructions.
 308
 309 If the proposal of the new model for the Student Councils goes through, there is nothing new
 310 about the structure of the working instructions, so that the general assembly can approve of
 311 the new working instructions.
 312
 313 It was discussed if the student council can themselves decide whether or not the linjeforening's
 314 president has speaking and voting rights. Makes it easier and freer for it to be implemented
 315 and practiced locally. The Student Board specified that it must eventually be approved of by the
 316 Student Parliament.
 317
 318 An amendment proposal was delivered from the back bench.
 319
 320 The new proposal to decide on is as follows:
 321 The Student Parliament approves of the new model for student councils of the new faculties as
 322 a guidance model with the opportunity for local modifications. The decision will be realized as
 323 soon as the necessary statutes are in place, from 01.01.2017.
 324
 325 It was voted over and the proposal was approved by the majority.
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327 1663.4 Revision of the Instructions for the Student Board

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 329

330 **Appendices:**

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- Appendix 9: Current "Working instructions for the Student Parliament's Student Board"

- Appendix 10: Proposal of a new "Working Instructions for the Student Parliament's Student Board"

Purpose:

To approve of the revised working instructions for the Student Parliament's Student Board.

Background:

The working instructions for the Student Parliament's Student Board were last revised in 2013 following a merge between Norway's Agricultural and Veterinarian colleges. The current student board thinks that the working instructions set out then are not relevant or practical today. We see this as a call to update the instructions so that they are more practical, and so that we will have a better overview and clearer distribution of responsibilities.

Proposed Resolution:

The Student Parliament approves of the new working instructions for the Student Parliament's Student Board as they are presented in attachment 9.

New working instructions for the Student Parliament's Student Board are approved of with a vote.

1663.5 Reorganization of the Student Parliament

Case responsible: Committee for the Composition of the Student Parliament

Appendices:

- Appendix 11: The "Democracy Model"
- Appendix 12: Further Clarification of the Democracy Model
- Appendix 13: The "Frame Distribution Model"
- Appendix 14: Proposed Amendment – The Democracy Model
- Appendix 15: Proposed Amendment – The Frame Distribution Model

Purpose:

To approve of the new distribution plan for student representatives in the Student Parliament

Background:

The committee overseeing the composition of the Student Parliament was created by the Student Board at the beginning of October, and has worked with composing what the student Parliament will be like after the reorganization of NMBU.

The committee consists of:

- Ingrid L. Wigestrands
- Runar Bakken Smedås
- Even August Bremnes Stokke
- Anne Aase-Mæland

The committee has worked very hard and has had three meetings in addition to email exchanges to create multiple good models. The committee released two models at workshop #3 on October 25, and have used the feedback from this workshop to create a model that the committee would like to implement. In addition to feedback from the Student Council presidents and vice presidents at workshop #3, the committee has used a lot of time to think through possible scenarios with different models, and that has helped us come to a decision.

The Committee's Suggestion

A unanimous suggestion from the committee is that NMBU's Student Parliament chooses the "Democracy Model" with 25 representatives from the various faculties. Following this, the Student Parliament's statute § 3-2 must be revised. See separate amendment proposal.

The committee's evaluation/reasoning

Of the models that the committee agreed on, there were two that stuck out, the "Democracy model" and the "Frame Distribution model." Both models have advantages and disadvantages. The committee has spent a lot of time discussing what outcomes the different models can have, both now and in the future.

The reason that the committee decided on the "Democracy Model" is because we believe that it is the fairest model, which in practice will even out size differences. In addition the committee believes that the "Democracy Model" can be used in the future, regardless of how the sizes of the faculties change.

The Committee has decided on 25 representatives in the "Democracy Model" because we believe it will reflect the student body in the best possible way. If we increase the representation, Student Parliament will take more time. 25 representatives are what we have today, and we believe it will work well in the "Democracy Model" as well.

Important: To make sure that a distribution plan is chosen and that the required decision be made at Student Parliament 6, the committee has also prepared an attachment explaining the "Frame Distribution model." Should the suggestion to approve of the "Democracy Model" fail, the "Frame Distribution Model" could be approved instead.

Proposed Resolution:

The Student Parliament chooses the "Democracy Model" as a distribution plan for putting together NMBU's Student Parliament. The Student Parliament wishes there to be 25 representatives at parliament. The distribution plan will be evaluated every other year.

Highlights from the Discussion:

- The subject matters need to be represented, instead of prioritizing the student number when deciding the number of student parliament representatives a faculty will have.
- Has the model been discussed with "less informed" students, students that aren't active in the student democracy? Members of the committee answered that they did not have time for that. The proposed models are only discussed in workshops with the student councils.

- 431 ➤ The chairman also points out that there was another model presented in this case, the
432 "frame distribution model."
433 ➤ No matter of the chosen method everyone will get 2 representatives anyway.
434
435 ➤ It is wished that the committee's mandate be clarified. Their job was to oversee the
436 structuring and the organization of the student parliament's representatives.

437
438

439 The chairman speaks about the opportunity to vote and how the case can be handled at
440 Student Parliament 6:

- 441
442 ➤ Can only edit the statutes with the proposals that are in the case papers You can bring
443 up changes to the case.
444
445 ➤ If the Student Parliament approves of the changes to the case, then the Student
446 Parliament has to "order" a statute amendment to the Student Board.

447 Proposal of a new method to be used, which was presented as "a new deal" is described below:

448

- 449 ➤ All faculties are given one permanent representative, which will give 7 permanent
450 representatives, and then the rest of the representatives take their place in the student
451 parliament after the d'hondts methode.
452 ➤ The model has the intention to make sure that all faculties have 2 representatives
453 regardless.

454

455 Highlights from further discussion:

456

- 457 ➤ Not everyone sees the difference between the model proposed in the case papers and
458 this one proposed now
459 ➤ Some consider it to be more important to represent the academic subjects at NMBU
460 than the student body and claims that they think the democracy model is the best way
461 to do this
462 ➤ After a discussion in the student council the structure of the democracy model was
463 found to be very egalitarian.
464 ➤ Difference in principle, it looks at the university as a whole and chooses to present the
465 students as a part of this whole and that all subject matters have just as big of an
466 influence on the big picture
467 ➤ What will decide who will have how many spaces at the Student Parliament?

468

469

- 470 ➤ Democracy matter, equal seat distribution. Doesn't always pay attention to minorities.
471 The smaller faculties can be overruled in future conflicts of interest.
472 ➤ Voting on matters regardless of affiliation.
473 ➤ What about the future votes on things like the distribution of funds?
474 ➤ Some will maybe never get their interests looked into.
475 ➤ You do not sit in the student parliament as an individual. You are chosen by the student
476 council and are there to represent them.
477 ➤ Quality verses quantity, it is not desirable to have a full house at Student Parliament.
478 You must anyway represent your faculty, if one does not represent their student
479 council.
480 ➤ There is nothing in the statutes about anything besides composition.

481
482 It was voted over to decide which model the Student Parliament wished to approve of for the
483 distribution of representatives in the Student Parliament.
484

485 "A New Deal" with eventual statute amendments at the Constituent Student Parliament, or the
486 previously suggested Democracy Model.
487

488 The Democracy Model received the majority of votes.
489

490 The proposed statute amendments in the case papers, presented in attachment 14, were voted
491 over and received the majority.
492

493 1663.6 Practice of the Constituent Student Parliament

494 *Case responsible: Helen Hoem*
495

496 **Purpose:**

497 Enhance and clarify the practice of the Constituent Student Parliament (Student Parliament 7).
498

499 **Background:**

500 In previous years, it has been unclear which representatives, out of the newly elected and of
501 the current representatives, shall attend the Constituent Student Parliament (Student
502 Parliament 7). The Student Board thinks it appropriate that the sitting Student Parliament (for
503 this calendar year) should attend the Constituent Student Parliament, and vote in the new
504 Student Parliament for the next calendar year.
505

506 **Proposed Resolution:**

507 The Constituent Student Parliament (Student Parliament 7) will consist of the current
508 parliament members, who will approve of the Student Parliament for the following year.
509

510
511 A proposal was brought up to switch out "sitting" with "outgoing" in the text.
512

513 The proposal was approved by a majority vote.
514

515 The change is as follows:

516 The Constituent Student Parliament (Student Parliament 7) consists of the outgoing Student
517 Parliament who will approve of the Student Parliament for the coming year.
518

519 1664 Cases for discussion

520 1664.1 Initial processing of the Student Parliament budget proposal

521 *Case responsible: Mariya Khanamiryan*
522

523 **Appendices:**

- 524
- 525 ➤ Appendix 16: Budget proposal for the Student Parliament 2017
 - 526 ➤ Appendix 17: Overview of the preliminary expenses of the Student Democracy 2016.

527 528 **Purpose:**

529 Inform the Student Parliament about the budget for 2017
530

531 **Background:**

532 President of the Student Board has prepared the budget proposal for 2017.
533

534 It was pointed out that the posting for translations has increased. Student Board explains that
535 this is because they wish to improve the distribution of information in English.
536

537 The post "transport NMBU" needs to be clarified. This post is about campus transport,
538 including the bus to and from Student Parliament at Adamstua for example, in addition to all
539 other transport between the two campuses that concern student democracy activities.
540
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542 1664.2 Evaluation of the New Parking Regulations at NMBU

543 *Case responsible: Sunniva P. Brajkovic*
544

545 **Purpose:**

546 To discuss and come up with a proposal of possible measures to improve the parking regulations.
547

548 **Background:**

549 There have been new parking measures put into place at NMBU. This has resulted in new
550 regulations, which as of right now are provisional regulations. The Parking Committee will
551 have an evaluation meeting at the new year, and the sitting committee member (Sunniva
552 Brajkovic) therefore needs input from the Student Parliament. Please send an email with input
553 to styremedlem.au@nmbu.no noting things you feel work well/don't work well. You are asked to
554 take into account the number of parking places that the regulation marks off for employees (0.45
555 spaces each) and for students (0.030 each.)
556

557
558 The case was moved to the Constituent Student Parliament, Student Parliament 7 due to a lack
559 of time.
560
561

562 1665 Administrative Cases

563 1665.1 Elections for the Research Committee

564 *Case responsible: Election Committee*

565

566 **Purpose:**

567 Choose a main representative and one deputy for the Research Committee. The positions have
568 a duration of one year, with a turnover on January 1st, 2017.

569

570 **Background:**

571 The Research Committee is NMBU's research policy organ, and they give advice and strategic
572 input to matters concerning research. The committee shall be a meeting place for developing
573 understanding, experience, and ideas in strategic cases that have to do with research and
574 innovation. The Committee reports to the rector and also handles tasks delegated to them from
575 the University Board.

576

577 The Research Committee gives strategic input to the rector. The Research Committee's
578 mandate handles research strategy and priorities, research education, recruitment to research,
579 research communication, international research partnerships, innovation and value creation,
580 artistic and academic development, as well as research ethics and good scientific practice. The
581 Research Committee is a collaborative organ that protects the holistic perspective of NMBU's
582 research work.

583

584 Today, the Research Committee has 2 student representatives. One representative, and their
585 deputy, was chosen at Student Parliament 3, and one representative, and their deputy, must be
586 chosen at Student Parliament 6.

587

588 **Candidates:**

589 ➤ Synnøve Jahr

590 ➤ Catinka Jørgensen (deputy)

591 The Candidates were presented before the Student Parliament.

592 The Candidates were approved of by acclamation.

593

594

595 1665.2 Elections for Buddy General

596 *Case responsible: The Election Committee*

597

598 **Purpose:**

599 To choose a Buddy General for 2017. The position lasts one year and begins immediately upon
600 election.

601

602 **Background:**

603 The Buddy General has the head responsibility for the organization of buddy week in the
604 spring and fall of 2017, and serves as an intermediary between buddy leaders and NMBU.

605

606 As Buddy General, one has good insight to life on campus. They must be able to stand in front of
607 large crowds, and work continuously and independently throughout the year. It is an
608 advantage to have participated in buddy week before, either as an active student, a buddy, or
609 as a buddy leader.
610 The Buddy General secures wellbeing, an inclusive environment at NMBU, and is a key person
611 for information flow aimed at the new students.

612
613 **Candidates:**

614
615 ➤ Svein Henrik Roaldsen

616
617 The Candidate was presented before the Student Parliament.
618 The Candidate was approved of by acclamation.
619

620 **1666 Extra cases**
621

622 **1667 Meeting evaluation**

623
624
625 ➤ Chaotic meeting
626 ➤ Environment strategy, what about the rector? It was not addressed why the rector
627 didn't come to the meeting.
628 ➤ Confusion during voting
629 ➤ Wishes for a vegetarian option available with the food served
630 ➤ Good meeting leadership
631 ➤ Everyone has been great and deserves a pat on the back for tackling such a long case list
632 full of heavy topics.
633 ➤ Forgot "other cases"
634
635
636

Oppmøteliste ST					
Institutt	Studenttingsrepresentanter	ST 4	ST 5	ST 6	Kakebaker
HH	Anne Aase-Mæland	x	x	x	ST 4
HH	Tord Hauge	x	x	x	ST 4
HH	Fredrikke Sæther	vara		x	ST 4
IMT	Eirin Brakstad	x	x	vara	ST 2
IMT	Ina Elisabeth Hvam Lindmark		x		ST 2
IMT	Gunnar Størseth Haarr				ST 2
VET	Lea Lieutenant	x	x	x	ST 6
VET	Ellen Gustavsen	x		x	ST 6
VET	Kathrine Eidesmo	x		x	ST 6
IKBM	Karima Eid Bacha	x	x	x	
IKBM	Erik Oscar Tylleskär	x	x	vara	
IKBM	Henrik Myklestu	x	x	x	
ILP	Hanne Gjermstad	x	x	x	ST 5
ILP	Sandra Klo Steine	vara		x	ST 5
ILP	Marianne Midtlyng	vara	x	vara	ST 5
IMV	Solveig Gilleberg	x	x	vara	
IMV	Turid Nerby	x	x	x	
INA	Mathias Kværnmo Jerpseth	x	x	x	ST 3
INA	Even August Bremnes Stokke	x	x	x	ST 3
NORAGRIC	Kerime van Opijnen	x	x	x	ST 1
NORAGRIC	Amalie R. Christiansen	x	x	x	ST 1
IPV	Oskar S Bjorå	vara		vara	
IPV	Kristine Eftestøl	x	x	x	
IHA	Kirsti Winnberg	x	x	x	
IHA	Anne G Wibe (Guro Stutlien)	x	x	x	
SiÅs	Erling Bjurbeck	x	x		
US	Ole Johan Holtet	x	x	x	
	Sol Høgset			x	
AU	Mariya Khanamiryan	x	x	x	
	Ina C Storrønning	x	x	x	
	Jonas Wettre	x	x	x	
	Halvor Kongevold	x	x	x	
	Sunniva Brajkovic	x	x	x	
	Helen Hoem	x	x	x	
ISU			x		

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Appendix 1, Rules for allocation of welfare funds

Approved at ST 6, 14.11.16

1 The welfare funds

1.1 Purpose

Welfare funds are granted clubs and associations at NMBU to contribute to a lively, diverse and inclusive student environment. The funds mainly support activities at Campus Ås. All teams and associations at NMBU may apply for welfare funds.

Welfare funds consists of basic support, activity funds and Student Society Meeting funds. 92% of the welfare funds are granted at Student Parliament meeting 2 in the spring, and the remaining 8% are awarded at Student Parliament meeting 5 in the fall. Funds allocated at Student Parliament meeting 5 are reserved for the newly established clubs and associations, as well as for unforeseen events. Teams / Associations that is older than 5 years, will not be entitled to basic support when applying in the autumn.

1.2 Basic support

Basic support will cover basic expenses like office supplies, copying, internet domain and others. Teams / association can get basic support only once a year. Teams / associations can get up to 2400 kr in basic support annually and up to 1000 kr in extra basic support. All clubs and associations may apply for basic support. Clubs and associations may apply for and receive basic support once a year. Basic support is calculated from the number of members who are students at Campus Ås:

Teams / associations that have existed for over 10 years, qualify for receiving basic support by a membership that is at least 5 people.

Members:	Support:
10-19	800 kr
20-39	1000 kr
40-59	1200 kr
60-79	1400 kr
80-99	1600 kr
100-119	1800 kr
120-139	2000 kr
140-159	2200 kr
160+	2400 kr

Teams / associations must submit a membership list as a separate appendix. This membership list will also contain the percentage of student members.

Teams / associations that can document higher expenses than normal, such as new associations can apply for extra basic support.

Teams / associations at Campus Adamstua cannot apply for basic support.

1.3 Activity Funds

Activity funds will encourage an active and inclusive student environment and is allocated to activities or actions that need extra support. Activity funds should be given for activities held on or near the campus Ås, but the committee may after a discretionary assessment make exceptions. Only clubs and associations may apply for activity funds.

Clubs and associations associated Campus Adamstua can apply for activity funds for activities held at Campus Ås.

The Committee for allocation of welfare funds should prioritize activities that are open to many or all students. The committee may prioritize activities that preserve traditions, diversity in the student environment or who create activity on campus. Visible and active associations can be rewarded for their commitment.

To receive activity funds the application must include information about the activities (Appendix 2). It should be clearly stated in the budget for each activity what welfare funds should be used for.

Applications without an included budget will not be awarded funding.

Teams / associations may, following an application, transfer funds from one activity to another within the team / association, the transfer must be approved by the welfare responsible in the Student Board (AU). The transfer must be specified and justified in the annual report submitted with the application next year.

Activity Funds that are not used by the end of the calendar year must be transferred to the Student Welfare Fund within the deadline the following year. Teams / associations can apply for using the welfare funds between the end of the calendar year and the deadline. Such use must be approved by the welfare responsible in the Student Board (AU) and specified the financial statements of the year. If the funds are not repaid within the deadline will team / association not be awarded new welfare funds.

The applicants are divided into thematic groups. The group division will affect the allocation of activity funds. The group division contributes to having similar clubs / associations treated equally. The committee for allocation of welfare funds taking into account the number of applicants in each group and the group's financial needs. The group division is as follows:

Line Associations:

Line associations organize students at Campus Ås' faculties, institutes or study programs. Line Associations promotes students' academic interests through business presentations and activity nights and creates cohesion through social event.

Music and culture:

Musical and cultural groups include choirs, bands, music groups, dance groups, theater, film club, photo club and exclusive clubs.

Politics, community involvement and religion:

Politics, society and religion are political organizations. These organizations promote community involvement or specific public interests, and religious organizations.

Internationally oriented organizations:

Internationally oriented organizations call attention to the international community. Organizations spreading knowledge to Campus Ås's students about international affairs, work for more contact between students at Campus Ås and the international community, or provide a knowledge flow

between Campus Ås' students and students from other countries.

Location Associations

Teams / Associations that promote common affiliation to a city, county or region

Others:

Others are teams / associations that promote the common interest, and teams / associations that give students a sense of social belonging and identity on the basis of conditions that do not fall under other groups of clubs / associations.

1.4 The Student Society Meeting Funds

Student Society Meeting Funds are welfare funds earmarked society meetings and academic and political events on campus Ås, such as debates and lectures. The event must be open to all students to get student society Meeting funds. The Student Parliament allocates student society Meeting funds each year at Student Parliament meeting 2. All teams / associations, including the Student Society Board can apply for student society meetings funds until the pot is empty.

Applications for Student Society Meeting Funds should be sent to the Welfare Responsible, no later than **three (3) weeks** before the event. Arranger of the Student Society Meeting sends a report to the Welfare Responsible in the Student Board (AU) about the meeting at within two weeks after the event. Activities / initiatives supported by the Student Society Meeting Funds are not supported by activity funds. If there are any funds left at the next allocation of ordinary welfare funds, they are to be transferred for the Student Welfare Fund.

1.5 Not eligible for support

Welfare Funds do not support:

- Activities within the team / association or between the specially selected teams / associations.

Exceptions are Line Associations.

- Activities off campus Ås do not usually receive support, **but peculiar events that can not be carried out at Campus Ås may get allocation based on special grounds.**

- Revues or activities that are supported by the Student Society / UKA.

- **Transport and traveling expenses.**

- teams / associations or activities belonging to other clubs / organizations receiving welfare funds.

- teams / associations supported by the semester fee, for example by NMBUI teams.

- Alcohol, nicotine and other drugs.

- Activities whose goal is to make money for the team / association and / or to other organizations, for example by waffle sales.

- Financial support to other organizations.

- **Economic enterprises**

- Association outfit.

1.6 Losing the right to receive welfare funds

Teams / associations which provide incomplete applications will, **if it is delivered before the deadline, get one chance to improve the application, with the deadline the Welfare officer gives.**

Teams / associations which abuse the welfare funds receive no funding at the next allocation. Teams / associations that do not refund unused activity funds within the deadline (Clause 1.3), are not granted welfare funds. This applies until the sum is repaid.

2 The Student Welfare Fund

The Student Welfare Fund is used to greater welfare measures. Welfare funds not used are to be deposited into The Student Welfare Fund. There are welfare funds to spare, because the application

amount is less than the welfare funds, the activities are not consistent with welfare fund's purposes, or because many applications are incomplete. The leader of the Student Board (AU), of SiÅs and of the Student Society Board may **collectively** propose to the Student Parliament to spend parts of the The Student Welfare Fund. The Student Parliament makes a decision if they support the proposal.

3 Application

All teams / associations applying for welfare funds must use the prescribed application form. **The application must be written in Norwegian (Bokmål or Nynorsk) or English.** Attachments can be printed on the template set by the Welfare responsible or another form of the requirements of appendices are met.

Teams / associations which only apply for basic support enclose complementary application and membership list (Appendix 1). Teams / associations applying for activity funds must submit information and budget for activities they apply support for (Appendix 2). Teams / associations which received activity funding at the previous allocation must submit an annual report and accounts (Appendix 3). New teams / associations and teams / associations which only received basic support at the previous allocation need not enclose the annual report.

Please contact the welfare responsible ahead of the deadline if there are any questions. This can be done by phone or mail (velferd.au@nmbu.no). **Applications received after the deadline will not be processed.**

Applications for allocation of welfare funds are to be delivered digitally by email to velferd.au@nmbu, or on paper to the Student Boards mailbox 1202.

4 The Committee for allocation of welfare funds

4.1 Mandate

The Committee for allocation of welfare funds treats all applications and proposes an allocation of welfare funds for The Student Parliament. The Committee considers the application's content against the welfare fund's purposes. The Committee evaluates the allocation process and suggest any changes in the regulations and application form, see also section 7 Revision.

4.2 Composition

The Committee for allocation of welfare funds consist of:

- The welfare responsible, working for the Student Board (AU) (the leader of the committee).
- The manger of international affairs, working for the Student Board (AU).
- The manager of economy, working for the Student Society Board.
- A student representative from the Board of SiÅs.
- A person who has attended the previous year's allocation.
- 2 representatives elected by the Student Parliament. Representatives are elected at the ST 4 in the fall to sit in the committee the following academic year.

4.3 Quorum

The Committee has a quorum when at least four representatives are entitled to vote. Members of the committee has no voting rights and must not be present when the committee discusses associations they are or have been a member of. If this applies the welfare responsible, he / she presents the application and leave so the room. The welfare responsible may only brought in for direct questions regarding the application.

4.4 Working methods

The welfare responsible reads through all of the applications and sets up a list of applications and a preliminary proposal for allocation. The Committee meets 1-2 times before the Student Parliament Meeting 2, and 1-2 times before the Student Parliament Meeting 5. The Committee goes through all

the applications and adjust proposal from the welfare responsible. In the event of a case where there is doubt whether an applicant is entitled to welfare funds, it is up to the Committee for allocation of welfare funds, after a discussion with the contact person behind the application, to make a discretionary assessment on whether the applicant is entitled to support from the welfare funds. The welfare responsible presents the committee's decision at the ST. Teams / associations can get a meeting with the welfare responsible to discuss allocations and any ambiguities. Questions / comments should be addressed to the welfare responsible and not personally to the committee's members.

5 Allocation

The Student Parliament approves the allocation of welfare funds. The Student Parliament can make changes to the proposal of the Committee for allocation of welfare funds. Welfare funds are granted at the ST 2 in spring and The Student Parliament 5 fall.

6 Deadlines

6.1 Communicating the application forms and regulations

Regulations and application forms for allotment of welfare funds are available to all students in the beginning of January in the spring and early August in the fall semester each year. Regulations and application forms are available in paper format in the entrance of the Student Board office and on nmbu.no/studenttinget. Regulations and application form located on the website throughout the year. Welfare officer in the Student Executive Committee marketer welfare funds well before the deadline.

6.2 Deadline

The application deadline for the spring is February 10th, and the deadline for applications in the fall is September 10th. Should the deadline fall on a holiday or weekend, then the deadline will be the first business day after the holiday or weekend. Applications submitted after the deadline is not processed.

6.3 Processing deadline

The allocation of welfare funds are announced at nmbu.no/studenttinget and through the minutes of The Student Parliament at www.nmbu.no/studenttinget. All applicants receive a response letter no later than two weeks after allocation is approved at the ST. Welfare funds are allocated no later than two weeks after allocation is approved at the ST.

6.4 Deadline for complaints

Complaints about the allocation of welfare funds is submitted in writing to the Student Executive Committee (AU) no later than 5 business days after the reply letter. All teams / associations are entitled a thorough consideration of appeals and a written reply within a week.

6.5 Appeal procedure

Appeals shall be processed by Student Board. Written responses should be sent from the leader of the Student Executive Committee to the submitter of the complaint within 5 business days. Should the appeal be approved, the money will be allocated from the Welfare Funds by the next distribution.

7 Revision

Application forms and regulations are revised by the Student Parliament each even numbered year. Revision of the application form and regulations is a discussion case at ST 4 and a resolution case at ST 6. A new version is effective after it has been approved by the Student Parliament meeting. Student Parliament meeting 6, each even numbered year, approves the percentages for allocations of welfare funds in spring and autumn

894 Appendix 2, Application form for welfare funds

895 Spring/Autumn 20XX

896
897 Application deadline: XX.XX.XX

899 Make yourself familiar with the rules of allocation of activity funds and basic support, and apply for
900 a reasonable sum. The rules can be found at [nmbu.no/student/livet-](http://nmbu.no/student/livet-rundt/studenttinget/stotte/node/22543)
901 [rundt/studenttinget/stotte/node/22543](http://nmbu.no/student/livet-rundt/studenttinget/stotte/node/22543). If you have any questions, please contact the welfare
902 responsible of The Executive Committee (AU) by phone, or send an email to velferd.au@nmbu.no.

903
904 The application should be delivered by email to velferd.au@nmbu.no or be handed in on paper form,
905 to post box 1202

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.....
(Name of the team/association)

911 **Contact Information:**

912 Post box/adresse:.....

913 Email:.....

914 Account number:

915 Owner of the account:.....

916 Contact person:

917 Phone number:..... Email:.....

918

919 **Other information:**

920 Student ration of the members:.....

921 Extern income (amount, source)

922 Membership fee(s):..... kr One time/semester/year

923 Size of capital:.....

924

925 (Name of team/association) applies for

926 Basic support: xxxx,-

927 Activity support: xxxx,-

928 Total sum: xxxx,-

929

930 All teams/associations wanting to apply for welfare support must write an application.

931 Teams/associations only applying for basic support will only need to enclose a list of memberships,
932 but must submit financial statements and an annual report if they received activity funds the last year
933 they applied.

934 Teams/associations that received activity and/or basic support for the first time last year must enclose
935 the annual report for that year.

936 New teams/associations that only received basic support last year do not need to enclose the annual
937 report. An example of a proper filled out budget and account can be found at [26](http://nmbu.no/student/livet-</p></div><div data-bbox=)

[rundt/studenttinget/stotte/node/22543](https://nmbu.no/studenttinget/stotte/node/22543).

Application:

- Formal application.

- Short description of the team/association.

- Short description of what the team/association adds to the student welfare and how it contribute to activities on campus.

For which activities the team/association applies for activity funding.

Sum of basic support, activity support and total sum applied for.

Appendix 1: List of members

- A list containing number of active members

Appendix 2: Activities the team/association wish to apply financial support for

Chronological.

The description of every activity should contain:

a) A short description

b) Who can participate

c) An estimate of how many will attend

d) How the activity contributes to a better student environment.

e) A budget for the activity that clearly shows what the activity funding will be used on.

Appendix 3: Annual report

- A chronological description of the activities that received welfare funds last year.

- The description should contain for every activity:

a) What was successful?

b) What did not work as planned?

c) How the event could be improved?

d) Marketing

e) Attendance

Accounts for how the **activity** funds was used. Receipts from purchases over **500** NOK must be included. See example of accounts at nmbu.no/student/livet-rundt/studenttinget/stotte/node/22543.

988 Appendix 3, Application Form for Community Funds

989 20XX

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Make yourself familiar with the rules of allocation of activity funds and basic support, and apply for a reasonable sum. The rules can be found at nmbu.no/student/livet-rundt/studenttinget/stotte/node/22543. If you have any questions, please contact the welfare responsible of The Executive Committee (AU) by phone, or send an email to velferd.au@nmbu.no.

The application should be delivered by email to velferd.au@nmbu.no or be handed in on paper form, to post box 1202

.....
(Name on the organization)

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1004 **Contact information:**

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1006
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1011

1. Postbox/post address:.....
2. E-mail:.....
3. Account number:.....
4. Name of owner of the account:.....
5. Contact person:
- Phone number:.....E-mail:.....

1012 **Additional information:**

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6. Student share of members within the organization:.....
7. Entrance fee per participant: ☐ No entrance fee
8. External funding (amount, source):
9. (Name of organization) applies for
POST(N): , -
Total sum applied for: , -

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All organizations that apply for Community funds must submit a complete application.

1022 **Application**

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- Formal Application.
- Short summary regarding the organization.
- Short summary how the organization contribute to the student welfare and activities on campus.
- How the event will affect the students on campus.

1033 **Attachment 1: The event the organization applies funding for**

1034

1035 - Summary regarding what the event will contain:

1036 a) Short description about the event itself

1037 a.1) Potential program for the day

1038 b) Target group

1039 c) Estimate of participation

1040 d) How the activity will contribute to the student life and welfare

1041 f) Budget for the activity, which states clearly, what the Community Funds will support.

1042

1043

1044

1045 **REMEMBER: A report has to be delivered after the event has been conducted**

1046 The report must be delivered to the Welfare Officer at the Student Board at the latest two (2)

1047 weeks after the event happened. **All receipts must be enclosed in a separate appendix to the report.**

1048 Look for the report template, or ask the Welfare Officer for a copy.

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1085 Appendix 4, Report for Community Funds
1086 Spring 20XX
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1091
1092
1093 (Name of organization)
1094

1095
1096 (Sender)
1097

1098

1099 Description of the event:

1100 10. Date: .../.../...

1101 11. Participation:

1102 2.1 Student share of participation:

1103 12. Entrance fee per participant:

1104

1105

1106 Evaluation of the event:

1107 13. What went well:

1108 14. What went bad:

1109 15. Marketing:

1110 16. What could be improved at the event:

1111

1112

1113 Attachment 1: The accounts

1114

1115 Accounts showing how the Community Funds was spent. The account must show how the
1116 funding was spent. Receipts for all purchases must be attached in a separate appendix to the
1117 report.

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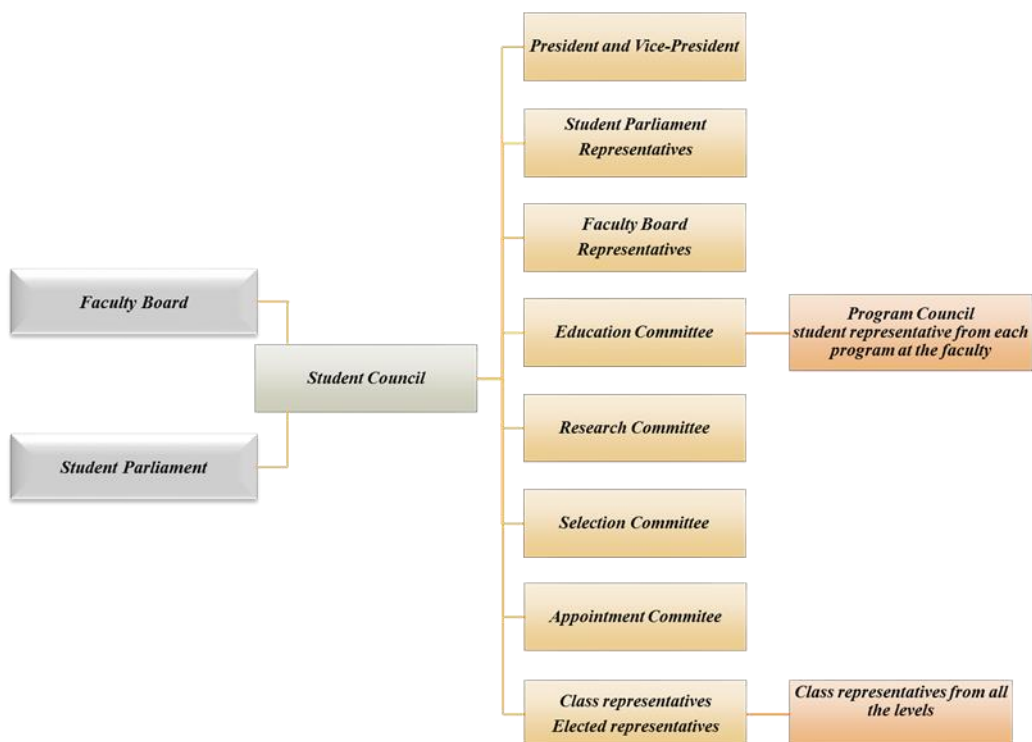
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Appendix 5, Model for the student councils



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Appendix 6, "Instructions for the Student Parliament's Student Board"

Approved at Student Parliament 6, 14.11.2016

For the entire Student Board (AU)

- AU is the Student Democracy's highest organ at every Student Parliament.
- AU handles the daily operations of the student democracy and follows up on plans of action, decisions and the preamble of the student democracy.
- AU follows up on all decisions made by the Student Parliament.
- AU facilitates the connection between the Student Parliament, Student Council, University Board, SiÅs, and NMBU.
- AU is a preparatory and advisory organ to the Student Parliament. AU has the ability to introduce cases to the Student Parliament.
- AU shall work to protect student representation at NMBU.
- AU shall be available to clarify and answer questions about the Student Parliament case papers before each Student Parliament.
- AU has the responsibility of putting on the Student Council's Dinner before Student Parliament.
- AU has the responsibility of arranging the Student Parliament's kickoff conference, as well as the Student Democracy's fall and spring seminar to ensure continuity in the student democracy.
- There should be a member at the office every workday between 12:00 and 14:00 to be the contact person for that day.
- At the beginning of each committee's period, AU must host at least one committee seminar. They should also arrange an overlap period between the outgoing and incoming committee members to ensure continuity.
- Everyone in AU is responsible for ensuring a good working environment and good cooperation.
- All members of AU stand on equal footing and are responsible for ensuring the committee's work is the best possible. In the case of a tied vote, the president of AU has a double vote.
- AU can nominate students to committees that do not handle decision-making, as necessary.
- AU can nominate students to positions and committees that lie outside of the "wheel of the year."
- AU should remain updated on all members' work.

- Outgoing representatives in the committee are responsible for writing an yearly report about their period of work as well as for thoroughly training incoming representatives.

The President's Main Responsibilities:

- To Lead the Student Parliament
- The President represents NMBU students and the student democracy both to the highest management and externally.
- The President has the administrative personal responsibility for the other members of the committee and conducts a performance review at least once a year.
- The President takes responsibility in unexpected situations.
- The President gives feedback on internal AU work.
- The President works with both short and long term strategies for the student democracy.
- The President stands up to bigger actors, such as the commune or the county, whenever it is necessary for the students at NMBU.
- The President should ensure cooperation between the student representatives in the University Board, SiÅs, The Samfunnet Board, the UKEboard, VSR and VSF (as long as NMBU has 2 campuses.)
- The President makes sure that there is a call to summit at least 3 times a semester.
- The President is responsible for the budget of the Student Democracy.
- The president represents the students in the Rector's Leader Group (RLG)
- The President is responsible for Student Board meetings.

The Vice President's Main Responsibilities:

- The Vice President is responsible to make sure that the minutes from committees required to report are made available for the Student Parliament.
- The Vice President is responsible for communicating and giving information to the Student Councils.
- The Vice President is responsible for the practical and organizational work of the Student Board, the Student Parliament, and events organized by the Student Board in cooperation with the organizations' secretary.
- The Vice President is responsible for the daily operations at the AU office. They have oversight to what goes on internally in AU along with the president.

- The Vice President follows up on the student councils and elected officials of the student democracy as well as representatives in the student Parliament.
- The Vice President should make sure that updated contact information of newly elected student representatives is given to the administration after every Student Parliament.
- The Vice President shall act as a deputy for the President.
- The Vice President should follow up with the committee for deciding the semester's best lecturer.
- The Vice President is responsible for arranging a seminar each semester for the student representatives in the Faculties' Study Board (FAK-SU).
- The Vice President represents students in the University's Study Board (U-SU), the Learning Environment Committee (LMU) and makes sure that decisions are followed up on.
- The Vice President should have an oversight of objectives and deadlines set by the committee or the President and should make sure objectives are completed on time.

The Welfare Officer's Main Responsibilities:

- The Welfare Officer is responsible to set a proposal of distribution for available welfare funds on behalf of the committee to distribute welfare funds to the Student Parliament.
- The Welfare Officer works to safeguard the students' welfare (mental, physical and social) at NMBU with the relevant actors.
- The Welfare Officer works for good communication and cooperation between students and SiÅs.
- The Welfare Officer works to ensure a wide range of activities are available to students that reflect the interests of the student body.
- The Welfare Officer, along with the sponsor officer in The Business Committee (NU), has the responsibility to gain sponsors for the grill party for new students during buddy week.
- The Welfare Officer represents the students in the following committees and make sure that decisions are followed up on: The Learning Environment Committee, the committee for the distribution of welfare funds, and the cooperation committee for social advisory services.
- The Welfare Officer is responsible for these elections: The Living Environment committee, and the committee for the distribution of welfare funds.
- Must be involved in buddy week as an advisor and intermediary to ensure the welfare of participating students.

- The Welfare Officer should assist AU on matters of welfare and welfare policy.

The International Officer's Main Responsibilities:

- The International Officer works to ensure that the interests and rights of international students are safeguarded at NMBU.
- The International Officer is an active player in the central committees that deal with international students and internationalization policies.
- The International Officer should remain updated on the activities of organizations that focus on international students.
- The International Officer supports events aimed at international students at NMBU along with the Student Information Center (SIT), SiÅs and Studentsamfunnet.
- The International Officer should help make sure that students at NMBU have the opportunity to be integrated into the student community.
- The International Officer should participate in buddy week as an advisor and intermediary to ensure the welfare of the participating students.
- The International Officer should work to ensure that all significant information is understandable for all students at NMBU.
- The International Officer is responsible for the committee that distributes inclusion funds.
- The International Officer represents students in the following committees: the committee for the distribution of welfare funds, the Living Environment Committee (BMU) and the Events Committee at Samfunnet.
- The International Officer cooperates with the NOVA student contact and the NOVA coordinator at NMBU.
- The International Officer assists AU in matters concerning internationalization and integration policies.

The Marketing Officer's Main Responsibilities:

- The Marketing Officer works continuously with the visibility and advertisement of the Student Democracy at NMBU.
- The Marketing Officer ensures continuous updating of the website and of social media.
- The Marketing Officer is responsible for creative and active marketing and public relations with students.
- The Marketing Officer is responsible for the effects of marketing.

- The Marketing Officer should have continuous contact with Tuntreet and give them information about the Student Democracy.
- The Marketing Officer should maintain good contact with the communications department at NMBU.
- The Marketing Officer should be in contact with the student councils at NMBU to ensure marketing outreach at a local level.
- The Marketing Responsible should remain updated on AU's work and topics taking place at NMBU.

The Board Member's Main Responsibilities:

- The Board Member is to assist AU as needed.
- The Board Member is responsible for the Student Parliament's Twitter account.
- The Board Member should take initiative and start relevant work when it is wished for.
- The Board Member sits in the equality committee.

Appendix 7, [The Democracy Model](#)

New § 3-2 Composition, cf. Separate amendment

The faculties at NMBU are constituencies of the Student Parliament. The Student Parliament consists of 25 representatives. These representatives are distributed according to the Democracy Model; see the supplementary document.

An updated number of students is retrieved from the Database for Statistics on Higher Education (DBH) every fall. The average number of student for the spring and fall semesters forms the basis for the distribution of representatives for the following year's Student Parliament.

Background

At the third workshop, the majority of participants wanted a distribution of Student Parliament seats that reflected the student body's distribution. The committee has also prioritized this, and as a result came up with the Democracy Model. The model takes into account both large and small faculties, and the committee believes that this model has the capability to work well both now and in the future.

The Distribution Based on the Number of Students in 2016:

The Calculation basis for the distribution plan is found in the Database for Statistics of Higher Education.

Landscape and Society	Science and Technology	The Business School	Environmental Science and Nature Management	Chemistry, Biotechnology, and Food Sciences	Veterinary Medicine	Life Sciences
1190	1103	656	609	517	504	471
595	552	328	305	259	252	236
298	276	164	152	129	126	118
149	138	82	76	65	63	59
74	69	41	38	32	32	29

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Proposed Amendments for NMBU's Student Parliament
– write clearly!

Case number.:	XX	Case Title:	XX
Proposal number.:	<i>To be filled out by the chairman</i>	Page/section and line number:	XX
Name, proposal responsible:	Committee for the construction of the Student Parliament	Institute:	-
	Proposed Addition	Proposed Removal	Proposed Amendment
Cross off →			X
Original Text (Write enough to clarify what should be changed):			
<p>§ 3-2 Composition The faculties at NMBU are constituencies of the Student Parliament. The Student Parliament consists of 25 representatives. Each of the 10 institutes have the right to 2 representatives. The remaining 5 seats will be allocated to the 5 biggest institutes. An updated number of students can be retrieved from the Database for Statistics on Higher Education (DBH) every fall. The average of students from the spring and fall semesters forms the basis for the distribution of representatives for the following year's Student Parliament.</p>			
Changes/Additions/Removal (Describe the changes briefly, do not explain reasoning):			
New Text (can be continued on the back side):			
<p>The faculties at NMBU are constituencies of the Student Parliament. The Student Parliament consists of 25 representatives. These representatives are distributed according to the Democracy Model; see the supplementary document. An updated number of students is retrieved from the Database for Statistics on Higher Education (DBH) every fall. The average number of student for the spring and fall semesters forms the basis for the distribution of representatives for the following year's Student Parliament.</p>			
Reasoning:			
The updated statute in regards to the changes that the Student Parliament has approved.			
Decision:	<i>To be filled out by the chairman</i>		

Budget Proposal 2017			
Student Parliament	B-2017	B-2016	B-2015
Refunds		-	-
Free fund NSO	50 000	50 000	50 000
Grants NMBU	1 320 000	800 000	800 000
Inclusion funds	250 000	250 000	250 000
Semester fee	920 000	920 000	920 000
Total Income	2 540 000	2 020 000	2 020 000
Salary	1 059 000	692 000	693 657
Payroll taxes	159 000	100 000	97 806
Employee insurance	68 000	15 000	10 045
Total Cost Employees	1 286 000	807 000	801 508
Course, traning and education, 6710	150 000	150 000	140 000
Remuneration + Translation, 5330	25 000	14 000	15 000
Office, 6801	12 000	12 000	10 000
Operating expenses, 7700	5 000	3 000	5 000
Phone/post, 6901/6940	5 000	3 000	5 000
Marketing etc, 7300	35 000	27 000	28 000
Meeting, travel, repr., 7350	25 000	15 000	19 000
NSO fee, Campus Ås	299 200	290 000	290 000
Student Parliament meetings, 7530	27 000	18 000	20 000
Travel NMBU	25 000	24 000	26 000
Organisational expenses, 6821	10 000	6 000	18 000
Total Other Operational Expenses	618 200	562 000	576 000
Welfare funds, Campus Ås	400 000	400 000	400 000
Inclusion Funds, NMBU	200 000	200 000	200 000
Joint Campus initiatives		-	-
ISU NMBU	35 000	35 000	35 000
Total Cultural/Social Measures	635 000	635 000	635 000
Total Operational Expenses	2 539 200	2 004 000	2 012 508
Annual Result	800	16 000	7 492
Reserved funds			