Minutes for PEP meeting 07.09.2015
Written by Vincent

**General information and practical issues**

* **Lab and office behavior:**
	+ Please keep the lab tidy and well-organized. No mess in joint areas (and only little mess in your own spot). The “ordensmann” MUST do his/her work properly.
	+ We recycle. Don’t mess up our waste management system. Anne Cath will send a reminder.
	+ Be quiet in the offices and in the corridor. Use meeting rooms for meetings, including Skype.
	+ **On ordering**: (1) if you order something yourself (e.g. primers), please make sure that the order is labeled with your name, and when the order has been delivered, inform Ellen, e.g. by putting the packing slip on her desk. (2) All other orders are now to be done by E-mail to Ellen.
	+ Make sure to register holidays and to work (at least) the hours that you are supposed to work. Required information: product name and number, quantity, producer & your project number. If things are “for everybody” (“felles”), please say so and do order this too. ***If you open the last box of something you must make sure that the stuff is ordered.***
	+ Please treat our -80 freezers properly. Throw away what can be thrown away. Do not freeze large volumes in our back-up -80 freezer.
* **Dates**
	+ Oct 9: PhD defence of Linn W Stockinger
	+ Oct 19: Next group meeting
	+ Nov 26 & 27: PolyRefNorth meeting at Ås campus (NB! 1 ECTS for PhD students; more info will follow)

**Research**

* Kasia: on development of LAB-based vaccines; GlobVac project.
* Marianne: on development of cellulases in NorZymeD
* Rianne: on chemical synthesis and engineering of CHOS (Marpol project)

**Literature**

* Jennie talked about “Baleen whales host a unique gut microbiome with similarities to both carnivores and herbivores” (Nature Communications)

**Cake**

Piotr and Lassed served icecream and cake

***Meeting calendar (OBS! Updated since last time)***

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| **Date:** | **Research** | **Literature** | **Minutes** | **Cake** |
| ~~17/08~~ | ~~Jeremy~~ | ~~Aniko~~ | ~~Vincent~~ | ~~Geir~~ |
| ~~07/09~~ | ~~Phil, Magnus, Trine~~ | ~~Sandeep, Jul20– Aug15; Lasse, Aug16 – Sep6~~ | ~~Vincent~~ | ~~Trine, Bjørge~~ |
| ~~28/09~~ | ~~Rianne, Marianne, Kasia~~ | ~~Jenny~~ | ~~Vincent~~ | ~~Piotr, Lasse~~ |
| 19/10 | Sophanit, Aniko, Bjørge | Dayanand | Svein | Sophanit, Magnus |
| 9/11 | Dejan, Dayanand, Zarah | Marianne | Gustav | Leszek, Ben |
| 30/11 | Jenny, Lasse, Adrian | Vincent | Geir | Dayanand, Zarah |
| 18/12 | Madhu, Laura, Leszek | Kasia | Vincent | Kiira, Dow |

”Cake” also means making coffee and tea. ”Research” also means being responsible for having a computer+beamer.