Minutes for PEP meeting 30.11.2015  
Written by Vincent

**General information and practical issues**

* **Lab and office behavior:**
  + Please keep the lab tidy and well-organized. No mess in joint areas (and only little mess in your own spot). The “ordensmann” MUST do his/her work properly.
  + Be quiet in the offices and in the corridor. Use meeting rooms for meetings, including Skype.
  + ***If you open the last box of something you must make sure that the stuff is ordered.*** Use your brain, think of you colleagues – it is better to order too early than too late.
  + **You must stick to proper routines when it comes to washing our glassware:** (1) marking needs to be removed before glassware is sent for washing; (2)Cells and cell pellets **MUST** be removed, carefully, before the glass or plasticware is sent for autoclaving and, after that, washing and, after that, autoclaving again. (Obviously, the cells that have been removed will also be autoclaved)
  + End of the year issues with deadlines are coming up. Please answer when you are asked for information.
* **Dates**
  + Dec 11 – Xmas party at IKBM
  + Dec 11 – Fire safety inspection

**Research**

* Adrian – on cellulose-active PULs
* Zarah – on several bacterial LPMO projects
* Lasse – on enzyme discovery in the NorZymeD project

**Literature**

* Vincent talked about “Designed protein reveals structural determinants of extreme kinetic stability” (PNAS)

**Cake**

Dayanand and Aniko served a variety of delicious foods & cakes

***Meeting calendar (OBS! Updated since last time)***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date:** | **Research** | **Literature** | **Minutes** | **Cake** | |
| ~~17/08~~ | ~~Jeremy~~ | ~~Aniko~~ | ~~Vincent~~ | | ~~Geir~~ |
| ~~07/09~~ | ~~Phil, Magnus, Trine~~ | ~~Sandeep, Jul20– Aug15; Lasse, Aug16 – Sep6~~ | ~~Vincent~~ | | ~~Trine, Bjørge~~ |
| ~~28/09~~ | ~~Rianne, Marianne, Kasia~~ | ~~Jenny~~ | ~~Vincent~~ | | ~~Piotr, Lasse~~ |
| 19/10 | Sophanit, Aniko, Bjørge | Dayanand | Svein | Sophanit, Magnus | |
| 9/11 | Dejan, Dayanand, Jenny | Marianne | Gustav | Leszek, Ben | |
| 30/11 | Zarah, Lasse, Adrian | Vincent | Vincent | Dayanand, Aniko | |
| 18/12 | Madhu, Laura, Leszek | Kasia | Geir | Kiira, Dow | |
| 18/01 | Mirzaman, Sabina, Ben | Leszek | Svein | Daniel, Lise | |
|  | Bastien, Jonathan, Ine | Kiira | Gustav | Silje, David | |
|  | Dow, Kiira, Daniel | Guisi | Vincent | Live, Zarah | |
|  | David, Piotr, Live | Sabina | Geir | Bjørge, Guisi | |
|  | Tina, Silje, Morten Sø | Daniel | Svein | Kasia, Gerdt | |
|  | Olav, Gustav, Guisi | David | Gustav | Sandeep, Bastien | |
|  | Sandeep, Gerdt, Magnus | Silje | Vincent | Tina, Jenny | |
|  | Phil, Kasia, Marianne | Morten Sø | Geir | Heidi, Anne Cath | |
|  |  |  |  |  | |
|  |  |  |  |  | |
|  |  |  |  |  | |

”Cake” also means making coffee and tea. ”Research” also means being responsible for having a computer+beamer.